

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 24th January 2012

PRESENT: Councillors: M Gee (Chair), R Austin, Mrs H Frank, M Killeya, C Riches, P Stephens ISM., D Yates.

ALSO PRESENT: Councillor R Bickford, Ray Lane - Town Clerk

APOLOGIES: Councillors: D Holley, Mrs S Hooper MBE, A Killeya, C Oakes, W Phillips,

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

131/11/12 DECLARATIONS OF INTEREST

| Name | Agenda Item | Personal/ Prejudicial | Reason |
|-------------|--------------------|------------------------------|---------------|
|-------------|--------------------|------------------------------|---------------|

None

132/11/12 PRECEPT 2012/13

The Chairman presented the proposed council budget and precept for 2012/13 (copy on file) calculated on a 2.5% increase on budget and 5% increase on precept with the balance required being drawn from general reserves.

Based on the principle of the medium term plan to equalise net revenue budget and precept, and reduce unallocated reserves to zero.

It was **RECOMMENDED** that Full Council approve:

1. The council budget for 2012/13 be £303,497.
2. Funding for ICTT committee grit bins of £5000 be drawn down from general reserves.
3. Funding for P & R committee Guildhall Maintenance of £39,000 be drawn down from general reserves.
4. The precept for 2012/13 be set at £267,957.

133/11/12 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

134/11/12 **AS REQUIRED OR IF NECESSARY**

None

135/11/12 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

136/11/12 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

VAT

The Chairman reported that the vat claim up to 31.12.11 had been submitted.

It was **RESOLVED** to note the report.

Bank Reconciliation

The Chairman reported that he had completed an up to date bank reconciliation.

It was **RESOLVED** to note the report.

Precept Tax Base

The Chairman referred to the precept tax base as notified by Cornwall Council and questioned the formulae used to arrive at the tax level.

It was **RESOLVED** that the Chairman write to Cornwall Council requesting an explanation for the tax base formulae.

137/11/12 **PRESS REPORTS OR ARTICLES**

None

138/11/12 **DATE OF NEXT MEETING**

21ST February 2012

Rising at 7.50 pm.

Signed: _____
Chairman

Dated: _____

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