

SALTASH TOWN COUNCIL

Minutes of the Industry Commerce Transportation and Tourism Committee held at the Guildhall on Wednesday 14th December 2011 at 7:00pm

PRESENT: Councillors: D Yates (Chair), R Bickford, P Clements, G Ellison, Mrs S Hooper MBE,

ALSO PRESENT: Councillor R Austin, Bill Cotton (Chamber of Commerce),
R Lane - Town Clerk

APOLOGIES: Councillors: M Gee, D Holley, M Killeya, C Oakes, W Phillips, B Reid,
Peter Dickerson (Chamber of Commerce)

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

Prior to the commencement of the meeting the Chairman extended his formal sympathy on behalf of the committee to Councillor Hilary Frank on the passing of her father who was fondly regarded and respected by all those that knew him.

93/11/12 DECLARATIONS OF INTEREST

Name	Agenda Item	Personal/ Prejudicial	Reason
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94/11/12 QUESTIONS FROM THE PUBLIC

None

95/11/12 BUDGET STATEMENTS:

(a) **Current Committe Budget Statement**

It was **RESOLVED** to note the report.

(b) **End of Year Budget Outturn Figures for 2010/11**

As minute 96/11/12

96/11/12 BUDGET FOR 2012/13

Members considered the outturn forecast for 2011/12 and determined predicted outturn figures upon which the budget for 2012/13 was set for recommendation to Full Council (copy on file).

It was **RESOLVED** the budget as set be put to Policy and Resources for recommendation to Full Council as part of the budget process.

97/11/12

BUSES

(a) **Fore Street Bus Bays**

Councillor Austin reported the project was ongoing with forecasted for completion in January whereupon the relocation of the bus shelters can be considered.

It was **RESOLVED** to note the report.

(b) **Bus shelters and stops –**

The Chairman reported that the new shelters are to be installed in February and that a site meeting had taken place between the shelter provider and contractor to determine the location of the shelter at Pillmere.

It was **RESOLVED** to note the report.

(c) **Any other bus issues/updates –**

Councillor Austin queried progress regarding the unstable shelter at Spencer Gardens.

The Clerk reported it had been reported to Cornwall Council who are understood to be carrying out repairs.

It was **RESOLVED** the Clerk check on the progress of the repairs.

98/11/12

INDUSTRIAL ESTATES

(a) **Avery Way Signage –**

Councillor Austin reported that no further communication had been received from the local business's and the only outstanding issue was the cutting of the grass around the sign.

It was **RESOLVED** the item be removed from the agenda.

(b) **Update on empty units -**

No report.

(c) **Any other industrial estate issues/updates –**

The Chairman reported that Zero Gravity was now operational.

Councillor Austin enquired if signage should be considered for Moorlands Lane.

It was **RESOLVED** that an item “Industrial Signage” be an agenda item for the next meeting.

99/11/12

TOURISM

(a) **Finger Signs**

Councillor Bickford reported the repairs were ongoing.

It was **RESOLVED** to note the report.

(b) **Update on promotional tourism leaflets –**

Councillor Bickford reported the work was ongoing.

It was **RESOLVED** to note the report.

(c) **Update on use of Land on Lower Fore Street for development to promote the town (Councillor Austin)**

Councillor Austin reported the land had now been cleared and tidied up however there were difficulties between the Highways Agency and Cornwall Council agreeing the sign design and locations which he hoped would soon be resolved by a Cornwall Council Highways Officer.

It was **RESOLVED** to note the report.

(d) **Update on Town Centre Signage –**

The Chairman reported that S.T.I.G. were progressing the signage.

It was **RESOLVED** to note the report.

(e) **Update on Saltash Visitor Market Assessment – report from working group**

Councillor Bickford updated members on activity to date and requested members consider various potential tourism related initiatives which would require budget funding.

It was **RESOLVED** that Councillor Bickford progress the following initiatives for future consideration by the committee.

1. The provision of leaflet racks/displays at key sites.
2. Pay for leaflets to go in commercial tourist leaflet racks.
3. Introductory visits for Plymouth Tourist Information Centre Advisors to promote Saltash.
4. Use of the empty board at the station to promote Brunel related features.

100/11/12 **SALTASH STATION & RAIL SERVICES**

(a) Report from Station Working Group

No report.

(b) Any other Station/rail service issues –

Councillor Bickford reported that the December issue of the train time table was being produced and requested funding.

It was **RESOLVED** to provide funding to support the production of the timetable up to the value of £400.

Councillor Bickford reported that Sheryll Murray MP had arranged for the Rt Hon Theresa Villiers MP Minister of State for Transport to meet with the SRUG on the same date (17th January 2012) as her visit to view Carkeel Roundabout.

The Chairman reported that he was currently seeking costs to provide a hoarding to go on the station building to improve its appearance.

It was **RESOLVED** to note the reports.

101/11/12 **PARKING**

(a) Update on Coach Parking In The Town

The Chairman reported that following a trial parking run it had been determined that the car park was suitable to accommodate coach parking.

It was **RESOLVED** to note the report.

(b) Update on parking charges in the town –

The Chairman reported that the consultation on parking fees had now finished.

It was **RECOMMENDED** that any response be upon the outcome of comments received from S.T.I.G.

(c) Any other parking issues

None.

102/11/12 **FORE STREET SHOPS**

(a) Update on ownership of premises -

The Chairman reported on empty units and noted the need to consider them further in relation to visitors and media coverage of the town for the visit of the Olympic Torch in May.

Mr B Cotton referred to concerns regarding the progress of the gas contractors and the impact on the town and buses.

Councillor Bickford invited offers of interest for the use of the Gas Showroom.

It was **RESOLVED** to note the reports and that the Guildhall window cleaner clean the outside of the Gas Showroom windows.

(b) **Any other issues regarding Fore Street shops**

None.

103/11/12 **SALTASH TOWN CENTRE IMPROVEMENT GROUP (STIG)**

(a) **Update on Town Centre Regeneration –**

The Chairman extended the committees congratulations to all those involved with the successful Christmas car parking scheme.

It was **RESOLVED** to note the report.

(b) **Any other issues/updates –**

None.

104/11/12 **UPDATE ON MOSAICS**

The Chairman reported that the mosaics had failed due to water penetration from the front through the mosaics themselves and that he was working up options to repair them and for their future use whilst also seeking quotes to replace them.

It was **RESOLVED** to note the report.

105/11/12 **SALTASH HERITAGE – UPDATE ON REQUEST FOR ROOFING ALLEYWAY**

No report.

UPDATE ON GRITTING AND SNOW CLEARING ARRANGEMENTS

The Chairman reported that new gritbins have now been delivered. It was anticipated a publicity leaflet would be put out to the community.

It was **RESOLVED** to note the report.

106/11/12 **INDUSTRY, COMMERCE, TRANSPORTATION & TOURISM
COMMITTEE SUPPORT TO OLYMPIC TORCH ARRANGEMENTS**

The Chairman requested members give consideration to initiatives for the refurbishment of the town and that any work conducted should be of a quality that will have long term benefits and possibly be torch themed.

It was **RESOLVED** to note the report.

107/11/12 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

108/11/12 **AS REQUIRED IF NECESSARY**

None.

109/11/12 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

110/11/12 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT
THE DISCRETION OF THE CHAIR**

Councillor Ellison requested that the hanging baskets be taken down.

It was **RESOLVED** to request the baskets be taken down.

111/11/12 **PRESS RELEASES OR ARTICLES**

None.

112/11/12 **DATE OF NEXT MEETING**

It was **RESOLVED** that the next meeting be held on 18Th January 2012 (Precept review)

Rising at 9.05 pm

Signed: _____
Chairman

Dated: _____
5th January 2012