

SALTASH TOWN COUNCIL

Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 2nd April 2008 at 7:00pm

PRESENT:- Councillors G Ellison (Chairman), R Austin (for part of meeting).
R Bickford, N Challen, P Clements, D Holley (for part of meeting),
A Killeya, C Oakes, C. Riches, P Stephens, D Yates

ALSO PRESENT:- Councillor Mrs S Hooper, MBE
Mrs M Small (Town Clerk)

APOLOGIES:- Councillors D Holley, Mrs F Knight, Mrs S Lennox-Boyd

01/08/09 DECLARATIONS OF INTEREST

Councillor Clements declared a prejudicial interest in Minute No.16/08/09(a) regarding Footpath 17 as he has submitted a Modification Order application.

02/08/09 BANNERS – FORE STREET

The Clerk reported that the insurance company was willing to insure the banners under the Council insurance provided there is some input by the caretakers in checking the safety of the banners. It was **AGREED** that this is added to the job description of the caretakers and that they should remove any banners that are not appropriate.

03/08/09 PARKING AT LONGSTONE

The Clerk reported that a reply is awaited from Mr Masters. It was **AGREED** that Councillor Ellison follow up with Mr Masters.

04/08/09 CCTV

Councillor Yates reported that he had met with one company on site so far and a quotation was awaited.

05/08/09 CHRISTMAS SUB COMMITTEE

Councillor Challen reported that the Christmas Sub-Committee has met and recommend that the date of the Christmas event is Saturday 29th November between 2 – 7 pm with the switch on of the lights at 5 pm. It is proposed that the arena is at the bottom of the Town and the children's choir should be at the front and Councillors stand behind them in front of the stage. It is also proposed that events take place in Victoria Gardens during the day. Councillor Riches asked if a German Market could be considered.

It is **RECOMMENDED** that the Christmas event is held on Saturday 29th November 2008 between 2 – 7 pm

06/08/09 LIGHTING AT MURAL

The Clerk reported that two contractors have been asked to meet with Councillor Yates and quotations are awaited.

07/08/09 TOWN CLOCK

The Clerk reported that whilst the clock had been repaired, it had not made the automatic adjustment for British Summer Time. Therefore, the company had been asked to correct this.

08/08/09 GORSEDD CEREMONY 2009

Councillor Ellison reported that he had spoken with Mrs Fuller and in principle she would like to use Saltmill for the Gorsedd, which will be on the first weekend in September 2009.

09/08/09 TOWN GREENS

The Clerk reported that the application for a Town Green for Warfelton could now be submitted. Councillor Killeya reported that the District Council was still considering the matter of Town Greens. Councillor Ellison reported that the Saltash Waterfront Residents Association meet next week to consider submitting applications for Town Green status for Brunel and Jubilee Greens.

10/08/09 PUBLIC TOILETS

Councillor Challen reported that both the Railway Inn and the Brunel are willing to undertake a 12 month trial of opening their toilets to the public.

It is **RECOMMENDED** by 8 in favour and 1 against that:

- (a) a payment of £400 per annum to each is made to cover expenses
- (b) a sticker for the windows is designed based on the Richmond design.
- (c) press coverage is given once the scheme is up and running.
- (d) the District Council is asked if the Town could have the crests off the old public toilets at St Stephens and Callington Road.

11/08/09 SILVER STREET HANGING GARDEN AND ELWELL LANE WOODS

The opening of Silver Street garden takes place this weekend. With reference to Ellwell Lane Woods, it would appear that the District Council has exceeded the amount they can transfer to other authorities and therefore this has to go to the Joint Implementation Executive. However, it is believed that this will be looked at within the next two weeks. Councillor Clements stated that the work being undertaken on Footpath 24 through Ellwell Lane Woods by the District Council had come to a halt.

It was **AGREED** to write to Mr Masters at the District Council to ask for an update on the progress of the work, with a copy to Linda Holloway at the County Council.

(Councillors Austin and Holley arrived)

12/08/09 SALTASH STATION

Councillor Bickford reported that progress was slow but there is definitely work being undertaken on a daily basis inside the building.

13/08/09 BUS SHELTERS

- (a) The Clerk reported that a quotation was coming from Westcountry Building and Maintenance and Councillor Ellison had a quotation coming from Mr Fuller for the shelter on North Road.
- (b) The Clerk reported that the order for repair of the shelter in Callington Road had been submitted.
- (c) Councillors reported that the issue of pupils from the school using the shelter in Wearde Road had been raised with the school and also with the Police at the Town Council meeting. Information was awaited from Bus Shelters Ltd regarding a half roof for the shelter.
- (d) A letter was reported from a resident of Carkeel regarding the provision of a shelter. Therefore a review of the priority list of bus shelters was undertaken.

It was **AGREED** that:-

- (i) a shelter for Carkeel village is moved up the priority list and therefore the list is:-
 - 1. North Road – near old School site (in progress)
 - 2. Carkeel Village – incoming to Saltash (by bus stop)
 - 3. Lynher Drive (Deacon Drive end outside Bishop Cornish School)
 - 4. Broadwalk (bottom entrance to Community School)
 - 5. St Stephens Road (overlooking Rashleigh Avenue)
 - 6. Beatrice Avenue (contentious as it is narrow)
 - 7. Grenfell Avenue
 - 8. Carkeel village (out-going from Saltash)
- (ii) consultation is started for the shelters at 2 and 3 on the priority list.

14/08/09 CONCERT

Councillor Mrs Hooper reported that there is a feeling that a concert should be arranged in memory of Councillors Ms Miller and Mrs Schikowsky. It was **AGREED** that the Mayor should organize a concert with the help of Councillor Mrs Hooper in late autumn/early winter.

15/08/09

FOOTPATHS

- (a) Consideration was given to the on-going situation regarding Footpath 17. It was **AGREED**:-
- (i) to write in support of the proposed Modification Order.
 - (ii) Councillors Austin and Ellison meet with Mr Coupar to discuss the situation.
- (Councillor Clements left the meeting during discussion of this item as he had declared a prejudicial interest)**
- (b) The Clerk reported that she had heard nothing further regarding the proposed Modification Order Waterside to Coombe Road and it was **AGREED** that this should be followed up again.
- (c) It was noted that the Footpath Officer is having another look at a section of Footpath 35
- (d) Councillor Clements reported that Footpath 3 is padlocked. It was **AGREED** to refer this to Linda Holloway at the County Council for enforcement to remove the padlock.
- (e) A meeting has been held with Hine Bros. regarding the footpath trimming contract and a revised price is awaited.
- (f) It was **AGREED** to request the County Council to change classifications of footpaths as identified.

16/08/09

BENCH - JUNCTION OF ST STEPHENS ROAD/LONGSTONE ROAD

A letter was reported from PCSO Mary Wells requesting that the seat at the junction of St Stephens Road/Longstone Road is moved as it is a gathering place for youth. Councillors felt that the seat was used during the day, particularly by parents waiting for children from St Stephens School. It was **AGREED** that the request is refused as it would be the loss of an amenity to the public.

17/08/09

PLANTING SCHEMES

It was **AGREED**:-

- (i) to request a meeting with Mr Craven regarding planting schemes on the roundabouts and an improvement to the sight line when coming out of Pillmere.
- (ii) that Councillor Bickford approaches First Great Western for a subsidy towards the grounds maintenance at the station.

18/08/09

GROUND MAINTENANCE CONTRACT

It was **AGREED** that the Clerk clarifies the quotations with Hine Bros and delegated authority is given to the Mayor, Chairman of Civic Amenities Committee and the Town Clerk to accept if satisfactory.

19/08/09 **CHURCHTOWN FARM NATURE RESERVE**

Councillor Austin reported that he is in conversation with Waitrose regarding the possibility of donating a seat at Point Field and he will report back on the outcome in due course.

20/08/09 **ERNESETTLE WASTE INCINERATOR**

It was **AGREED** that the Mayor should write to all Plymouth City Councillors stating that the Town Council wishes to be involved much more closely with the Ernesettle incinerator as it is such a sensitive site. It was **AGREED** that any press enquiries are referred to Councillor Riches and an article is placed in the Messenger.

21/08/09 **AREA BY BARBER'S SHOP, LOWER FORE STREET**

It was **AGREED** that South West Water are contacted regarding the area of grass adjacent to the Barber's Shop in Lower Fore Street and consideration is given to tidying the area.

22/08/09 **PRESS RELEASES**

It was **AGREED** that no press releases were required.

23/08/09 **DATE OF NEXT MEETING**

Wednesday 7th May 2008 at 7.30 pm
Future Agenda items: Tree Preservation Orders
Beating of the Bounds in 2009