

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 17th July 2008 at 7.00 pm

PRESENT: Councillors D Holley (Chairman), R Austin, R Bickford, N Challen, P Clements, M Gee, Mrs S Hooper MBE, A Killeya, Mrs F Knight, Mrs S Lennox-Boyd, C Oakes, B Reid, C Riches, P Stephens, D Yates

ALSO PRESENT County Councillor B Preston
Sgt A Dunstan
Mr S Tait (Saltash Gateway Community Interest Company)
Reverend A Butler
Mrs M Small (Town Clerk)

APOLOGIES: Councillors G Ellison (Holiday)
Reverend R Hurley (Mayor's Chaplain)

PRAYERS

Prayers were offered by the Reverend Alan Butler.

CHAIRMAN'S REPORT AND PRESENTATION

Councillor Holley reported that he had attended the Cornwall College Presentations Night at St Mellion, had opened the Dream Doors shop, attended Saltash Open Golf Tournament and congratulated Councillor Reid on his work with the Tournament. Councillor Mrs Hooper reported that as Deputy Mayor, she had represented the Mayor at the Regatta, Saltash Wesley Church Concert and attended a 101st birthday.

Councillor Holley congratulated Councillor Mrs Hooper on being made a Cornish Bard and stated that this was a great honour.

During the evening a presentation was made to Canon Richard Maynard on behalf of the Town Council in recognition of his service to the Town and in particular as Mayor's Chaplain on numerous occasions.

POLICE REPORT

Sergeant Dunstan reported that there had been one hundred and thirty two recorded crimes as compared to one hundred and eleven for the same period last year. A lot of the increase is down to the theft of number plates from vehicles. There is one person in custody concerning these offences.

The Saltash Police have made an application to the Crime Reduction Partnership for, alcohol free zones and the signs will cost approximately One Thousand Five Hundred Pounds. A request was to be submitted to the Town Council to consider a match funding of Seven Hundred and Fifty Pounds. Sergeant Dunstan reported that the new Local Policing Plan for 2008 to 2011 outlines the priorities for the Police. Councillor Riches referred to an issue of where lorries can park at night and Sergeant Dunstan will look into this and discuss with Councillor Riches. Councillor Holley enquired if the website is up and running and Sergeant

Dunstan stated that it is still being prepared and he was trying to find out how interactive it will be.

Councillor Austin referred to the arrest of four illegal immigrants at a restaurant in the Town. Councillor Preston said this was to do with Immigration Control and not the local Police. Sergeant Dunstan said he would feed back information when it becomes available.

Councillor Reid asked if the Gilston Road package had been provided to Environmental Health by the Police. Sergeant Dunstan confirmed that it had and that Environmental Health hoped to take Court action.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

A brief from Mr John Evans of the Saltash Gateway Interest Company (CIC) was circulated for the month of July. It was noted that all vacancies had been filled at the Annual General Meeting and a full sized colour copy of J N W Turner's 'The Ferry Beach' had been presented by the CIC to Saltash Heritage Trust. A further copy of the painting will be mounted near the Waterfront as part of the Saltash Art Trail. The next meeting to discuss the final draft of the Scoping document for Broadmoor Farm will be held on 22nd July and will include a representative of the Town Council. Responses had been received to the invitation to tender for the Fore Street Action Plan. Respective consultants were interviewed on 14th July and Councillor Gee was part of the interviewing panel.

Mr Tait clarified the Memorandum of Understanding and confirmed that the Directors of the CIC had agreed to publish notices for their Public Meetings. However, in view of the limited space available at the Bellevue offices, it will be necessary for members of the Public and Press to advise in advance if they will be attending the meeting, as it may be necessary to move location. It was now hoped that the Memorandum of Understanding can be signed.

COUNTY COUNCIL REPORT

County Councillor Preston reported that Community Network Area Boundaries are still being discussed. The most recent proposal for the Saltash area is taking the area north to Landulph and west to St Germans. The Joint Implementation Executive is proposing a Council size of 123. Mr Gall from the Boundary Commission had met with the County Council to give an update on the latest position. Plans for the new Unitary Council can now be read on the One Cornwall website in Cornish. The Government has formally approved the Local Area Agreements programme for Cornwall for the next 3 years. The Cornwall Children and Young People's Plan for 2008 -2011 has been published reflecting a multi-agency approach.

The Culver Road scheme for the footpath across the railway bridge and extending down Culver Road has been approved but after comments submitted by the Town Councillors and residents all of the 'No Waiting' at any time yellow lines have been abandoned. The closing date for public consultation on the Coombe Road, St Stephens Road and Tamar Street yellow line proposals is the 18th July.

The County Council is discussing the proposed closure of 60 Post Offices in Cornwall, which will include Cross Park.

Councillor Yates enquired if there is any news regarding signs relating to the use of the roads at Trematon by Heavy Goods Vehicles. County Councillor Preston stated that he had asked again and had been told there were no other signs which could be used.

There is no news at the moment regarding Barkers Hill becoming one way.

DISTRICT COUNCIL REPORT

Councillor Killeya reported that discussion regarding registering Warfelton Green had been deferred at Cabinet. There is to be a legacy fund of £0.5m when Caradon ceases to exist. £100,000 will be divided between the Parishes and bids will have to be submitted for this. He also reported that Saltmill continues to be well used.

Councillor Stephens reported that the Licensing Committee had reviewed some of the taxi trade and the tariff. He also reported that he had attended the Royal Garden Party which had been a very enjoyable experience.

Councillor Riches reported that the Caradon had received a world award for their work in conjunction with Ginsters and Health in the Workplace,

QUESTIONS

- (a) Mr Tait asked if the Town Council could use their contacts regarding the state of overgrown hedges and trees around the Town, which are taking away visibility from drivers. Councillors stated that if the areas are reported to the Town Council they can pass this information to the County Council.
- (b) Mr Anstey referred to the grass between Pillmere and the Brook. Councillor Riches will chase up the cutting of the grass.
- (c) Councillor Mrs Knight reported back on an issue raised in questions at the last meeting and that there are no speed cameras in North Road as it is not a black spot but she will monitor the situation. It was noted that this can be further discussed at the meeting of Industry, Commerce Transportation and Tourism as it is discussing speed cameras,

76/08/09 DECLARATIONS OF INTEREST

Councillor Mrs Hooper declared a prejudicial interest in Minute No. 79/08/09 regarding payment of travelling expenses to herself.

Councillor Holley declared a personal interest in Planning Application No. 08/01005/FUL building rear of 15 Fore Street, as he had undertaken work in the past for Mrs Doney, who was objecting to the application.

77/08/09 MINUTES

It was **RESOLVED** that the Minutes of the meetings held on the 19th June and 8th July 2008 be confirmed and signed as a correct record.

78/08/09 MATTERS ARISING

Councillor Holley reported that he had written to the District Council concerning the signs for the Fair which had been put up around the Town.

79/08/09

FINANCE

(a) The following receipts in June 2008 were noted:-

	£
Burial Board	1325.00
Guildhall Hire	774.60

(b) The following payments in June 2008 were noted:-

	£	p	£	p	Remarks
	Gross		Excl VAT		
Caradon District Council	42.76				Garage rent
Caradon District Council	635.00				Guildhall rates
Compton Cleaning	44.14		37.57		Repair to cleaner
SW Media Group Ltd	220.36		187.50		Grnds Person advert
J&M Garden Machinery Ltd	54.81		46.65		Strimmer/saws
DSG Retail Ltd	109.28		93.00		Computer monitor
Audit Commission	1703.75		1450.00		Audit 2007
Tartendown Nursery	286.50		243.83		Carkeel roundabout
Florabella Ltd	96.00		81.70		Mayor choosing
PWS Ltd	121.58		103.47		Clothing G.Person
Consortium	50.70		43.15		Stationery/cleaning
Viking Direct	68.92		56.97		Ink
Cornwall County Council	1328.01				Superannuation
Inland Revenue	1515.42				Tax & NI
Mrs S Hooper	41.60				Travel – Truro
C Wells	350.00				Part payment – map
Staff salaries	5889.34				Staff salaries

(Having declared a prejudicial interest, Mrs Hooper voted on the above payments excluding payment of travelling expenses to herself)

80/08/09

PLANNING

(a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.

(b) Applications for consideration:

Date received	Application no.	Details of application
03.07.2008	08/00881/FUL	Mr R Warne - 9 Liskeard Road - construction of single storey extension to rear of dwelling. It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.

- 07.07.2008 08/00908/FUL Mrs S Atherton - **6 The Spears, Latchbrook** - construction of single storey extension. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**
- 07.07.2008 08/00957/FUL Mr S Tibbs - **land rear of 43 Homer Park** - construction of semi-detached dwellings with construction of new vehicular/pedestrian access. **3 letters of objection were reported. It was unanimously RESOLVED to RECOMMEND REFUSAL** as (a) it is over-looking gardens causing a loss of privacy (b) access is poor – very busy crossroads (c) lack of amenity space
- It was FURTHER RESOLVED to write to the County Forester to clarify if the protected tree died naturally.**
- 10.07.2008 08/00939/FUL Dr MM Ohnchein - **14 Tower View** - construction of double garage to side of existing dwelling. **It was RESOLVED by 14 in favour with 1 abstention (Councillor Holley) to RECOMMEND REFUSAL** as (a) although it is not a main road, it is on a very dangerous corner and therefore there are concerns regarding access and egress (b) the hard-standing is not long enough to take a car.
- If the garage can be put back further into the site, it would create a proper hard-standing and a better visual arc to see traffic coming around the corner.**
- Attention is also drawn to the fact that the Town Council feel there may be other works on the site which need to be taken into consideration.**
- 10.07.2008 08/00988/FUL Mr D Taylor - **12 St Georges Road** - construction of conservatory to side of dwelling with decking., timber balustrade and handrail. **(Revised application to previously withdrawn application 08/00437/FUL.) It was unanimously RESOLVED to RECOMMEND APPROVAL subject**

to no neighbour objection and adequate provision for drainage.

- 10.07.2008 08/01002/FUL Mr P McMinn - Saltash DAF, Moorlands Trading Estate, Carkeel - construction of single storey extension to provide new reception. It was unanimously **RESOLVED to RECOMMEND APPROVAL** subject to no neighbour objection and adequate provision for drainage.
- 10.07.2008 08/01005/FUL JSK Property - building rear of 15 Fore Street - conversion and extension of existing building to form a one bedroom dwelling. (Revised scheme to application 08/00061/FUL withdrawn on 13.05.08) It was unanimously **RESOLVED to RECOMMEND REFUSAL** as (a) there will be loss of light to the amenity area of the house (b) over-development of a small site
- (c) Notice of Tree Preservation Order on land at 31 Glebe Avenue. It was **RESOLVED to respond that the Town Council support the making of the Tree Preservation Order.**
- (d) The Town Clerk reported on the decisions taken by Caradon District Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:
- (i) 08/00519/FUL construction of detached bungalow, Eales Barn, Carkeel. The Town Council recommended refusal but it was granted by the District Council with conditions.
- (ii) 08/00215/FUL Stax Reclamation Ltd, land at Avery Way, Edgecumbe Road. Erection of 7 units. The Town Council recommended refusal but it was granted by the District Council with conditions.
- (iii) 08/00570/FUL construction of living accommodation above shop, Church Road Stores. The Town Council recommended approval but it was refused by the District Council as the proposal would introduce a 3 storey building in an area typified by two storey dwellings and would be out of character.

81/08/09

CORRESPONDENCE

- (a) The District Council was consulting on the proposed name for the development by the Guinness Trust at New Road/Glanville Terrace. From the suggestions submitted it was **RESOLVED** by 14 in favour with 1 abstention (Councillor Killeya) that the name of Saltmill Close is selected.

- (b) Consultation was received from the County Council on proposed yellow lining. It was **RESOLVED** that no objections are raised to the proposals for Tamar Street, St Stephens Road and Coombe Road.
- (c) The next general meeting of the Cornwall Association of Local Councils is to be held at Truro on the 29th July when the speakers will be Sally Lewis and Rob Andrew on Charters and Community Networks. It was **RESOLVED** that Councillor Riches will attend.

82/08/09 **INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on 23rd June 2008 be confirmed and signed as a correct record.

83/08/09 **POLICY AND RESOURCES COMMITTEE**

It was noted that the recommendations for the proposed policies for Saltash Citizen and Freedom of the Town had not been circulated. Therefore, this will be considered again by the Committee.

With reference to Minute No. 67/08/09(ii), Councillor Killeya reported that he had spoken with the District Council concerning a map and this will be further discussed by the Committee.

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on 1st July 2008 be confirmed and signed as a correct record.

84/08/09 **CIVIC AMENITIES COMMITTEE**

With reference to Minute No. 78/08/09 regarding erection of a bus shelter at Carkeel, the Clerk reported that since the Committee had met, one letter of support had been received.

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 2nd July 2008 be confirmed and signed as a correct record subject to the addition of Councillor Mrs Hooper's name in the list of those present.

85/08/09 **WARFELTON GREEN**

A letter was received from Mr Besford-Foster at the District Council asking the Council's position regarding Kimberley Stadium in the registration process of Warfelton Green and if the District Council voluntarily register the Green would the Town Council withdraw its application to have both the Green and the Stadium registered as a Village Green.

It was unanimously **RESOLVED** that:-

- (a) Kimberley Stadium is excluded from the registration.

- (b) the Town Council is prepared to accept the exclusion of the land for extension to the Leisure Centre provided that 2 sports pitches can be included. However, the land should only be used for an extension to the Leisure Centre and nothing else or left as a Green.
- (c) the Town Council will withdraw their application once approval of the District Council's application has been signed and sealed by the County Council.

86/08/09 **CROSS PARK POST OFFICE**

In view of the proposed closure of Cross Park Post Office under the proposed closures by the Post Office, it was **RESOLVED** that:-

- (a) the Town Council holds a public meeting to hear the views of the people.
- (b) Under the Freedom of Information Act, find out the figures of what saving is to be made by the closure.
- (c) a response is sent to the Post Office after the public meeting.

87/08/09 **GATEWAY COMMUNITY INTEREST COMPANY**

Councillor Gee referred to the Minutes of the CIC produced on 10th April 2008 in which they state that they need property for cash generation. They also state that the Marketing and Tourism Committee had made Regatta and May Fair a success. Councillors Gee and Stephens were annoyed to see this in print and asked in which way CIC had helped these organisations.

CIC had confirmed that they wished CIC to be open and transparent and had agreed to their agenda going on their web site. However, if members wished to attend they would need to inform Mr Evans because the meeting room is limited for space.

It was **RESOLVED** that:-

- (a) Councillor Holley will raise the issue of the 10th April Minutes at the next CIC meeting or should he be unable to attend, Councillor Austin will raise.
- (b) Councillor Holley conveyed the Mayor's thanks to the Regatta and May Fair Committees for their hard work in producing very good events.

88/08/09 **PRESS RELEASES**

It was **RESOLVED** that a Press Release is prepared regarding the proposed meeting to discuss the possible closure of Cross Park Post Office and the presentation to Canon Maynard.

89/08/09

COMMON SEAL

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

DRAFT