

SALTASH TOWN COUNCIL

Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 2nd July 2008 at 7:00pm

PRESENT:- Councillors G Ellison (Chairman), R Bickford, N Challen,
P Clements, Mrs S Hooper MBE, C Riches, P Stephens, D Yates

ALSO PRESENT:- Mrs Flok de Rijke-Winter
Mrs M Small (Town Clerk)

APOLOGIES:- Councillors R Austin, D Holley (holiday), Mrs F Knight,
Mrs S Lennox –Boyd, C Oakes (holiday)

66/08/09 DECLARATIONS OF INTEREST

Councillor Clements declared a prejudicial interest in Minute No. 80/08/09 as he had submitted a Modification Order and will leave the meeting during discussion of the item.

67/08/09 TREE PRESERVATION ORDERS

The Clerk circulated a list of the confirmed Orders for Saltash and proposals submitted for new Orders. Mrs de Rijke-Winter stated that she will look at school grounds, parks and specimen trees in hedgerows, commemorative trees and add to the list as necessary. It was **AGREED** that Councillors continue to identify any trees requiring a Tree Preservation Order over the next two months and then the list to be submitted to the District Council.

68/08/09 SEAT- CHURCHTOWN FARM NATURE RESERVE

The Clerk reported that Councillor Austin had stated that he was still in discussion with Waitrose regarding a seat but it could take up to eighteen months. It was therefore **RECOMMENDED** that the Council purchase a wooden seat for Churchtown Farm Nature Reserve and a quotation is obtained from the District Council. Councillor Austin is to continue to pursue a further seat via Waitrose.

69/08/09 SILVER STREET HANGING GARDEN AND ELWELL LANE WOODS

Councillor Ellison reported that together with Councillor Clements he had met a Forestry Management Specialist. He was willing to prepare a management plan and this would be used to get grant applications submitted. The Town Council has first to register the wood and he will help with this process. He is also willing to work with Hine Bros and he suggests bringing in a Forestry specialist to do the physical work. It would probably take in the region of three to four months to obtain grants. It was noted that the District Council has now cleared Footpath 24 and it is now walkable.

Councillor Ellison reported that a row of plants are dying in Huntley Gardens under the bridge and it almost certainly coincides with maintenance work of the track just above the plants. It was **AGREED** to write to Network Rail to seek

compensation, as it would appear they had used weed killer on the track which had fallen on the plants. The Clerk is to ask Mr Hine for a list of the plants that had died and an estimate of the cost of replacing.

70/08/09 PARKING AT LONGSTONE PARK

It was noted that a report is now awaited from the District Council regarding the additional parking at Longstone Park.

71/08/09 CCTV

The Clerk reported that she had received a quotation from Essa Security Group. Councillor Yates stated that the other company giving a quote required further information before doing so and this he is obtaining.

The District Council had forwarded information that BT will increase their charges by 5% from 1st April 2008 to CCTV Circuit Rentals. It was **AGREED** to ask Mr Masters if any re-assessment has been made in the charging for CCTV since Callington has come onboard.

72/08/09 CHRISTMAS EVENT

Councillor Challen reported on further arrangements for the Christmas event. He has booked Flava, the runners up of the Britain's Got Talent Competition at a cost £700. Flava will also be asked to open the afternoon and switch on the lights later. They will also undertake a workshop for thirty people and if places can be sold, this will bring the cost down to £400. Councillor Ellison will book the Cornish Produce Market for Victoria Gardens and also look for a Marching Band as it had been agreed to cancel the Laira Youth Band as they had let the Regatta down at the last moment. The Clerk will now apply for the Road closure as per May Fair from 1pm to 7pm. Additional members of the Committee are to be invited to the next meeting.

73/08/09 LIGHTING AT MURAL

Councillor Yates reported that he is awaiting two quotations for metal covers.

74/08/09 PUBLIC TOILETS

Councillor Ellison showed the signs that had been made by Mr Sticker and these will be put up on the two Public Houses and notices in the Car Park in Alexander Square and the top and bottom of Fore Street.

75/08/09 SALTASH STATION

Councillor Bickford reported that he had been in contact with Mr Mitcham of the County Council who had written to Mr Speed regarding progress but had received no response. Councillor Ellison said that the Town Council would still like to have a look around the station and the Clerk will look at the deeds to see what had been agreed.

76/08/09

ALLOTMENTS IN SALTASH

The Clerk reported that following the article in the Messenger, two or three people had come forward to offer their gardens as allotments but this would need the Town Council to act as Brokers only. It was **AGREED** that Councillor Ellison will visit those people offering their garden and then discuss the matter further.

77/08/09

GROUND'S MAINTENANCE

- (i) The Clerk reported that she had not received the quotation from Mr Hine for a bowser. It was **AGREED** that in the meantime the Clerk ask the District Council whether they are using their bowser and if this would be for sale if not. The District Council to be asked if they had any other workers who would be willing to undertake the watering.
- (ii) A letter is sent to the Chamber of Commerce asking if they would like to sponsor any of the Grounds Maintenance.

78/08/09

BUS SHELTERS

- (a) With reference to the shelter in North Road, Mr Fuller had provided a sample of the material to be used and stated that the material for the roof has been manufactured and used universally for roofing, especially conservatories and public buildings. The use of a plastic product and not glass will lessen damage if anyone should stand on the roof but if anyone should jump up and down on the roof the whole structure could collapse but the plastic material would not shatter and cut. Therefore there will be a limitation to damage. It was **AGREED** to proceed with the shelter.
- (b) Bus Shelters Limited had supplied the wrong green on the repair items for the shelter in Callington Road but they are now stripping the repair part and will re-coat. Repairs are scheduled for the week commencing 14th July.
- (c) With reference to the bus shelter at Carkeel, it was noted that there had been no objection but the owner of the house outside which the shelter is to be placed, has asked for dimensions of the shelter and how it will fit the narrow width of the pavement.
- (d) It was **AGREED** to proceed to the next stage which is to meet Highways on site and ask their opinion on a shelter being placed at this position. When the meeting is arranged, the gentleman raising the question will be invited to attend.
- (e) With reference to the proposed shelter in Lynher Drive, the Clerk reported that she had received some objections and these were from Bishop Cornish Governing Body, Bishop Cornish Travel Plan Coordinator and several of the local residents. It was **AGREED** that in view of the number of objections the Town Council will not proceed in putting a shelter outside the school in Lynher Drive.

79/08/09

MEMORIAL CONCERT

Councillor Mrs Hooper reported that she has spoken to some performers who are willing to take part in the Concert on 20th September. It was **AGREED** that the Sub-Committee would meet later in the month.

80/08/09

FOOTPATHS

- (a) Councillor Clements updated the meeting regarding Footpath 17 and stated that the owner has presented additional information to the County Council which has stopped them taking enforcement action.

(Councillor Clements left the meeting having declared a prejudicial interest)

Councillor Ellison gave a further update. It was **AGREED** that Councillor Stephens will chase up the Planning Application that had been submitted by Mr Couper.

- (b) The Clerk read a letter from Mr D Wood the Countryside Officer relating to Footpath 35 where a number of issues had been raised. He stated that the issue of cycling on public footpaths is an act of trespass against the land owner and therefore this should be dealt with by the District Council. The County Council would be able to attach a 'No Cycling' disc if required. Mr Wood will re-inspect a small area of drainage surfacing on the path and if necessary add it to the programme when the gangs are next working in the area. At present he is satisfied that the aggregate imported to the site and the grip installed has aided the situation but he will re-inspect in due course.

It was **AGREED** to ask the County Council to attach a 'No Cycling' disc to existing poles.

- (c) Councillor Clements reported that the padlock on Footpath 3 has been removed and the path is now open.
- (d) Mr Wood raised a number of other issues and stated that the works in Saltash are not finished as the gangs are undertaking a number of seasonally determined works. Work that has been passed to Cormac to implement is:

- Bridal way 9 - extend the re-surfacing works from present and install horse friendly vehicle barriers
- Footpath 17 - new sign at Shillingham Manor Road junct
- Footpath 26 - installation of new stile and wooden posts to stop use of the field by horse

Additionally Mr Wood has looked at:

- Footpath 11 - new wooden riser steps to be installed at the Forder end of the path, old metal signposts to be removed at same location

- Footpath 36/32 the board walk has been inspected and is basically sound but will probably require replacement within the next two to five years

Mr Wood stated that if the Town Council is not happy with the prioritisation of the Rights of Way in the three tier system, there is a process of changing the classifications and advised how this should be undertaken. It was **AGREED** that the Clerk will follow up this as it does not take account of our previous submissions.

- (e) The Clerk reported that she still has to meet with Mr Hine regarding the Footpath trimming contract.

81/08/09 BEATING OF THE BOUNDS IN 2009

Councillor Clements reported that he is planning to undertake a preliminary walk within the next two weeks and anyone is invited to join him.

82/08/09 TOWN MESSENGER

The Clerk reported that the Messenger has been distributed. She has received a complaint that it was delivered at 7am in the morning and this was noted. It was **AGREED** that the next Messenger is ready by mid September with a view to its distribution by the end of September. Items for the next Messenger to include another walk by Councillor Clements, a preview of the Christmas Events by Councillor Challen and Elwell Lane by Councillor Ellison.

83/08/09 ST STEPHENS TOILETS

A letter was reported from the District Council saying that when the former toilet building is discussed by the Cabinet in the near future, the matter of the Town Council having the crests can be considered at that time.

84/08/09 WARFELTON GREEN

The Clerk reported that Councillor Killeya had asked if the Town Council could send a letter to the District Council confirming the area being sought as a Green. It was **AGREED** that a letter is sent confirming that the Town Council is seeking Warfelton Green and not the whole of the Kimberley Stadium area.

85/08/09 PRESS RELEASES

It was **AGREED** that Councillor Ellison issues a press release regarding Flava and when ready the opening of the Toilets.

86/08/09 DATE OF NEXT MEETING

Wednesday 6th August 2008 7:30pm