

SALTASH TOWN COUNCIL

Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 3rd September 2008 at 7:00pm

PRESENT:- Councillors D Holley (in the Chair), R Bickford,
P Clements, Mrs S Hooper MBE, C Oakes, C Riches,
P Stephens

ALSO PRESENT:- Councillors R Austin, D Yates
Mrs F de Rejike-Winter
Mrs M Small (Town Clerk)

APOLOGIES:- Councillors N Challen, G Ellison (holiday)

87/08/09 DECLARATIONS OF INTEREST

Councillor Bickford declared a personal interest in Minute No. 97/08/09 as he is a member of SRUG.

Councillor Clements declared a prejudicial interest in Minute No.103/08/09(a) as he had submitted a Modification Order and will leave the meeting during discussion of the item.

Councillor Holley declared a personal interest in Minute No. 103/08/09(a) as he had submitted a form in support of the Modification Order

Councillor Austin declared a personal interest in Minute No. 89/08/09 regarding a new seat at Churchtown Farm Nature Reserve.

88/08/09 TREE PRESERVATION ORDERS

The list of trees submitted for consideration for Tree Preservation Orders was circulated. Mrs de Rejike-Winter asked if there should be more information added as to why the Council is requesting the Tree Preservation Orders. She also queried trees on the Pillmere estate. Councillor Holley replied that these had not been included as they were in a protected area and it was felt there was no need for Tree Preservation Orders.

It was **AGREED** that:

- (a) at the One Cornwall meeting a discussion is held on whether trees in school grounds need protection. In the meantime Councillors and Mrs de Rejike-Winter will inspect trees in the grounds as follows:
- (i) Saltash.net Community School (Councillor Yates)
 - (ii) Brunel School (Councillor Oakes and Mrs de Rejike-Winter)
 - (iii) Burraton School (Councillor Austin)
 - (iv) St Stephens School (Councillor Bickford)
 - (v) Bishop Cornish School (Councillor Oakes and Mrs de Rejike-Winter)
 - (vi) Saltash College (Councillor Bickford)

- (b) Councillor Austin will enquire the status of trees on Churchtown Farm Nature Reserve to see if any are in need of protection, in particular a Medlar tree.
- (c) Councillor Mrs Hooper was asked to check the exact map reference of a tree at Burraton Coombe in a natural hedge abutting Carnoustie Drive.
- (d) Other areas to be considered are the China Fleet Club, housing estates, Burraton Chapel area, Latchbrook.
- (e) Councillors will update the sheet of trees already submitted for consideration and add tree types where necessary and grid references. Elwell Lane Wood to be deleted from the list until after the tree survey and work has been completed by the Town Council. Once the list is updated it is to be sent to the District Council stating that there are a few more to come.

89/08/09 **SEAT- CHURCHTOWN FARM NATURE RESERVE**

Quotations were considered for a seat at Churchtown Farm Nature Reserve. It was **RECOMMENDED** that the quotation from Heartwood Creations for a bench is accepted in the sum of £250 plus delivery but it will be installed by the Friends of Churchtown Farm.

90/08/09 **PARKING AT LONGSTONE PARK**

The Clerk reported that Mr Masters was to supply a rough cost of Grasscrete to extend the parking at Longstone Park.

91/08/09 **BOUNDARY STONE AND SIGNAGE AT NOTTER BRIDGE**

Councillor Clements raised the possibility of putting in a new boundary stone to mark the official boundary of Saltash.

It is **RECOMMENDED** that:

- (a) a sum of £5000 is put in the list for consideration of projects from extra Caradon monies which will be used to create seals to repair existing Boundary Stones and to produce a new Boundary Stone at Notter Bridge.
- (b) Councillor Austin raised the issue of the Saltash sign at Notter Bridge which is in need of attention. The Clerk reported that she had written to Enterprise Mouchel referring to a letter from Brian Craven to say that the sign needs replacing.

92/08/09 **CCTV**

Councillor Yates reported that when he met with ASG they had asked for more information on the technical side and this had been requested from Mr Masters but not yet received. In answer to a question, Councillor Yates stated that it was more acceptable to put a camera on the post which carries the festive lights

rather than on lamp posts. There was a need to talk about a radio link and also a camera for the top of Fore Street and therefore it was **RECOMMENDED** that:

- (a) £3000 is suggested for an additional camera to be purchased from additional monies from Caradon.
- (b) Councillor Yates will follow up a quotation from ASG.
- (c) The Police are asked if they feel the cameras in Fore Street are of value.

93/08/09 **CHRISTMAS SUB-COMMITTEE REPORT**

The Committee had not met prior to this meeting due to holiday of some Councillors. It was **AGREED** that the sub-committee of Councillors Ellison, Challen, Austin and the Town Clerk together with outside representatives will meet as a special meeting to discuss the whole event on Tuesday 16th September at 7.00pm at the Guildhall.

94/08/09 **LIGHTING AT MURAL**

Councillor Yates reported that he has not received the estimates from Stansbury and Kevin Roberts for the lights at the mural. It was **AGREED** that the Town Clerk will chase quotations.

95/08/09 **PUBLIC TOILETS**

It was **AGREED** that:

- (a) the Town Clerk will follow up with the District Council to accept a yearly lease on the toilets in Alexandra Square.
- (b) written confirmation to be sought from Mr Masters that he will arrange to have the inside of the toilets cleared before the Town Council take the lease.

96/08/09 **ELWELL LANE WOODS**

A note was read from Councillor Ellison stating that they have met the Forestry Commission Regional Manager and the Town Council is almost certainly eligible for a Woodland Improvement Grant which is usually 50% unlimited but as Saltash is in Cornwall there may be a chance of getting 80%. Councillor Ellison has accordingly registered the Town Council as a SBI which is necessary to get European Union funding and he has applied for a free map of the area. It is also necessary to get professional landscaping plans drawn up and he has met with Groundwork.

It was **RECOMMENDED** that:

- (a) the quotation from Groundwork Southwest of £970 + VAT for the work is approved and is taken from the £38000 set aside for this project.
- (b) if the Town Council is successful in its Legacy Fund Bid to the District Council a further allocation of £15000 through the project is approved.

97/08/09 **THE FORMER SALTASH STATION BUILDING**

Councillor Bickford reported that the owners of the former station building have decided not to proceed with the consented planning application. They will however submit plans for a refurbishment of the space as it stands. The area where the Portacabin was placed has been tidied and for the moment it is being used as the car park for the Two Bridges pub.

It was **AGREED** that:

- (a) Councillor Bickford will ask Mr Speed if it is possible to remove the trees coming out of the roof of the building in order to tidy it further.
- (b) the Town Council ensures that the new planning application includes the canopy
- (c) Councillor Austin will speak at the Anti-social Behaviour meeting regarding graffiti painting of the fencing.

98/08/09 **ALLOTMENTS IN SALTASH**

It was noted that Councillor Ellison has visited all ten owners of properties who had submitted their details to offer use of their gardens. Several need permission from Caradon and he has sought this from the Director of Housing and a reply is awaited but he seemed supportive of the scheme including giving the Town Council the large garden behind the Lower Port View flats at Vernon Court on a 25 year peppercorn lease which would be run as the current allotments. Councillor Ellison has also drafted a model agreement.

99/08/09 **GROUNDS MAINTENANCE**

The Clerk reported that Mr Masters is to obtain details of what the Council use to water and whether there is a bowser which could be bought.

100/08/09 **SHELTER ON NORTH ROAD**

A note was read from Councillor Ellison stating that Stephen Fuller has now withdrawn from making the North Road shelter. Invitations have gone out for further quotations. As it is permitted development the specification can be varied and Councillor Ellison suggested that instead of a polycarbonate or toughened glass roof (which is expensive) the specification should be for a felt batten and imitation slate roof for ease of possible replacement if damaged and also plastic instead of cast iron guttering and down pipe.

It was **AGREED** that the amended specification is used for the tenders.

101/08/09 **MEMORIAL CONCERT**

Councillor Mrs Hooper reported that arrangements for the Memorial Concert are well under way and thirty tickets have been sold so far. Flyers are to be printed and distributed and a review of the numbers will be made after 12th

September. It was noted that enquiries are being made about recording the event.

102/08/09 **BRUNEL SUB-COMMITTEE**

The next meeting of the Brunel sub-committee is arranged for 16th September.

103/08/09 **FOOTPATHS**

- (a) Councillor Austin reported that on Sunday Footpath 17 had been impassable at high tide. It was **AGREED** that
 - (i) this is raised at the meeting with the County Council on 22nd September.
 - (ii) the Town Council should again write to the County Council to reiterate its objection to the blocked path emphasising the importance of the path to the whole area.
- (b) The Clerk reported that she had not yet sent the letter regarding crops being grown over Footpath 36 but would do so.
- (c) The Clerk reported that Hine Brothers are currently cutting the footpaths and because of the amount of detail required by the County on length of time cutting etc. they had worked out that the contract will not be much different in money and therefore the cut will take place first and this will give accurate figures on which to base next year.

It was **AGREED** that a report is received following the full cut.

104/08/09 **BEATING OF THE BOUNDS IN 2009**

Councillor Clements reported that there will be a walk of part of the route on 27th September and all Councillors are welcome to attend. Councillor Clements reported that the Beating of the Bounds will take place at the end of May and not May Fair and the date will be dependant upon the tides.

105/08/09 **HEDGES**

Councillor Holley raised the issue of overgrown hedges which was raised by Mr S Tait at the Council meeting.

It was **AGREED** that:

- (a) Councillor Riches asks Mr Tait the whereabouts of the hedges and then Ward Councillors will bring these to the attention of either the County Council or the District Council depending on ownership.
- (b) an article is put in the Messenger asking people if they would pay attention to any hedges which are overgrown.

106/08/09 **CYCLE RACE**

Councillor Holley reported that Councillor Riches and himself had investigated correspondence received regarding the organising of a cycle race which is the ladies equivalent of the Tour de France. Due to the requirements of putting on the event it was felt that this would not be possible in Saltash but that an approach is made to Plymouth and hopefully Saltash may be able to get something out of the race even if it is only a recommendation of hotels in Saltash.

It was **AGREED** that Councillor Holley discusses the event with representatives of Plymouth City Council.

107/08/09 **BUS SHELTER – CALLINGTON ROAD**

The Mayor read a letter from Mr Brown asking the Council to take action regarding the shelter in Callington Road being the wrong way around. Councillor Mrs Hooper explained that Mr Brown had a letter from Mr Craven which had talked about an extension of the pavement to allow the shelter to be turned. When the Clerk had written not long ago to Mr Craven an answer was received stating that this was not in any programme and no assessments had been done.

It was **AGREED** that Councillor Holley obtains a copy of both letters and replies to Mr Brown as appropriate.

108/08/09 **GORSEDD**

Councillor Austin reported that in speaking with the Mayor of Looe he had offered to meet representatives at Saltash to talk through things which the Town Council will have to provide for next years event in Saltash.

It was **AGREED** that Councillor Holley will arrange a meeting.

109/08/09 **PRESS RELEASES**

It was **AGREED** that Councillor Bickford will write the press release relating to the former station building.

110/08/09 **DATE OF NEXT MEETING**

Wednesday 1st October 2008 7:00pm
Christmas event meeting 16th September at 7.30pm.