



Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

27th February 2015

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 5th March 2015 upon the rising of the Annual Town Meeting**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	M Coot	R Bickford	R Austin
J Ellison	Mrs H Frank	M Gee	Mrs G Challen
W Phillips	Mrs S Hooper MBE	D Holley	Mrs J Dent
L Russell	A Killeya	J Shepherd	D Yates

Agenda

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Prayers
4. Apologies
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
6. Chairman's Report
7. Police
 - a. Police report
8. Report by Saltash Gateway Community Interest Company (CIC)
 - a. To receive report and consider any actions arising
9. Cornwall Council Report
 - a. CNA report for noting or matters arising
10. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.
11. To approve the Minutes of the Meetings held on 5th February 2015 and 17th February 2015
12. To consider matters arising from the Minutes
13. Finance:
 - a. To advise the following receipts in:

i. January 2015

	Details	Net	VAT	Gross	S106
	Allotment Fees	£679.00	£0.00	£679.00	

	Barclays - Loyalty Reward	£9.55	£0.00	£9.55	
	Guildhall Hire	£914.09	£0.00	£914.09	
	Photocopying Fees	£0.42	£0.08	£0.50	
	S106 Cinema Income	£100.00	£20.00	£120.00	S106 Waitrose
	S106 Funding - Signage	£1,282.28	£0.00	£1,282.28	S106 Waitrose
	St. Stephens - Burial Fees Dec 2014	£2,820.00	£0.00	£2,820.00	
	Xmas Event Donation	£200.00	£0.00	£200.00	

ii. February 2015

	Details	Net	VAT	Gross	S106
	Allotment Fees	£184.25	£0.00	£184.25	
	Burial Fees January 2015	£600.00	£0.00	£600.00	
	Guildhall Hire	£828.50	£0.00	£828.50	
	Photocopying	£1.58	£0.32	£1.90	
	S106 Cinema Income	£69.17	£13.83	£83.00	S106 Waitrose

b. To advise the following payments in:

i. January 2015

Supplier	Details	Net	VAT	Gross	S106
Barclaycard	Credit Card Payment - AAT Fees (Finance) & S106 Xmas Expenses	£235.34	£19.27	£254.61	S106 Waitrose
Barclays	Bank Charges	£38.20	£0.00	£38.20	
British Gas	Gas - Guildhall - 2nd Oct - 16th Dec	£624.96	£123.57	£748.53	
Christmas Decorators	Christmas Trees on Fore Street - S106	£4,000.00	£800.00	£4,800.00	S106 Waitrose
Chubb	Rental Fees - Fire Extinguishers	£34.37	£6.87	£41.24	
Consortium	Stationary	£42.67	£8.55	£51.22	
Cormac	Repairs on Ride on Mower	£414.50	£82.90	£497.40	

Cormac	Waterside - Cleaning	£332.12	£66.42	£398.54	
Cornwall Council	Rates - Guildhall	£671.00	£0.00	£671.00	
Cornwall Council	Planning Conference	£8.33	£1.67	£10.00	
Cornwall Council	Road Closure - Xmas Event	£70.00	£0.00	£70.00	
Cornwall Pension Fund	Pensions - December 2014	£1,039.09	£0.00	£1,039.09	
Councillor Travel Expenses		£40.00	£0.00	£40.00	
Crown Copiers	Photocopier Maintenance	£240.86	£48.17	£289.03	
EDF	Electricity - Unmetered Supply	£84.67	£4.23	£88.90	
EDF	Electricity - Maurice Huggins	£77.98	£3.90	£81.88	
EON	Electricity - Guildhall	£200.20	£40.04	£240.24	
EON	Electricity - Cemetery	£19.57	£0.98	£20.55	
Filmbank	S106 Cinema - Elf	£83.00	£16.60	£99.60	S106 Waitrose
Glendale	Grounds Maintenance	£653.91	£130.78	£784.69	
HMRC	PAYE - December 2014	£2,033.53	£0.00	£2,033.53	
ICOM	Telephone - Guildhall	£55.75	£11.15	£66.90	
IRQ Systems Ltd	IT Support/Maintenance	£183.00	£36.60	£219.60	
J C Whitlock	S106 Street Entertainment	£40.00	£0.00	£40.00	S106 Waitrose
Parc Signs	New Notice Board	£936.17	£187.23	£1,123.40	
PDS Print	Leaflets for Xmas Event	£205.00	£0.00	£205.00	
Powerline	Rewiring at Maurice Huggins	£250.00	£50.00	£300.00	
PWLB	Loan Payment - Churchtown Cemetery	£10,692.33	£0.00	£10,692.33	
Saltash CIC	Signage - 4 Fore Street	£1,282.28	£0.00	£1,282.28	S106 Waitrose
Siemens	Photocopier Rental Fees	£429.75	£85.95	£515.70	
South West Water	Water - Guildhall	£133.63	£0.00	£133.63	

South West Water	Water - Fairmead	£54.34	£0.00	£54.34	
Staff Salaries		£9,058.82	£0.00	£9,058.82	
Staff Travelling Expenses		£42.00	£0.00	£42.00	
Stylus Engravers	Xmas Event Trophy	£30.82	£6.17	£36.99	
TAVATA	Annual Membership	£250.00	£0.00	£250.00	
UK Fuels	Petrol for Ride on Mower	£35.69	£7.02	£42.71	

ii. February 2015

Supplier	Details	Net	VAT	Gross	S106
	Petty Cash	£146.06	£0.00	£146.06	
Brian Whipp	Town Crier Expenses	£200.00	£0.00	£200.00	

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

d. To note that bank reconciliations up to 30th January 2015 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

14. Planning:

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA14/10131

Westward Housing Group – **Land south of Fairway, St Stephens**
Residential development for 36 dwellings. REVISED PLANS.

Ward: West

Date received: 06.02.2015

It was resolved to defer to the next meeting to await further information.

PA15/01146

Mr Darren Bennetts – **land adj. 17 Essa Road, Saltash**

Detached 3 bedroom dwelling

Ward: East

Date received: 20.02.2015

PA15/01141

Mr K Dean – **15 Home Park Road, Saltash**

Proposed demolition and reconstruction of extension to form wc and utility

Ward: East

Date received: 12.02.2015

PA15/00988

Toolstation - **Unit 7 Tamar View Ind. Est, Prideaux Close, Saltash**

Change of use from Class Sui Generis to Class B8

Ward: North

Date received: 13.02.2015

PA15/01311

Mr William Holman – **Pill Farm, Pill lane North**

Listed building consent to repair/replace rotted timber windows

Ward: East

Date received: 16.02.2015

PA15/01374

CTIL and Vodafone Ltd – **Comms Mast 02 Cell 8213 Burraton Road, Carkeel**

Prior notification of proposed development by telecommunications code system operators, namely the installation of a replacement 15m high 'dual user' streetworks monopole with replacement ground based ancillary equipment.

Ward: North

Date received: 23.02.2015

PA15/01477

HSBC Group Plc – **93 Fore Street, Saltash**

Replacement of two external self service machines

Ward: East

Date received: 25.02.2015

d. Tree applications/notifications:

i. Applications

PA15/01488 – Castle Gardens, Castle Hill, Forder
Felling of one Ash Tree and works to 3 other Ash trees

ii. Notifications

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA14/11961 28 Long Park Road, St Stephens, Saltash.

PA14/11961

D Bennetts – **28 Long Park Road, St Stephens**

Application to vary condition 2 (approved plans) to replace PL004A, PL005A, PL006A, PI007A with revision B of all drawings to create new room in roof. Application no PA14/08489 dated 11/11/14 relates. (Material amendment.)

Ward: South

Date received: 19.01.2015

At the Town Council Meeting on 5th February 2015 it was resolved to RECOMMEND REFUSAL DUE TO LOSS OF LIGHT TO NEIGHBOURING PROPERTIES AND OVER DEVELOPMENT OF THE SITE

Having held a Poll on this planning application the result is:

Stick with our original position and request call-in	2 votes
Accept the Officer's position	8 votes
Abstain	3 votes

THEREFORE THE COUNCIL HAS VOTED TO ACCEPT THE OFFICER'S POSITION AND APPROVE THE PLANNING APPLICATION.

15. Consideration of License Applications

16. Saltash Neighbourhood Plan

a. Update

17. Correspondence

18. S106 – To consider Summer Basket Scheme

19. To consider adoption of a proposed Civic Funeral Protocol.

20. To approve the minutes of the following committees:

Policy & Resources Committee held on 17th February 2015

21. Meet your Councillors:

- a. Arrangements for future meetings

22. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

23. To consider any items referred from the main part of the agenda

24. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

25. To consider urgent non-financial items at the discretion of the Chairman

26. To consider Press releases and future articles required

27. Date of next meeting: Tuesday 17th March 2015
 Thursday 2nd April 2015

28. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings