

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 13<sup>th</sup> May 2015 at 7.00 pm**

**PRESENT:** Councillors: Mrs J Dent, J Ellison, Mrs H Frank, Mrs S Hooper MBE, W Phillips, L Russell, D Yates – Chairman

**ALSO PRESENT:** Councillor R Austin, Ray Lane – Town Clerk

**APOLOGIES:** Councillors: M Coot, J Shepherd.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **01/15/16      RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

### **02/15/16      DECLARATIONS OF INTEREST**

1. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

### **03/15/16      QUESTIONS FROM THE PUBLIC**

None

### **04/15/16      FINANCE:**

- a. Current Committee budget statement

It was **RESOLVED** to note.

05/15/16

**REPORTS FROM WORKING GROUPS:**

a. Footpaths and Environment

- (i) Progress on Milestone/boundary stones maintenance and training

It was **RESOLVED** completed and remove from agenda.

b. Saltash Town Centre Improvement Group

- (i) CCTV – (Councillor Austin)

Members considered a report regarding the provision of CCTV in Fore Street.

It was **RESOLVED** that:

1. The police be invited to make a presentation at the next meeting to justify the introduction of a system.
2. Councillor Austin to pursue joint S106 funding for a system.
3. The Town Clerk write to the Chamber of Commerce to seek a response for retailer joint funding of a system.

c. Saltash Publicity Local Action Team (SPLAT)

Councillor Mrs H Frank updated members on activities to date.

It was **RESOLVED** to note.

d. Festive Representatives of Saltash Town (FROST) – (Councillor Mrs H Frank)

- (i) Proposal to obtain quotes for additional bunting.

It was **RESOLVED** that Councillor Mrs H Frank determine quantities and costs and to submit an S106 application for funding.

- (ii) This year's theme "Ice and Snow" – Christmas light requirements.

Councillor Mrs H Frank updated members on arrangements to date.

It was **RESOLVED** to note.

**06/15/16      GRITTING AND SNOW CLEARING ARRANGEMENTS**

No further reports until further notice.

**07/15/16      ALLOTMENTS**

Councillors Austin and Phillips reported vacant plots at Grenfell Avenue are still available.

It was **RESOLVED** to note.

**08/15/16      TO CONSIDER A MEMORIAL GARDEN TO COMMEMORATE THE  
END OF THE WW2 AND ANNIVERSARY OF WW1 TO INCLUDE A  
BLOSSOM TREE AND POPPY BED ON THE PLOT BEHIND “TRULY  
SCRUMPTIOUS” SWEET SHOP (COUNCILLOR MRS S HOOPER  
MBE)**

It was **RESOLVED** that Councillor Mrs S Hooper MBE progress options and costs for a ‘Peace Garden’ in the raised walled plot and Alexandra Green.

**09/15/16      WEED SPRAYING – TO CONSIDER OPTIONS AND LIKELY COSTS  
FOR WEED CONTROL IN AREAS OF THE TOWN OUTSIDE ZONE 1  
IN PREPARATION FOR DOG DECISIONS**

It was **RESOLVED** to conduct the debate under the PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 due to consideration of commercial quotes.

**10/15/16      MURALS – TO CONSIDER PROPOSALS TO REPLACE MOSAICS  
WITH PHOTOGRAPHIC REPRODUCTIONS (COUNCILLOR  
BICKFORD)**

It was **RESOLVED** that delegated authority be approved for the Chairman and Councillor Bickford to complete the replacement of the mosaics with photographic reproductions.

**11/15/16      TO CONSIDER THE SITING OF THE BRUNEL BRIDGE MODEL  
(COUNCILLOR BICKFORD)**

Councillor Mrs J Dent reported that siting arrangements were being agreed with the Cornwall Council Highways.

It was **RESOLVED** to note.

**12/15/16      COMMEMORATIVE PLAQUE ON FORE STREET BENCH - TO  
RECEIVE A REQUEST ON BEHALF OF THE TOWN CRIER –  
(COUNCILLOR MRS J DENT)**

It was **RESOLVED** to approve that a commemorative plaque be attached to a bench in Victoria Gardens.

**13/15/16      PURCHASE OF ADDITIONAL TRAFFIC MANAGEMENT SIGNS FOR  
EVENTS SUCH AS REGATTA AND CHRISTMAS FESTIVAL  
(COUNCILLOR MRS H FRANK)**

It was **RESOLVED** Councillor Mrs H Frank procure traffic management signs as required under the delegated financial authority of the Chairman.

**14/15/16      TAKING OVER OF MAINTENANCE OF HIGHWAYS ENGLAND  
VERGES AT ENTRANCE TO SALTASH. (COUNCILLOR MRS H  
FRANK)**

It was **RESOLVED** that the Town Clerk request Highways England cut the verges on a regular basis

**15/15/16      USE OF HEDERA IVY TO COVER UNSIGHTLY WALLS AND MESH  
FENCES E.G. LONGSTONE PARK AND STATION (COUNCILLOR  
MRS H FRANK)**

It was **RESOLVED** to note.

**16/15/16      TO CONSIDER TAKING OVER PILMERE OPEN SPACE AND  
CLOSED PLAY PARK FROM THE RECEIVERS. (COUNCILLOR  
ELLISON)**

It was **RESOLVED** to note that Full Council are to receive the report as an agenda item at its meeting to be held on 19<sup>th</sup> May 2015.

**17/15/16      TO CONSIDER ITEMS ARISING FROM MEET YOUR COUNCILLORS:**

- a. Saturday 7<sup>th</sup> March 2015

- (i) Why does road sweeping stop at top of Fore Street? Please extend up Callington Road (at least until entrance to Longstone (Park)).
- (ii) Tobruk Road. How long will fence stay up where “wall” is being repaired? Cornwall Council is repairing. Chased up with Cornwall Council 13<sup>th</sup> April (Councillor Holley).

b. Saturday 4<sup>th</sup> April 2015

- (i) Could we re-open at least half of the Alexandra Square toilets (female side?).
- (ii) Weed killer (spraying) being carried out along Yellow Tor Road, etc., by who and why? Being done by Cornwall Council contractors to aid in verge mowing.
- (iii) Play parks need “little ones” swings, etc.  
(See Agenda Item 19 VIII b)

It was **RESOLVED** all items have now been addressed and are to be removed from the agenda.

**18/15/16      OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR:**

The following items will be taken upon notification by members to the Chairman prior to the meeting with a short written report summary.

I. Street furniture

- a. Baker Café Bench – (Councillor Austin)

Councillor Austin reported that Cornwall Council Highways do not consider the bench to be an obstruction and therefore it will not be relocated.

It was **RESOLVED** to note.

II. Community toilet scheme

No report.

III. Community clean-up projects/other environmental issues

- a. To note monthly litter picks

The Litter Picks are always on 4th Sunday, apart from May:

West: 17th May, from 2pm, meeting at the Scout HQ at  
Gallacher Way  
East: 28th June, from 5pm - clearing up rubbish after the  
Regatta  
South: 26th July, from 2pm  
North: 23rd August, from 2pm

It was **RESOLVED** to note.

- b. To consider the purchase of 20 Litter pickers and hoops for litter picking (Councillor Frank)

It was **RESOLVED** Councillor Mrs H Frank procure litter pickers and hoops as required under the delegated financial authority of the Chairman.

IV. Additional litter bins in outer areas

No report.

V. Increased toilet cleaning

No report.

VI. Bus shelters & stops

- a. Provision of a new bus shelter opposite the Ploughboy on Liskeard Rd (Councillor Ellison)

It was **RESOLVED** to note that arrangements are ongoing.

VII. Industrial estate issues

- a. Provision of directional signage boards Moorlands Lane Industrial Estate. (Councillor Ellison)

It was **RESOLVED** to note installation of the sign has been completed.

VIII. Play areas/play grounds

- a. Progress on Waterside play area (Councillor Ellison)

It was **RESOLVED** to note repairs are ongoing.

- b. Other Play Areas installation of “Small ones Swings”(from meet your Councillors)

Councillor Austin reported the issue was ongoing.

It was **RESOLVED** to note.

- IX. Elwell Woods/Cornish Cross

No report.

- X. Notice Boards

No report.

- XI. Festive Lights  
Covered under item 7d

**19/15/16      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**  
To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**20/14/15      AS REQUIRED OR IF NECESSARY**  
  
**WEED SPRAYING – TO CONSIDER OPTIONS AND LIKELY COSTS FOR WEED CONTROL IN AREAS OF THE TOWN OUTSIDE ZONE 1 IN PREPARATION FOR DOG DECISIONS**

Members considered weed spraying options, areas and quotes.

It was **RESOLVED** that no weed spraying be conducted during 2015/16 and that the committee progress spraying options, areas and costs for consideration in 2016/17.

**21/14/15      PUBLIC BODIES (Admission to Meetings) Act 1960:**  
To resolve that the public and press be re-admitted to the meeting.

**22/14/15     URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT  
THE DISCRETION OF THE CHAIR**

None.

**23/14/15     PRESS RELEASES OR ARTICLES REQUIRED**

None.

**24/14/15     DATE OF NEXT MEETING**

Wednesday 8<sup>th</sup> July 2015 at 7.00 p.m.

Rising at 9.20 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_