

Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 44 held on Monday 6th July 2015 at Saltash Guildhall.

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
 Cllr. Bob Austin (Town & County : Saltash West & CIC) (BA)
 Denise Watkins (Waterfront Residents Association) (DW)
 Leslie Rust (Latchbrook Residents Association) (LRt)
 Mike Hocking (N&M Pill Neighbourhood Association) (MH)
 Jane Hamlyn (Pillmere Resident & Architect) (JH)
 David Bennett (Resident)
 Steve Besford-Foster (Consultant) (SB-F)
 William Holman (N&M Pill Landowners Consortium) (WH)

Apologies :-
 Cllr. Jean Dent (Town : Saltash West) (JD)
 Cllr. Derek Holley (Town & County : Saltash East) (DH)
 John Percil (Latchbrook Residents Association) (JP)
 Gail Swift (Pillmere Community Association) (GS)
 Mike Finch (Saltash Environmental Action) (MF)

The meeting was not recorded.

Minute No.	Item	Action
325.	Declarations of Interest. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
326.	Questions from the Public None	
327.	Minutes from Meeting 43 held Monday 22nd June 2015. The minutes were approved.	WH
328.	Matters Arising and Updates from Meeting 43. Generally picked up under the Community Engagement and Involvement Strategy Minute below. a) Minute 320 a) The Cornwall Local Plan i) The issue of future Employment land in Saltash was raised. DY advised that there was still uncertainty on whether the Tesco development off Carkeel roundabout would take place, but his view was that the site still constituted employment land. The same response was made to LRt's question relating to the Site South of Lidl's'. ii) BA has invited a Cornwall Council officer to speak to the Steering Group on Affordable Housing demand for the area. iii) MH sought clarification on the issue the Planning Inspector had raised	BA

	<p>on the “Gateway Community Network Area” relationship to Plymouth. SBF advised that the “duty to relate” to Plymouth City Council had been fulfilled, however the pressure on the Saltash market from Plymouth was unclear. Saltash was part of the Plymouth market and Plymouth City Council might require extra housing. MH indicated that the City Council Plan included population growth to 300,000.</p> <p>b) Minute 321 b) Locality Grant Application. SBF confirmed that the application had been successful subject to completing “due diligence” and would provide £8000 for :-</p> <ul style="list-style-type: none"> • Aims and objectives workshop to validate vision and Objectives, the start of theme plans and policies; • Options workshop to consolidate an overall Parish, urban area and theme plans and policies and agree a strategic narrative; • Venue catering; • Workshop and final drop-in session including materials, flyers, questionnaires, posters etc.; and • Training for policy writing and options development. <p>c) Membership of the Steering Group Jane Hamlyn (JH) was voted onto the Steering Group and David Bennett (DB) was invited to submit an application.</p>	DB
329.	<p>Community Engagement and Involvement Strategy</p> <p>a) Resident Questionnaire i) Distribution to every household in the Parish was continuing. Maps showing the delivery routes already completed were viewed. Some 400 completed questionnaires had been received to date including 35 youth questionnaires. The promotion of the questionnaire process was progressing well across the Town with :-</p> <ul style="list-style-type: none"> • 25 visitors at the Library mini exhibition (while manned); • 125 visitors at the Regatta Exhibition; • 24 visitors at the Wesley Coffee mornings; • 25 visitors at the Saltash.net 50th Anniversary. • 25 visitors at the Latchbrook Neighbourhood Association AGM. <p>It was agreed to place the Latchbrook AGM presentation on the website and to extract any useful slides for further exhibition displays. SBF was also encouraged to arrange local radio interviews.</p> <p>ii) SBF ran through the Analysis of Findings on the questionnaires received to date to demonstrate the manner in which SurveyMonkey processed and reported data. The need to analyse the free-text responses into themes would be necessary in due course.</p> <p>b) Youth Questionnaire (Years 7 to 11) DB and DY to visit Livewire with the Youth Questionnaires</p> <p>c) Data Entry Pursuant to Minute 322.c) DY reported that he was hopeful of securing assistance from a local student. Collector links could also be established for</p>	<p>SBF</p> <p>DB/DY</p> <p>DY</p>

	<p>individual members of the Steering Group.</p> <p>d) Business and Retailer Questionnaires The final drafts were approved subject to minor amendment and would be posted on the website. Reference would also be included in #LoveSaltash. The Questionnaires would be printed on coloured paper and distribution arrangements would be finalised at the next meeting.</p> <p>e) Programme of Future Public Engagement Opportunities. SBF tabled an updated Schedule of Events to promote and publicise the importance of preparing a Neighbourhood Plan. Events planned up until the next steering Group Meeting (20th July) were :</p> <ul style="list-style-type: none"> • Standing mini-exhibition for Saltash Library; • 9th July – Saltash U3A – mini exhibition • 11th July – St Stephens church craft & gift fair; • 12th July – Forder Community Fete; • 14th July - Business Exhibition at the Guildhall; • 14th July – Ashtorre mini exhibition • 16th July – Saltash Sustainability Show at the CCFC <p>The following key activities were still being arranged :-</p> <ul style="list-style-type: none"> • Waitrose car park; • Lidl car park; • The Leisure Centre car park; <p>Insurance arrangements for the use of The Town Council Exhibition Trailer were to be finalised.</p>	<p>ALL</p> <p>SBF</p> <p>SBF WH</p> <p>DY DW LRt/DY DY DY/ALL DW DY/WH</p> <p>SBF SBF LR</p> <p>WH</p>
330.	<p>Any Other Business</p> <p>a) Pre-Application Submission to Cornwall Council for Advice and Meeting in relation to Part Cockles Farm, Part Tamar Park Farm and Part Mill Park, Middle Pill, Saltash by Boyer Planning Limited on behalf of Cavanna Homes (Cornwall) Ltd. Cornwall Council Planning Ref. No. PA15/01341/PREAPP refers.</p> <p>WH left the room for the discussion on this item. The Pre-Application submission sought to meet with and seek the advice of the Council in relation to the potential to accommodate a development of 150 dwellings with associated small scale mixed uses. The development scheme is known as Tamar Village Saltash.</p> <p>After discussion it was agreed that it was not appropriate to discuss this application in the Steering Group at this stage. The application was being processed through the normal planning process.</p>	
331.	<p>Date of Next Meetings.</p> <p>Monday 20th July 2015 at 6.00pm in the Guildhall, Saltash. Monday 3rd August 2015 at 6.00pm in the Guildhall, Saltash.</p>	<p>ALL</p>

The meeting ended at 20.12 pm.

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
<i>Cllr Bob Austin</i>	<i>Saltash West (CC & STC)</i>	Peter Ryland	Chamber of Commerce; CIC; STIG
<i>Cllr Derek Holley</i>	<i>Saltash East (CC & STC)</i>	Andy Rance	Cornwall County Youth Work
<i>Cllr Lee Russell</i>	<i>Saltash North (STC)</i>	Colin Breed	Resident
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Zoe Bernard-John	CC Senior Development Officer
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Tunde Awe	Resident
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Geoff Mawson	Resident
Steve Besford-Foster	Consultant	Michael Griffin	MA Griffin Associates (Hole Farm)
David Orr	Consultant		
Ken Martin	Governor Saltash.net	Simon Walker	(Landrake and St. Erney N. Assocn.)
David Bennett	Resident	Sue Newell	(Landrake and St. Erney N. Assocn.)

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk