

Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 45 held on Monday 20th July 2015 at Saltash Guildhall.

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
 John Percil (Latchbrook Residents Association) (JP)
 Gail Swift (Pillmere Community Association) (GS)
 Mike Finch (Saltash Environmental Action) (MF)
 Denise Watkins (Waterfront Residents Association) (DW)
 Steve Besford-Foster (Consultant) (SB-F)
 William Holman (N&M Pill Landowners Consortium) (WH)

Apologies :- Mike Hocking (N&M Pill Neighbourhood Association) (MH)
 Jane Hamlyn (Pillmere Resident & Architect) (JH)
 Leslie Rust (Latchbrook Residents Association) (LRt)

The meeting was not recorded.

Minute No.	Item	Action
332.	Declarations of Interest. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
333.	Questions from the Public None	
334.	Minutes from Meeting 44 held Monday 6th July 2015. The minutes were approved.	WH
335.	Matters Arising and Updates from Meeting 44. Generally picked up under the Community Engagement and Involvement Strategy Minute below. a) Minute 328 a) The Cornwall Local Plan i) DY had attended a presentation by a Cornwall Council officer to representatives of the Gateway Network Area on Affordable Housing demand for the area. The figures cited were extremely complicated and there was still a lack of clarity on the position for Saltash. ii) JP referred to the issue raised by the Planning Inspector in relation to the "Gateway Community Network Area" relationship to Plymouth. SBF reaffirmed that the Inspector had chosen to examine the matter when the Examination in Public recommenced. iii) DY advised that further information was expected from Cornwall Council on Employment Site Allocations.	

	<p>b) Minute 328 b) Locality Grant Application. DY advised that Due Diligence had been completed and a cheque for £8000 was expected shortly.</p>	
336.	<p>Community Engagement and Involvement Strategy</p> <p>SBF presented a Progress Report.</p> <p>a) Resident Questionnaire i) Distribution of the 6500 questionnaires to every household in the Parish was nearing completion. Arrangements for distribution to some outlying areas (Trematon, Carkeel, Forder, Trehan) was being checked. SBF to send DY the tracker report for the Forder area. DY to brief local councillors and seek distribution support.</p> <p>799 completed questionnaires had been received to date including 35 youth questionnaires. A statistically significant response had already been attained.</p> <p>The promotion of the questionnaire process was progressing well across the Town with :-</p> <ul style="list-style-type: none"> • 80 (tbc ?) at the “Launch Exhibition,” the Guildhall; • 25 visitors at the Library mini exhibition (while manned); • 125 visitors at the Regatta Exhibition; • 24 visitors at the Wesley Coffee mornings; • 25 visitors at the Saltash.net 50th Anniversary; • 25 visitors at the Latchbrook Neighbourhood Association AGM; • 9 visitors to the Business Drop-in Session at the Guildhall; • 6 visitors to the Ashtorre mini-exhibition; • 20 visitors to the Saltash Sustainability Show at the CFCC; • 35 visitors at the St Nicholas post service coffee (19th July); • 10 visitors at Saltash Twinners (19th July). <p>DY was thanked for his considerable effort in running the events.</p> <p>SBF was continuing to raise awareness through Tweets and was preparing further Press Releases. Radio contacts were being pursued.</p> <p>GS recommended and it was agreed that with future questionnaires, the ability to complete them on-line was stated conspicuously on the front and the fact that part completed returns were automatically saved.</p> <p>DW to contact the list of volunteers to bring them up-to-date with progress and to advise them that we will request their attendance at a future meeting of the Steering Group which will consider A Report of Findings and the detailed planning for the next stage.</p> <p>b) Youth Questionnaire (Years 7 to 11) DB and DY to visit Livewire and K3 with the Youth Questionnaires</p>	<p>SBF SBF/DY DY</p> <p>SBF</p> <p>DW</p> <p>DY/DB</p>

	<p>c) Data Entry DY and GS offered assistance with data entry. SBF to arrange.</p> <p>Pursuant to Minute 322.c), DY reported that he was still hopeful of securing assistance from a local student.</p> <p>d) Business and Retailer Questionnaires DY reported on the poor response from the business community to date. 250 leaflets had been distributed. It was agreed that SBF should be provocative with future press releases and Tweets along the line of “Saltash Businesses Don’t Care !!</p> <p>DY to check with fellow councillors on their ability to distribute the questionnaires. SBF to obtain a price for the distribution of the questionnaires. MF/JP/WH offered to make deliveries/collections if required.</p> <p>e) Programme of Future Public Engagement Opportunities. SBF tabled an updated Schedule of Events to promote and publicise the importance of preparing a Neighbourhood Plan. Events planned up until the next steering Group Meeting on 3rd August 2015 were :</p> <ul style="list-style-type: none"> • Standing mini-exhibition for Saltash Library; • Exhibition Caravan at Waitrose; • Exhibition Caravan at Saltash Leisure Centre <p>It was agreed to identify a commercial operator to take the exhibition to each venue. DY to speak with fellow councillors to identify local contacts.</p> <p>Arrangements were also being made to attend the #Lovesaltash event planned for the 8th August 2015 which coincided with the monthly “Meet your Councillors” event in Fore Street.</p>	<p>SBF/DY/GS</p> <p>DY</p> <p>SBF</p> <p>DY</p> <p>SBF MF/JP/WH</p> <p>DY</p> <p>DY</p>
337.	<p>Any Other Business</p> <p>a)Phase 2 of the A38 Cornwall Gateway Proposed Junction Improvement Exhibition. WH drew attention to the exhibition by Cornwall Council at Saltash Library/One Stop Shop on Thursday 23rd July 2015 (10.00am to 4.30pm) and Saturday 25th July 2015 (10.30am to 12.30pm).</p> <p>b) Defence Infrastructure Organisation (DIO): Planning Application to Plymouth City Council for a Helicopter Pad at Kinterbury Point (Bull Point). (Application No. 15/01271/FUL refers). DY drew attention to this application. The flight path to the proposed pad crossed close to Saltash.net. The Town had not been included in the Public Consultation by the DIO.</p> <p>c) Tesco : The Motorland Site adj. Carkeel Roundabout. DY advised that the present understanding was that Tesco were still intending to build on the site, however the Governments recent announcement on encouraging house- building on brown-land sites was at variance with the view that this site was designated as “Employment</p>	

	Land.” This issue would need to be highlighted in the Cornwall Council Site Allocations Document.	
338.	Date of Next Meetings. Monday 3 rd August 2015 at 6.00pm in the Guildhall, Saltash. Monday 17 th August 2015 at 6.00pm in the Guildhall, Saltash. Monday 14 th September 2015 at 6.00pm in the Guildhall, Saltash. Monday 28 th September 2015 at 6.00pm in the Guildhall, Saltash.	ALL

The meeting ended at 19.37 pm.

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
<i>Cllr Bob Austin</i>	<i>Saltash West (CC & STC)</i>	Peter Ryland	Chamber of Commerce; CIC; STIG
<i>Cllr Derek Holley</i>	<i>Saltash East (CC & STC)</i>	Andy Rance	Cornwall County Youth Work
<i>Cllr Lee Russell</i>	<i>Saltash North (STC)</i>	Colin Breed	Resident
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Zoe Bernard-John	CC Senior Development Officer
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc'n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Tunde Awe	Resident
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Geoff Mawson	Resident
Steve Besford-Foster	Consultant	Michael Griffin	MA Griffin Associates (Hole Farm)
David Orr	Consultant		
Ken Martin	Governor Saltash.net	Simon Walker	(Landrake and St. Erney N. Assocn.)
David Bennett	Resident	Sue Newell	(Landrake and St. Erney N. Assocn.)

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk