

Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 46 held on Monday 3rd August 2015 at Saltash Guildhall.

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
 Cllr. Jean Dent (Town : Saltash West) (JD)
 Cllr. Derek Holley (Town & County : Saltash East (DH)
 Cllr. Bob Austin (Town & County : Saltash West & CIC) (BA)
 John Percil (Latchbrook Residents Association) (JP)
 Mike Finch (Saltash Environmental Action) (MF)
 Denise Watkins (Waterfront Residents Association) (DW)
 Mike Hocking (N&M Pill Neighbourhood Association) (MH)
 Jane Hamlyn (Pillmere Resident & Architect) (JH)
 David Bennett (Resident) (DB)
 William Holman (N&M Pill Landowners Consortium) (WH)

Apologies :-
 Cllr. Lee Russell (Town : Saltash North) (LRI)
 Steve Besford-Foster (Consultant) (SB-F)
 Leslie Rust (Latchbrook Residents Association) (LRT)

The meeting was not recorded.

Minute No.	Item	Action
339.	Declarations of Interest. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
340.	Questions from the Public DY reported on an e-mail received from the Chairman of the Carkeel Residents Association criticising the lack of deliveries of the residents questionnaire to the village. The latest delivery tracking report indicated that deliveries had now been completed, however DY had offered to attend a meeting with the villagers.	
341.	Minutes from Meeting 45 held Monday 3rd August 2015. The minutes were approved.	WH
342.	Matters Arising and Updates from Meeting 45. Generally picked up under the Community Engagement and Involvement Strategy Minute below. a) Minute 337 a) Phase 2 of the A38 Cornwall Gateway Proposed Junction Improvement Exhibition. The scheme proposal was discussed. Land ownership, time and financial issues were recognised as limiting factors impacting upon the design. DH was concerned that the scheme did not reflect the promise made to Cornwall Councillors that a third and dedicated left turn lane would be provided from the Burraton Cross direction towards Liskeard.	

	<p>Insufficient regard had been taken of meeting the needs of Saltash.</p> <p>It was also apparent that the traffic lights on the roundabout were not linked to either the Tamar Bridge/Saltash Tunnel or Burraton Cross traffic lights. Fears were expressed over the traffic management implications of this. The design life of the scheme was understood to be only 15 years which suggested a longer term solution might be required. This was a material issue for the Neighbourhood Plan to address.</p> <p>Clarification was required on the full impact and design of schemes from Roods Corner, Stokedon Cross, Broadmoor Farm and Carkeel.</p> <p>WH to prepare and circulate a draft letter to Highways England/Cornwall Council as a consultation response on behalf of the Steering Group.</p>	WH
343.	<p>Project Manager's Financial Budget Report</p> <p>Deferred until the next meeting, however DY reported that the £8000 Locality funding had been received.</p>	SBF
344.	<p>Community Engagement and Involvement Strategy</p> <p>a) Resident Questionnaire</p> <p>i) All but remote properties had now received the questionnaires. There appeared to be issues around deliveries in the West Ward of Saltash including Notter Bridge.</p> <p>DY to scrutinise the delivery tracking report to identify these properties and arrange Royal Mail posting to each. DY to liaise with BA on use of the voters list if required. The closing date is now extended to the end of August. Some 6764 properties had been identified.</p> <p>ii) 995 completed questionnaires had been received to date including 35 youth questionnaires. A statistically significant response had already been attained.</p> <p>iii) The promotion of the questionnaire process was progressing well across the Town with :-</p> <ul style="list-style-type: none"> • 80 (tbc ?) at the "Launch Exhibition," the Guildhall; • 46 visitors at the Library mini exhibition (while manned); • 125 visitors at the Regatta Exhibition; • 24 visitors at the Wesley Coffee mornings; • 25 visitors at the Saltash.net 50th Anniversary; • 25 visitors at the Latchbrook Neighbourhood Association AGM; • 9 visitors to the Business Drop-in Session at the Guildhall; • 6 visitors to the Ashtorre mini-exhibition; • 20 visitors to the Saltash Sustainability Show at the CFCC; • 35 visitors at the St Nicholas post service coffee (19th July); • 10 visitors at Saltash Twinners (19th July). <p>SBF was continuing to raise awareness through Tweets and was preparing a Press Release reminding residents of the closing date.</p>	<p>DY/BA</p> <p>SBF</p>

	<p>DW advised that there appeared to be a reasonable spread of responses across the upper age-group bands but still limited responses from the under 40's. There had also been a number of pointed comments about the Salats shopping experience in Fore Street.</p> <p>It was agreed to pass these to STIG in due course as part of the Report of Findings.</p> <p>DY to check with SBF on the treatment of Care Homes and NEETS (Not in Employment, Education or Training)</p> <p>b) Youth Questionnaire (Years 7 to 11) DB had taken questionnaires to K3. A visit to Livewire was still intended.</p> <p>c) Data Entry. SBF to arrange for all members of the Steering Group to have entry rights. DW,DY,GS,JH,JD and MH are currently entering questionnaires on Surveymonkey.</p> <p>d) Business and Retailer Questionnaires DY reported that these were presently being printed. MF, JP and WH confirmed their assistance in delivering same. DB offered to distribute the Retail Questionnaire to Fore Street businesses. Return/Collection arrangements to be agreed between DY and SBF.</p> <p>e) Programme of Future Public Engagement Opportunities. Events planned up until the next steering Group Meeting on 3rd August 2015 were :-</p> <ul style="list-style-type: none"> • Standing mini-exhibition for Saltash Library; • Exhibition Caravan at Waitrose; • Exhibition Caravan at Saltash Leisure Centre <p>DH to speak with SM to request towing the Exhibition Caravan to venues and advise DY and SBF so final arrangements can be made. The exhibition caravan was being serviced.</p> <p>Attendance at the #Lovesaltash event planned on 8th August 2015 which coincided with the monthly "Meet your Councillors" event in Fore Street was confirmed. DY requested assistance with collecting /returning the display.</p>	<p>DY/SBF</p> <p>DY/DB</p> <p>SBF</p> <p>MF/JP/WH</p> <p>DY/SBF</p> <p>SBF LRI</p> <p>DH</p> <p>ALL</p>
345.	<p>Any Other Business</p> <p>a) Cornwall Council "Brown Land" Sites Survey. DY reported that this was being undertaken to identify sites for potential housing development across the County.</p> <p>b) The Case for Cornwall Devolution : Transport (Bus Routes) DY raised the issue and BA responded that due to the route subsidy issue Cornwall Council would gain/retain such responsibility. Although the Town might have views there was little influence to improve services. Questionnaire findings should be referred to the Saltash CIC.</p>	

346.	Date of Next Meetings. Monday 17 th August 2015 at 6.00pm in the Guildhall, Saltash. Monday 14 th September 2015 at 6.00pm in the Guildhall, Saltash. Monday 28 th September 2015 at 6.00pm in the Guildhall, Saltash.	ALL
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The meeting ended at 19.34 pm.

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
<i>Cllr Bob Austin</i>	<i>Saltash West (CC & STC)</i>	Peter Ryland	Chamber of Commerce; CIC; STIG
<i>Cllr Derek Holley</i>	<i>Saltash East (CC & STC)</i>	Andy Rance	Cornwall County Youth Work
<i>Cllr Lee Russell</i>	<i>Saltash North (STC)</i>	Colin Breed	Resident
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Zoe Bernard-John	CC Senior Development Officer
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Tunde Awe	Resident
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Geoff Mawson	Resident
Steve Besford-Foster	Consultant	Michael Griffin	MA Griffin Associates (Hole Farm)
David Orr	Consultant		
Ken Martin	Governor Saltash.net	Simon Walker	(Landrake and St. Erney N. Assocn.)
David Bennett	Resident	Sue Newell	(Landrake and St. Erney N. Assocn.)

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk