

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 55  
held on Tuesday 1<sup>st</sup> March 2016 at Saltash Guildhall.**

**Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)  
Cllr. Derek Holley (Town & County : Saltash East) (DH)  
Cllr. Bob Austin (Town & County : Saltash West & CIC) (BA)  
John Percil (Latchbrook Residents Association) (JP)  
Jane Hamlyn (Architect & Pillmere Resident) JH  
Denise Watkins (Waterfront Residents Association) (DW)  
William Holman (N&M Pill Landowners Consortium) (WH)  
Leslie Rust (Latchbrook Residents Association) (LRt)  
Mike Hocking (N&M Pill Neighbourhood Association) (MH)  
Peter Clements (Resident & Ramblers) (PC)  
William Cotton (Chamber of Commerce) (WC)**

### Apologies :-

**Cllr. Matthew Coot (Town : Saltash South) (MC)**  
**Mike Finch (Saltash Environmental Action) (MF)**  
**David Bennett (Resident) (DB)**  
**Ian Taylor (Port View Resident) (IT)**  
**Steve Besford-Foster (Consultant) (SB-F)**  
**Maggie Gee (Resident Waterside)**

**The meeting was not recorded.**

Minute No.	Item	Action
399.	<p><b>Declarations of Interest.</b></p> <p>A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North &amp; Middle Pill.</p>	
400.	<p><b>Theme Team Progress Reports</b></p> <p><b>Theme Team A – Moving About. (Cllr. B Austin &amp; Jane Hamlyn)</b></p> <p>A video was shown of a “Shared Space” junction improvement scheme at Poynton, Cheshire. BA and JH also ran through the document they had prepared on the work of the Group to date.</p> <p>The following matters were approved by the Steering Group:-</p> <ol style="list-style-type: none"> <li>1. That the Theme Team to obtain quotations to conduct a Feasibility Study into providing “Safe Space” highway design solutions along the Spine Route from Carkeel to Fore Street.</li> <li>2. That the format of the documentation prepared by JH be adopted by All Theme teams in preparing and presenting their work.</li> <li>3. That the Theme Team examine the use of Sec. 106 funding for conducting a preliminary Option Appraisal and Feasibility Study to provide a lift and skywalk on the Tamar Bridge as well as other engineering options raised by the public in consultation to connect the Waterfront to the Shopping Centre. Cllr. A meeting with Cllr. JE was also recommended and approved</li> </ol>	<p><b>BA/JH</b></p> <p><b>ALL</b></p> <p><b>RA/JH</b></p>

	<p><b>Theme Team B – Making Community. (Cllr. M. Coot)</b> WH provided a briefing.</p> <p><b>a) Parks, Playing Fields and Public Open Space.</b> Information was being sought on Cornwall Council and Saltash Town Council land and building ownership in the parish. WH to contact Stephen Kirby the Cornwall Council Open Space Officer concerning proposed POS sales.</p> <p>The Moving Around team was asked to consider whether a “Green route or network” could be created joining the towns Parks, Public Open Spaces and playing Fields.</p> <p><b>b) Community Brief for the Broadmoor Development</b> Town Councillors were in discussion with CEG Ltd. concerning open space, allotments, playing pitches (3No.) and play parks. The view was expressed on the need for additional pitches for rugby, football, hockey and cricket although sports clubs had failed to indicate this in the Community Audit. This needed to be chased up. A multi-use building was also proposed but the brief for this had yet to be considered. JP commented on the virtues of tying the facility in with the proposed school. WH to liaise with DY on establishing the brief for a multi-use building as an aid to take forward the discussions with CEG. DY indicated that a “Pumping Station” might be required for the Development. Further details were awaited to determine whether there were site allocation issues.</p> <p><b>c) The Waterfront</b> Reasons to encourage greater use of the waterfront were being considered. WH to liaise with RB on past ideas for a Boardwalk and with PC on a footpath link from waterside via Coombe Creek to Henn Point and onwards to Forder.</p> <p><b>d) Conservation Areas.</b> This topic area was next to be considered.</p> <p><b>Theme Team C – Housing (formerly Live, Play and Grow.)</b></p> <p><b>a) Addressing the Topic.</b> The means of addressing this key topic was discussed as the original arrangement had failed to make any progress and the remit of the Making Community and Invest, Work and Learn Groups had already been extended to reduce the workload. After much discussion it was agreed to incorporate the Housing issue into the work of the Steering Group.</p> <p><b>b) Considerations</b> DH had nearly finished his work on the Balance of Housing in the parish and the need to satisfy Local Plan policies.</p>	<p><b>WH/RA</b></p> <p><b>MF</b></p> <p><b>WH</b></p> <p><b>WH/DY</b></p> <p><b>DY</b></p> <p><b>WH/RB WH/PC</b></p> <p><b>ALL</b></p> <p><b>DH</b></p>
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	<p>DW referred to the need to refer back to the original questionnaire feedback.</p> <p>MH indicated that the housing requirement for the parish had already been satisfied.</p> <p>RA expressed the need to speak with local Estate agents to determine market need whilst DY believed there was a demand for single occupancy accommodation.</p> <p>A special meeting on the topic facilitated by SB-F should be considered.</p> <p>WH to copy the minutes of the two theme Team meetings that had been held to the members of the Steering Group.</p> <p><b>Theme Team D – Invest, Work and Learn. (Cllr. D Yates)</b></p> <p>DY presented a report.</p> <p><b>a) Policy Trawl</b> The Team had examined the policies embodied in other Neighbourhood Plans designed to integrate new developments to existing town centres. The proximity of developments to facilities was also important.</p> <p><b>b) Inward Investment.</b> The attraction of new business to the parish was vital and a “Relocation Document and promotion was being considered. DW to provide WH with a copy for circulation. What would attract IT businesses to the parish ?</p> <p>There were no issues for decision.</p>	<p><b>DY</b> <b>WH</b></p>
401.	<p><b>Any Other Business</b></p> <p><b>1. The Cornwall Allocations DPD.Local Plan (CLP) Consultation</b> This document had been sent to the Town Council for comment. DY encouraged individual responses from the members of the Steering Group by the deadline date of the 17<sup>th</sup> March 2016.</p> <p><b>2. The Pegasus Group/Persimmon Homes.</b> SB-F had received a request to receive Steering Group minutes and attend to be represented at future meetings. WH to circulate a copy of the Developer’s Protocol previously prepared to the Steering Group. Persimmon were free to attend. DY to discuss arrangements with SB-F.</p> <p><b>3. Locality End of Grant Report for The Groundwork Trust.</b> DY briefed the Steering Group on the need to prepare the Report. He was liaising on it’s preparation with the Town Clerk and SB-F.</p> <p><b>4. GIS Parish On-line System</b> S-BF was still trying to resolve multiple logging in arrangements with the supplier.</p>	<p><b>ALL</b></p> <p><b>DY/SB-F</b></p> <p><b>DY/SB-F</b></p> <p><b>SB-F</b></p>
402.	<p><b>Date of Next Meetings.</b> Housing Theme Team Monday 21<sup>st</sup> March 2016 at 6.00pm in The Guildhall</p>	<p><b>ALL</b></p>

	Monthly Oversight Mtg. Thursday 24 <sup>th</sup> March 2016 at 6.00pm in The Guildhall	
	Housing Theme Team Wednesday 30 <sup>th</sup> March 2016 at 6.00pm in The Guildhall	

The meeting ended at 20.40 pm.

## Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<b><i>Cllr. David Yates</i></b>	<b><i>Saltash West (STC)</i></b>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<b><i>Cllr. Jean Dent</i></b>	<b><i>Saltash West (STC)</i></b>	Catherine Thomson	CC Community Network
<b><i>Cllr Bob Austin</i></b>	<b><i>Saltash West (CC &amp; STC)</i></b>	Peter Ryland	Chamber of Commerce; CIC; STIG
<b><i>Cllr Derek Holley</i></b>	<b><i>Saltash East (CC &amp; STC)</i></b>	Andy Rance	Cornwall County Youth Work
<b><i>Cllr Lee Russell</i></b>	<b><i>Saltash North (STC)</i></b>	Colin Breed	Resident
<b><i>Mike Finch</i></b>	<b><i>Saltash Environmental Action</i></b>	Simon Cronk	Resident and Chartered Surveyor
<b><i>Mike Hocking</i></b>	<b><i>N&amp;M Pill Neighbourhood Assoc'n</i></b>	Ray Lane	Town Clerk
<b><i>Leslie Rust</i></b>	<b><i>Latchbrook Neighbourhood Assoc'n</i></b>	Zoe Bernard-John	CC Senior Development Officer
<b><i>John Percil</i></b>	<b><i>Latchbrook Neighbourhood Assoc'n</i></b>	Richard Hall	Resident
<b><i>Denise Watkins</i></b>	<b><i>Waterfront Residents Assoc@n</i></b>	Vanessa Luckwell	CC Community Regeneration Officer
<b><i>Gail Swift</i></b>	<b><i>Pillmere Community Association</i></b>	Caroline Righton	Aston Getty (Broadmoor Farm)
<b><i>William Holman</i></b>	<b><i>N&amp;M Pill Landowner Consortium</i></b>	Tunde Awe	Resident
<b><i>Jane Hamlyn</i></b>	<b><i>Architect &amp; Pillmere Resident</i></b>	Geoff Mawson	Resident
<b><i>David Bennett</i></b>	<b><i>Resident</i></b>	Michael Griffin	MA Griffin Associates (Hole Farm)
<b><i>Ian Taylor</i></b>	<b><i>Resident (Lower Port View)</i></b>	Andrew Williams	Resident (Middle Pill)
<b><i>Cllr. Richard Bickford</i></b>	<b><i>Saltash East (STC)</i></b>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<b><i>Cllr. Matthew Coot</i></b>	<b><i>Saltash South (STC)</i></b>	Sue Newell	(Landrake and St. Erney N. Assocn.)
David Orr	Consultant	Ken Martin	Governor Saltash.net
Steve Besford-Foster	Consultant	William Cotton	Chamber of Commerce

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at [plan4saltash.co.uk](http://plan4saltash.co.uk)