



Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

26th May 2016

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 2nd June 2016 at 7.00pm.**

Planning applications can be viewed on the Cornwall Council's website www.cornwall.gov.uk.

Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	M Coot	R Bickford	R Austin
J Ellison	Mrs H Frank	D Holley	Mrs G Challen
W Phillips	Mrs S Hooper MBE	Mrs J Rance	Mrs J Dent
L Russell	A Killeya	J Shepherd	D Yates



Agenda

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Full Council to sing two verses of the National Anthem in honour of the Queen's 90th birthday – Pursuant to Minute NR60/16/17 FTC 10.05.2016
4. Prayers
5. Apologies
6. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
 - d. To note an on-going dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.
7. Chairman's Report
8. Police
 - a. Police report
9. Report by Community Enterprises PL12
 - a. To receive report and consider any actions arising
10. Cornwall Council Report
 - a. CNA report for noting or matters arising
11. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.
12. To approve the Minutes of the Meetings on 5th May 2016, 10th May 2016 and 17th May 2016
13. To consider matters arising from the Minutes
14. Finance:
 - a. To advise the following receipts in:
 - i. April 2016

	Details	Net	VAT	Gross	S106
Barclays	Loyalty Reward	£5.94	£0.00	£5.94	
Cormac	LMP Grant	£624.00	£0.00	£624.00	
Cornwall Council	Precept 16-17	£299,554.00	£0.00	£299,554.00	
Cornwall Council	CTS Support Grant	£13,775.03	£0.00	£13,775.03	
Guildhall Hire Income	Sales Receipt	£693.60	£0.00	£693.60	
Public Sector Deposit Fund	Interest	£80.26	£0.00	£80.26	
Saltash Mayfair	Trailer Hire	£41.67	£8.33	£50.00	

b. To advise the following payments in:

i. April 2016

Supplier	Details	Net	VAT	Gross	S106
Backbone Media	Town Messenger	£300.00	£0.00	£300.00	
Barclays	Bank Charges	£23.74	£0.00	£23.74	
British Gas	Gas - Guildhall	£1,299.26	£259.85	£1,559.11	
Cecil Arms	Community Toilet Scheme	£100.00	£0.00	£100.00	
Christmas Decorators	Fore Street Bunting	£1,032.50	£206.50	£1,239.00	
Chubb Fire Ltd	Fire Extinguisher Rental Fees	£31.92	£6.38	£38.30	
Consortium	Stationary & Cleaning	£27.34	£5.47	£32.81	
Consortium	Stationary & Cleaning	£44.75	£8.95	£53.70	
Cornish Smite	Twinning Gift	£31.00	£0.00	£31.00	
Cornwall Council	Rates - Guildhall	£687.00	£0.00	£687.00	
Cornwall Council	Rates - Waterside	£82.00	£0.00	£82.00	
Cornwall Council	Allotment License	£120.00	£0.00	£120.00	
Cornwall Council	Staff Parking Space	£284.17	£56.83	£341.00	
Councillor Travelling Expenses		£9.00	£0.00	£9.00	
Crown Copiers	Copier Maintenance	£295.74	£59.15	£354.89	
DLJ Electrical	Guildhall Maintenance	£25.00	£0.00	£25.00	
EDF	Unmetered Supply	£83.98	£4.20	£88.18	
EON	Electricity - Guildhall	£111.87	£5.59	£117.46	

EON	Electricity - Churchtown Cemetery	£19.64	£0.98	£20.62	
Glendale Grounds Maintenance	Grounds Maintenance	£1,403.91	£280.78	£1,684.69	
Greenbarnes Ltd	Signwriting - Honours Board	£40.44	£8.09	£48.53	
ICCM	Annual Cemetery Membership	£90.00	£0.00	£90.00	
ICOM	Telephone Charges	£61.07	£12.22	£73.29	
Living Wage Foundation	Annual Membership	£100.00	£20.00	£120.00	
Pengellys	Refund of Overpaid Fees	£930.00	£0.00	£930.00	
Pertemps	Temp Admin Staff	£150.84	£30.17	£181.01	
Pertemps	Temp Admin Staff	£201.12	£40.22	£241.34	
Pertemps	Temp Admin Staff	£257.69	£51.54	£309.23	
Petty Cash		£22.17	£0.00	£22.17	
SAGE	Sage 50 Accounts Subscription	£1,024.00	£204.80	£1,228.80	
SAGE	Sage Payroll - Pensions Module	£119.88	£23.98	£143.86	
Saltash DIY	Various Repairs and Maintenance	£419.93	£83.99	£503.92	
Saltash Window Cleaning	Window Cleaning	£45.00	£0.00	£45.00	
Siemens	Copier Rental Fees	£379.75	£75.95	£455.70	
Staff Salaries		£10,753.87	£0.00	£10,753.87	
Town Apps Ltd	Town App Renewal	£2,000.00	£0.00	£2,000.00	S106 Waitrose
UK Fuels Ltd	Petrol - Ride on Mower	£18.98	£3.80	£22.78	

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

d. To note that bank reconciliations up to 30th April 2016 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

15. Planning:

a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.

- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA16/03862

Mrs M Easterbrook – **9 Townswell Close, Trematon, Saltash, Cornwall, PL12 4RY**

Proposed front extension (infill)

Ward: West

Date received: 13.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O6AD7BFGJWR00>

PA16/03939

Mr Mark Chadd – **Aberfoyle, Plough Green, Saltash, Cornwall, PL12 4LA**

Proposed single storey extension to the rear of the property, to make a large kitchen dining area, utility, and WC, to include a large decked area at floor height.

Ward: West

Date received: 12.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O6CJ22FGLI600>

PA16/03982

Mr Carson – **2 Homer Park, Saltash, Cornwall, PL12 6HJ**

Demolition of the existing rear extension and formation of a new two storey extension with conservatory

Ward: North

Date received: 13.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O6ED1IFG1OU00>

PA16/04118

Mrs Helen Harrington – **7 Babis Farm Way, St Stephens, Saltash, Cornwall**

New Dwelling within the curtilage of 7 Babis Farm Way

Ward: South

Date received: 13.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O6NSJMFGL5000>

PA16/04241

Miss A Collinson – **176 St Stephens Road, Saltash, Cornwall, PL12 4NJ**

Construction of first floor extension to rear

Ward: South

Date received 18.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O6V4CZFGI7P00>

PA16/04346

Mr Phillips Osmond – **7 Goldfinch Grove, Saltash, Cornwall, PL12 6XQ**

The construction of a dormer (with 3 windows) in the existing roof void, to form a bedroom together with an en suite bathroom.

Ward: North

Date received 20.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O7024PFGLJB00>

PA16/04447

Mr Ben Kerr – **29 Lander Road, Saltash, Cornwall, PL12 6BY**

Single storey rear extension and decking

Ward: East

Date received: 20.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O742MBFGMVK00>

PA16/04522

Mr Mark Copp – **Land On The North Side of 1 Castle View, St Stephens, PL12 4RD**

Construction of a single dwelling and associated works. (Resubmission of application no. PA15/08011 dated 03/12/15)

Ward: West

Date received 24.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O7A3E6FGHA400>

d. Tree applications/notifications:

i. Applications:

PA16/03820

Dr William Lee – **105 Old Ferry Road, Saltash, Cornwall, PL12 6BL**

Tree works to trees subject to a TPO – fell London Plane, crown reduce Copper Beech, works to Chinese Tulip tree

Ward: East

Date received: 16.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O68MW9FG06P00>

PA16/03886

Mr Giorgio Basso – **1 Higher Port View, Saltash, Cornwall, PL12 4BU**

Works to trees covered by a Tree Preservation Order, namely:- Prune T1 Yew tree and remove 7th stem

Ward: East

Date received 16.05.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O6ANV8FG1OU00>

ii. Notifications – None

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA16/01861

Mr Darren Bennetts – **(The Sheds) Land At Elwell Road, Saltash, Cornwall.**

Development of five residential apartments with off street parking.

Ward: East

Date received 29.03.2016.

Deferred from FTC 07.04.2016.

At the Town Council Meeting on 19th April 2016, it was resolved to

RECOMMEND APPROVAL SUBJECT TO CONDITIONS:

1. We support the planning officer and affordable housing team in seeking to include a demand of affordable housing or a suitable contribution in lieu.

2. Times of work – Essential:

- . **No deliveries before 9 a.m.**
- . **Work between 8 a.m. and 6 p.m. only.**
- . **Saturdays up to 1 p.m. only.**
- . **No work on Sundays or Bank Holidays.**

Having held a Poll on this planning application the result is:

Stick with our original position and request call-in	5 votes
Accept the Officer's position	7 votes
Abstain	1 vote

Therefore the Council has voted to accept the Officer's position and refuse the Planning Application.

16. Consideration of License Applications - None

17. Devolution Options Group Update Report - Councillor Mrs J Dent

18. Saltash Neighbourhood Plan

a. Update – Councillor D Yates

19. Correspondence

20. To approve the minutes of the following committees:

Services Committee held on 11th May 2017

Policy and Resources Committee held on 17th May 2016

21. Meet your Councillors:

a. Arrangements for future meetings

22. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

23. To consider any items referred from the main part of the agenda

24. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

25. To consider urgent non-financial items at the discretion of the Chairman

26. To consider Press releases and future articles required

27. Date of next meeting: 21st June 2016 at 6.15pm

28. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings