



Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

29th July 2016

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 4th August 2016 at 7.00pm.**

Planning applications can be viewed on the Cornwall Council's website www.cornwall.gov.uk.

Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	M Coot	R Bickford	R Austin
J Ellison	Mrs H Frank	Mrs J Rance	Mrs G Challen
W Phillips	Mrs S Hooper MBE	D Holley	Mrs J Dent
L Russell	A Killeya	J Shepherd	D Yates

AGENDA

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Prayers
4. Apologies
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
6. Chairman's Report including guest visitors
7. Monthly crime figures
8. Report by Community Enterprises PL12
 - a. To receive report and consider any actions arising
9. Cornwall Council Report
 - a. Report from Saltash Cornwall Councillors.
 - b. CNA report for noting or matters arising.
10. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.
11. To approve the Minutes of the Meetings held on 7th July 2016, 14th July 2016 and 19th July 2016.
12. To consider matters arising from the Minutes
13. Finance:
 - a. To advise the following receipts in:

i. June 2016

	Details	Net	VAT	Gross	S106
Allotment Income		£23.34	£0.00	£23.34	
Barclays	Loyalty Reward	£5.34	£0.00	£5.34	
Cornwall Council	MPG Grant	£400.00	£0.00	£400.00	

Cornwall Council	Summer Arts Festival 2016	£3,300.00	£0.00	£3,300.00	S106 Waitrose
Guildhall Hire Income		£767.50	£0.00	£767.50	
Public Sector Deposit Fund	Interest	£83.72	£0.00	£83.72	
Saltash Regatta	Trailer Hire	£41.67	£8.33	£50.00	
Western Power	Wayleave Payment	£4.64	£0.00	£4.64	

b. To advise the following payments in:

i. June 2016

Supplier	Details	Net	VAT	Gross	S106
Backbone Media	Town Messenger	£300.00	£0.00	£300.00	
Baker Coffee Shop	Community Toilet Scheme	£100.00	£20.00	£120.00	
Barclaycard	Credit Card Payment	£536.00	£0.00	£536.00	
Barclays	Bank Charges	£21.35	£0.00	£21.35	
CALC	Staff Training	£285.00	£57.00	£342.00	
Caradon Neighbourhood Watch	Donation	£50.00	£0.00	£50.00	
Chubb Fire Ltd	Rental Fees	£31.92	£6.38	£38.30	
Consortium	Stationery	£130.11	£26.02	£156.13	
Cormac	Saltash Remembrance Road Closure	£265.00	£55.00	£320.00	
Cornwall Council	Rates - Guildhall	£690.00	£0.00	£690.00	
Cornwall Council	Rates - Waterside Toilets	£85.00	£0.00	£85.00	
Cornwall Farmers	Repairs to Lawn Mower	£79.89	£15.98	£95.87	
Cornwall Farmers	Strimmer Cord	£92.00	£18.40	£110.40	
Cornwall Pension Fund	Pension - May 2016	£2,888.75	£0.00	£2,888.75	
David Ogilvie Engineering Ltd	Seat & Litter Bit - MPG	£1,217.75	£243.55	£1,461.30	
Devon Contract Waste	Bin Bags	£85.00	£17.00	£102.00	
EDF	Christmas Lights - Point 1	£17.83	£0.17	£18.00	

EDF	Christmas Lights - Point 2	£21.79	£0.21	£22.00	
EDF	Christmas Lights - Point 3	£16.84	£0.16	£17.00	
EDF	Christmas Lights - Point 4	£16.84	£0.16	£17.00	
EDF	Christmas Lights - Point 5	£20.80	£0.20	£21.00	
EDF	Christmas Lights - Point 6	£18.82	£0.18	£19.00	
EDF	Elwell Woods - Electricity	£60.98	£0.59	£61.57	
EON	Guildhall - Electric	£219.05	£43.81	£262.86	
EON	Churchtown - Electric	£12.36	£0.62	£12.98	
F D Builders	Repairs to Cemetery Door	£180.00	£0.00	£180.00	
F D Builders	Wall Repairs	£595.00	£119.00	£714.00	
Glendale Grounds Maintenance	Ground Maintenance	£1,403.91	£280.78	£1,684.69	
Glendale Grounds Maintenance	Tree Survey - Pillmere	£720.00	£144.00	£864.00	
Glendale Grounds Maintenance	MPG Maintenance	£168.75	£33.75	£202.50	
Graham Walker	Summer Arts Festival 2016	£50.00	£0.00	£50.00	S106 Waitrose
Grantham Piano Services	Piano Maintenance	£53.33	£10.67	£64.00	
Groundwork	Youth Work 2015-16	£3,000.00	£600.00	£3,600.00	
HMRC	PAYE - May 2016	£2,750.90	£0.00	£2,750.90	
ICOM	Telephone Charges	£55.95	£11.19	£67.14	
Information Commissioner's Office	Data Protection Fee	£35.00	£0.00	£35.00	
IRQ Systems Ltd	Laptop Repairs	£65.00	£13.00	£78.00	
IRQ Systems Ltd	Monthly IT Maintenance	£240.25	£48.05	£288.30	
Livewire	Youth Work 2015-16	£5,000.00	£0.00	£5,000.00	
Livewire	Electricity Contribution	£195.00	£0.00	£195.00	
Mayor Allowance		£313.00	£0.00	£313.00	
Pertemps	Temp Admin Staff	£251.40	£50.28	£301.68	
Pertemps	Temp Admin Staff	£477.66	£95.53	£573.19	
Pertemps	Temp Admin Staff	£251.40	£50.28	£301.68	

Royal British Legion	Wreath Fee	£25.00	£0.00	£25.00	
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Royal British Legion	Wreath Fee	£25.00	£0.00	£25.00	
Saltash DIY	Various Repairs	£159.09	£31.81	£190.90	
Saltash Pharmacy	Parking Refund Scheme	£13.50	£0.00	£13.50	S106 Waitrose
Saltash Sailing	Community Chest	£937.60	£0.00	£937.60	
Saltash Window Cleaning	Window Cleaning	£45.00	£0.00	£45.00	
SLCC	LCA Book	£76.60	£0.00	£76.60	
South West Hygiene	Waste Transfer Fee	£54.10	£10.82	£64.92	
SSE Enterprises	Electricity Connection for Waterside Lighting	£350.00	£70.00	£420.00	
Staff Salaries		£10,811.42	£0.00	£10,811.42	
Tamar Protection Society	Tamar Protection	£850.00	£0.00	£850.00	
The Christmas Decorators	Bunting and Lighting at Jubilee/Waterfront	£2,300.00	£460.00	£2,760.00	
The Flowery	Mayor Choosing - Flowers	£82.50	£0.00	£82.50	
UK Fuels	Petrol - Ride on Mower	£74.53	£14.91	£89.44	
Western Web Ltd	Website Maintenance	£30.00	£6.00	£36.00	

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

d. To note that bank reconciliations up to 30th June 2016 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

14. Planning:

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept

the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

c. Applications for consideration:

PA16/00047

Downderry Group Ltd – **Land ESE of Eales Bungalow, Carkeel, Cornwall.**

Development for 17 dwellings with associated roads and parking.

Ward: North

Date received: 25.05.2016.

At Town Council meeting 21.06.2016 it was resolved to **RECOMMEND DEFERRAL to allow a meeting to take place with the Planning and Highways Officer and Downderry Group to determine further information upon which an informed decision can be made.**

At the Town Council meeting on 07.07.2016. it was resolved to **RECOMMEND deferral to allow the onsite meeting to take place with the Architect.**

At the Town Council meeting 19.07.2016. it was **RESOLVED to note that the Cornwall Council Officer requests to hold further action on this application pending further negotiation.**

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O0H9CYFGK5A00>

PA16/05758

Mr R Dymond, RD Investments Ltd – **Station Garage, 36 Culver Road PL12 4DR**

Demolition of existing garage/MOT Centre and construction of 4 apartments.

Ward: East

Date received: 25.07.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O96ATFFGIDO00>

PA16/05841

Mr S Kent – **65 Hillside Road PL12 6EZ**

Alterations to provide: side extension, rear balcony, double garage and a new vehicular access.

Ward: East

Date received: 22.07.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O99WF3FG1OU00>

PA16/05961

Mr S Kirkham – **4 Spire Hill Park, St Stephens PL12 4SR**

New rear raised deck to replace existing.

Ward: West

Date received: 25.07.2016

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O9HKHYFGKZG00>

PA16/06105

Mr and Mrs D Wilson – **48 North Road PL12 6BB**

Retrospective application for the construction of a pitched roof to the rear extension instead of a flat roof.

Ward: East

Date received:

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O9N190FG1OU00>

- d. Tree applications/notifications:
 - i. Applications - none
 - ii. Notifications - none

- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None

15. Consideration of License Applications - none

16. Saltash Neighbourhood Plan

- a. Update

17. Correspondence

- a. Cornwall Council – Land adjacent to The Elms Care Centre, 108 Grenfell Avenue.

18. To approve the minutes of the following committees:

Services Committee held on 13th July 2016

Policy and Resources Committee held on 19th July 2016

19. To receive tenders for the operation and cleaning of Public Conveniences

20. Station Building

21. Meet your Councillors:

- a. Arrangements for future meetings

22. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

23. To consider any items referred from the main part of the agenda

24. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

25. To consider urgent non-financial items at the discretion of the Chairman

26. To consider Press releases and future articles required

27. Date of next meeting: Tuesday 16th August 2016 at 6.15pm

28. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings