

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 68
held on Thursday 8th December 2016 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
Mike Hocking (North & Middle Pill Neighbourhood Association) (MH)
William Holman (N&M Pill Landowners Consortium) (WH)

Apologies:- Ian Taylor (Port View Estate) (IT)
John Percil (Latchbrook Neighbourhood Association) (JP)
Cllr. Derek Holley (Town & County : Saltash East) (DH)
David Bennett (SWRA and Essa Cycling) (DB)

The meeting was not recorded.

Minute No.	Item	Action
465.	Declaration of Interest. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
466.	Minutes of Meetings 64, 65, 66 and 67. Minutes 64, 65 and 67 were approved. Minutes 66 : The Affordable Housing Special Meeting had yet to be completed. A copy of the Cornwall Council Affordable Housing Team slide presentation was still being sought to enable the task to be completed,	WH
467.	Matters Arising from Minutes of Meeting 67. 1. Waterfront Proposals : Minute 463. 1. A positive and purposeful meeting of stakeholders had been held on Tuesday 6 th January 2016. The proposal would now be carried forward under the auspices of the Coastal Communities Bid Team and under the Chairmanship of Cllr. Joe Ellison. A second meeting had been scheduled for the 10 th January 2017 which would focus upon establishing Scheme Objectives as a prelude to working up a Community inspired Design Brief.	WH
468.	Policy Writing Programme and Allocation of Tasks 1. DY had distributed policy documentation to the members of the Steering Group together with his Draft skeleton SNP document. It was agreed that the skeleton document structured on 13 chapters be used as the base from which to work. 2. It was further agreed that the four Theme Teams be re-convened to undertake the task of policy writing. Each had built up valuable knowledge in the course of their previous work. A copy of the Policy Writing slide presentation would be provided for each Theme Team member.	DY/BA/WH

	<p>3. It was planned that the first draft be completed for editing by DY, as Editor-in-chief, by the end of February 2017.</p> <p>4. Clarity was required from the Town Clerk on whether “purdah” rules would apply to existing councillors whether they were seeking re-election or not in build-up to the May 2017 local elections. Essentially, were members allowed to continue any work on preparing the SNP during this time ?</p>	<p>ALL</p> <p>RL</p>
469.	<p>Any Other Business.</p> <p>1. The Cornwall Council DPD Site Allocation Document.</p> <p>DY advised that the Town Council would be debating this document at their meeting on Tuesday 13th December 2016.</p>	ALL
470.	<p>Date of Next Meeting.</p> <p>Steering Group – Monday 16th January 2017, The Guildhall at 6.00pm.</p>	ALL

The meeting ended at 19.35 pm.

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
<i>Cllr Bob Austin</i>	<i>Saltash West (CC & STC)</i>	Peter Ryland	Chamber of Commerce; CIC; STIG
<i>Cllr Derek Holley</i>	<i>Saltash East (CC & STC)</i>	Andy Rance	Cornwall County Youth Work
<i>Cllr Lee Russell</i>	<i>Saltash North (STC)</i>	Colin Breed	Resident
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Zoe Bernard-John	CC Senior Development Officer
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc'n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Tunde Awe	Resident
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Geoff Mawson	Resident
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	Michael Griffin	MA Griffin Associates (Hole Farm)
<i>Ian Taylor</i>	<i>Port View Estate</i>	Andrew Williams	Resident (Middle Pill)
<i>Cllr. Richard Bickford</i>	<i>Saltash East (STC)</i>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<i>Cllr. Matthew Coot</i>	<i>Saltash South (STC)</i>	Sue Newell	(Landrake and St. Erney N. Assocn.)
David Orr	Consultant	Ken Martin	Governor Saltash.net
Steve Besford-Foster	Consultant PlanSupport	William Cotton	Chamber of Commerce
Robert Taylor	Persimmon Homes	Rev. Tom Osborne	Methodist Church
Alex Sharpe	Trustee China Fleet Country Club		

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk