

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 78  
held on Wednesday 10th May 2017 at Saltash Guildhall.**

**Attending:-** Cllr. David Yates (In the chair) (Town : Saltash West) (DY)  
 John Percil (Latchbrook Neighbourhood Association) (JP)  
 Mike Hocking (North & Middle Pill Neighbourhood Association) (MH)  
 David Bennett (SWRA & Essa Cycling) (DB)  
 William Holman (N&M Pill Landowners Consortium) (WH)  
 Steve Besford-Foster (Consultant) (SB-F)

**Apologies:-** Cllr. Derek Holley (County : Saltash East) (DH)  
 Alex Sharpe (China Fleet Country Club) (AS)

The meeting was not recorded.

<b>Minute No.</b>	<b>Item</b>	<b>Action</b>
525.	<b>Declaration of Interests.</b> A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
526.	<b>Minutes of Meetings 76 and 77.</b>  The Minutes were approved.	<b>WH</b>
527.	<b>Matters Arising from Minutes of Meeting 76 and 77.</b>  <b>1. Councillor E-mail Addresses.</b> WH to review the e-mail addresses of elected members.	<b>WH</b>
528.	<b>The Design, Content and Format of the Saltash Neighbourhood Plan</b>  SB-F presented, using examples of existing Neighbourhood Plan documents from around the country, four “style options” indicating how the document could be formatted together with numerous examples of how it could look. After discussion the following principles were agreed. <ol style="list-style-type: none"> <li>1. SB-F to examine a hybrid approach by taking Option 4 (The Gold Thread) and apply it to the Option 3 (Sustainability) model.</li> <li>2. The layout would be A4 Landscape in no more than three columns.</li> <li>3. “Info/Pop-up graphics to be used to convey key facts and findings.</li> <li>4. Coloured boxes to be used to differentiate between NPPF, Cornwall Local Plan and Saltash Neighbourhood Plan objectives, policies etc.</li> <li>5. The document to be produced/published primarily in electronic format with hyperlinks to evidence and support documents.</li> <li>6. A small number (perhaps 25-50) of A4 and perhaps A3 copies would be printed.</li> <li>7. The document should be bold and interesting and “sell” the Parish including photographs and historic text depicting and describing its heritage, culture and life-style.</li> <li>8. SB-F to prepare an example of a policy area for further scrutiny.</li> </ol>	<b>SB-F</b>

529.	<p><b>Policy Writing Review.</b></p> <ol style="list-style-type: none"> <li>1. Review continued of the Draft “ Invest, Work and Learn” Policy Document previously circulated. An annotated copy of the document accompanies these minutes.</li> <li>2. The Review of the above document including the sections on “General Planning policies would be the subject of the next meeting.</li> </ol>	<p><b>DY/SBF</b></p> <p><b>WH</b></p>
530.	<p><b>Any Other Business.</b></p> <p>In the light of comments received as well as the emerging diary for the new Town Council, DY indicated the need to review the allocated dates of future meetings at the next Steering Group meeting.</p>	<p><b>DY/WH</b></p>
531.	<p><b>Dates of Next Meetings.</b></p> <p>Steering Group – Wednesday 17<sup>th</sup> May 2017, The Guildhall at 6.00pm.</p> <p>Steering Group – Wednesday 24<sup>th</sup> May 2017, The Guildhall at 6.00pm.</p> <p>Steering Group – Wednesday 31<sup>st</sup> May 2017, The Guildhall at 6.00pm.</p> <p>Steering Group – Wednesday 7<sup>th</sup> June 2017, The Guildhall at 6.00pm.</p> <p>Steering Group – Wednesday 14<sup>th</sup> June 2017, The Guildhall at 6.00pm.</p>	<p><b>ALL</b></p>

**The meeting ended at 19.55 pm.**

## Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<b><i>Cllr. David Yates</i></b>	<b><i>Saltash West (STC)</i></b>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<b><i>Cllr. Jean Dent</i></b>	<b><i>Saltash West (STC)</i></b>	Catherine Thomson	CC Community Network
<b><i>Cllr Derek Holley</i></b>	<b><i>Saltash East (CC )</i></b>	Peter Ryland	Chamber of Commerce; CIC; STIG
<b><i>Cllr. Richard Bickford</i></b>	<b><i>Saltash East (CC &amp; STC)</i></b>	Andy Rance	Cornwall County Youth Work
<b><i>Cllr. Matthew Coot</i></b>	<b><i>Saltash South (STC)</i></b>	Colin Breed	Resident
<b><i>Bob Austin</i></b>	<b><i>Former CC &amp; STC</i></b>	Simon Cronk	Resident and Chartered Surveyor
<b><i>Mike Finch</i></b>	<b><i>Saltash Environmental Action</i></b>	Ray Lane	Town Clerk
<b><i>Mike Hocking</i></b>	<b><i>N&amp;M Pill Neighbourhood Assoc'n</i></b>	Zoe Bernard-John	CC Senior Development Officer
<b><i>Leslie Rust</i></b>	<b><i>Latchbrook Neighbourhood Assoc'n</i></b>	Richard Hall	Resident
<b><i>John Percil</i></b>	<b><i>Latchbrook Neighbourhood Assoc'n</i></b>	Vanessa Luckwell	CC Community Regeneration Officer
<b><i>Denise Watkins</i></b>	<b><i>Waterfront Residents Assoc@n</i></b>	Caroline Righton	Aston Getty (Broadmoor Farm)
<b><i>Gail Swift</i></b>	<b><i>Pillmere Community Association</i></b>	Tunde Awe	Resident
<b><i>William Holman</i></b>	<b><i>N&amp;M Pill Landowner Consortium</i></b>	Geoff Mawson	Resident
<b><i>Jane Hamlyn</i></b>	<b><i>Architect &amp; Pillmere Resident</i></b>	Michael Griffin	MA Griffin Associates (Hole Farm)
<b><i>David Bennett</i></b>	<b><i>SWRA &amp; Essa Cycling</i></b>	Andrew Williams	Resident (Middle Pill)
<b><i>Ian Taylor</i></b>	<b><i>Port View Estate</i></b>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<b><i>Lee Russell</i></b>	<b><i>Pillmere</i></b>	Sue Newell	(Landrake and St. Erney N. Assocn.)
David Orr	Consultant	Ken Martin	Governor Saltash.net
Steve Besford-Foster	Consultant PlanSupport	William Cotton	Chamber of Commerce
Robert Taylor	Persimmon Homes	Rev. Tom Osborne	Methodist Church
Alex Sharpe	Trustee China Fleet Country Club		

**All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at [plan4saltash.co.uk](http://plan4saltash.co.uk)**