

Agenda no:	Item	Page no.	Notes
6	Chairman's Report	3	
7	Monthly Crime Figures	4	
9	Cornwall Council Report	5	
12	<b>Minutes for approval</b>		
	DRAFT FTC 6 <sup>th</sup> April 2017		Please see website
	DRAFT TC 13 <sup>th</sup> April 2017		Please see website
	DRAFT TC (Planning) 18 <sup>th</sup> April 2017		Please see website
	DRAFT TC 16 <sup>th</sup> May 2017		Please see website
	DRAFT TC 23 <sup>rd</sup> May 2017		Please see website
21a	Office of the Police & Crime Commissioner – CCTV	8	
21b	Devon & Cornwall Police – Neighbourhood Policing in Saltash	18	
22	Mayoress's Chain	19	
23	Minutes for approval		
	DRAFT Burial Authority 12 <sup>th</sup> April 2017		Please see website
	DRAFT Burial Board 12 <sup>th</sup> April 2017		Please see website
	DRAFT Policy & Resources Committee 18 <sup>th</sup> April 2017		Please see website
24	Festival Fund Application – Saltash Regatta Committee	20	
25.	<b>Planning</b>		

25b.	PA17/04171 – Katandra, Castle Hill, PL12 4QW.	23	
25b.	PA17/04348 – Lynher House, PL12 4QT.	24	
25b.	PA17/04814 – 35 Longview Road, PL12 6EE.	25	
26	Licence Application: Saltash Social Club – supply of alcohol.	26	

**Agenda No. 6****MAYOR'S REPORT TO SALTASH TOWN COUNCIL 1<sup>ST</sup> JUNE 2017**

The previous Mayor, Councillor Mrs. Hilary Frank attended the following:

Saturday 8 <sup>th</sup> April	Saltash Ladies Choir Concert at Saltash Wesley Church
Monday 10 <sup>th</sup> April	Charity event at The Original Factory Store, Fore Street, Saltash
Saturday 15 <sup>th</sup> April	Opening of the green at Saltash Bowls Club
Tuesday 18 <sup>th</sup> April	Presentation of Freeman Award, Guildhall
Saturday 22 <sup>nd</sup> April	Opening new exhibition, Saltash Heritage Museum
Sunday 23 <sup>rd</sup> April	Lord Mayor of Plymouth's Civic Church Service
Sunday 23 <sup>rd</sup> April	East Cornwall District Scouts St. George's Day Parade, Churchtown Farm Nature Reserve
Thursday 27 <sup>th</sup> April	Cornwall International Festival of Male Voice Choir's Concert at Saltash Wesley Church
Friday 28 <sup>th</sup> April	Saltash Video Club pre May Fair Film Show at Ashtorre Rock Community Centre
Saturday 29 <sup>th</sup> April	Saltash May Fair Civic Parade
Sunday 30 <sup>th</sup> April	Presentation of prizes at Saltash Half Marathon

---

The former Deputy Mayor, Councillor Mrs. Jean Dent attended:

Friday 28 <sup>th</sup> April	Saltash Town Band AGM at The Core
Saturday 13 <sup>th</sup> May	Rainbows Celebrate 30 years at Guides HQ, Warfelton
Sunday 14 <sup>th</sup> May	Youth Presentation Day at Saltash Rugby FC

---

Attended by Deputy Mayor, Councillor David Yates

Friday 19 <sup>th</sup> May	Lord Mayor of Plymouth's Mayor Choosing Ceremony, Plymouth Guildhall
Sunday 21 <sup>st</sup> May	Lord Mayor of Plymouth's Civic Church Service, The Minster Church of St. Andrew, Plymouth
Wednesday 24 <sup>th</sup> May	Sgt. Angela Crow's Leaving Reception at Torpoint Police Station

**Agenda No. 7**

## Monthly Crime Figures

**February 2017**

<b>All Crime</b>	<b>72</b>
Anti-social behaviour	26
Bicycle theft	0
Burglary	7
Criminal damage and arson	6
Drugs	0
Other crime	1
Other theft	2
Possession of weapons	0
Public order	5
Robbery	0
Shoplifting	8
Theft from the person	0
Vehicle Crime	0
Violence and sexual offences	17

**March 2017**

<b>All Crime</b>	<b>108</b>
Anti-social behaviour	33
Bicycle theft	0
Burglary	3
Criminal damage and arson	13
Drugs	1
Other crime	1
Other theft	5
Possession of weapons	1
Public order	5
Robbery	0
Shoplifting	16
Theft from the person	0
Vehicle Crime	3
Violence and sexual offences	27

**Agenda Item No. 9****CORNWALL COUNCIL REPORT TO SALTASH TOWN COUNCIL – JUNE 2017**

Recognising that half of the councillors on Saltash Town Council are new, this report will focus on background details with the intention of helping understanding.

Cornwall Council is a unitary authority. It was created on 1 April 2009 by merging Cornwall County Council with the six borough and district councils in Cornwall - Caradon, Carrick, Kerrier, North Cornwall, Restormel and Penwith.

- It is the biggest employer in Cornwall
- It is responsible for spending a budget of more than £1 billion every year

On an administrative level, Cornwall is divided in to 19 Community Network Areas (CNAs). The CNAs are the main conduit connecting Cornwall Council with communities. Some of the issues that community networks deal with include economic development, the environment, community planning, regeneration, conservation, community safety, and transport and highway issues.

The CNAs:

- Identify, agree and drive forward local priorities for their community network area
- Have an input on local service delivery and strategies
- Work together to promote the wellbeing of their local areas and bring communities together
- Build relationships between the people and organisations working in their communities

Saltash is in the 'Cornwall Gateway CNA', along with Antony, Botus Fleming, Landrake with St. Erney, Landulph, Maker-with-Rame, Millbrook, Sheviock, St. Germans, St. John and Torpoint.

The Cornwall Council Link Officer working for the Cornwall Gateway CNA is Catherine Thomson.

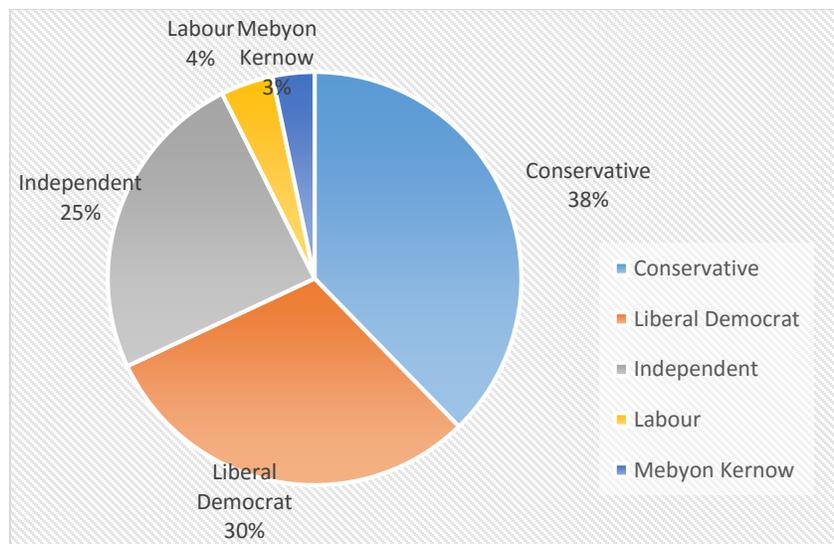
The work of the CNA is led by the Community Network Panel. The Panel includes the Cornwall Councillors and representatives from each of the town and parish councils. The Cornwall Councillors in the Cornwall Gateway CNA are:

- |                         |                    |
|-------------------------|--------------------|
| • Rame Peninsula        | George Trubody     |
| • Saltash East          | Derek Holley       |
| • Saltash North         | Sheila Lennox-Boyd |
| • Saltash South         | Hilary Frank       |
| • Saltash West          | Sam Tamlin         |
| • St Germans & Landulph | Jesse Foot         |
| • Torpoint East         | Gary Davis         |
| • Torpoint West         | John Crago         |

The next Panel meeting will be held on Tuesday 27 June 2017 at 6.30pm. (Venue to be confirmed.)

### LEADERSHIP OF CORNWALL COUNCIL

There are 123 councillors on Cornwall Council. The election for Bodmin was postponed until 8<sup>th</sup> June following the sudden death of candidate Steve Rogerson, so just 122 seats were contested at the recent election. The results:



46 Conservative

37 Liberal Democrat

30 Independent

5 Labour

4 Mebyon Kernow

With no single group in overall political control following the elections, the new Council administration has been formed through an alliance of the Independent and Liberal Democrat groups. At the Cornwall Council Annual Meeting on 23<sup>rd</sup> May, the following people were elected:

Leader	Adam Paynter
Deputy Leader	Julian German
Chair	Mary May
Vice Chair	Hilary Frank

Adam Paynter has been a Member of the Council since its inception in 2009, and prior to this was a member of the former Cornwall County Council for eight years. He has held many positions in the Council, including the Deputy Leader of the Council and Cabinet Member for Resources. Adam studied agriculture at degree level and works on his family's farm, diversifying the farm into renewable energy ventures.

Julian German is the Deputy Leader of the Independent Group, and was the Cabinet Member for Economy and Culture in the previous administration. A Bard of the Cornish Gorsedh, Julian is from a private sector background with an MSc from Edinburgh.

The eight Members of the Cabinet will be announced at a later date, along with the Chairs and Vice Chairs of the various committees.

**Agenda No. 21a.**

7 March 2017

**Dear Colleague**

I am writing to bring to your attention the commitment which I have made in my recently published Police and Crime Plan to increase CCTV capacity across the force region. I am offering to provide support to local authorities which wish to install new CCTV systems or upgrade existing systems which may require a refit.

I have pledged to provide up to £200,000 of extra funding over the next three years to increase CCTV capacity and to encourage the development of monitoring 'hubs'. I believe high quality and interconnected CCTV can play a major role in helping to keep people safe. It is also an invaluable resource for the police to investigate crime and enable emergency services to find and help vulnerable people.

Attached to this letter is the detailed strategy which sets out how my support for the expansion of CCTV capacity will be provided, including the criteria which authorities will need to meet in order to qualify for a contribution towards capital finance costs. I have also attached an Expression of Interest form which will provide my office with an initial indication of current CCTV provision across the policing region, and any existing plans which authorities may have to install or upgrade systems. This exercise will enable me to assess the potential demand for support. My office will contact you again after the May elections as I appreciate that the election results may have an impact on the intentions of some authorities.

From May my office will begin work with local authorities to draw up detailed costings of CCTV options, to be followed by the formal application process for capital funding support.

However, please contact my office to discuss any aspect of the process which I have outlined. My team will also be happy to provide general guidance and technical support if this is helpful.

**OPCC Contact:**

David Eaton (CCTV Project Manager)  
01392 225558  
[David.eaton@devonandcornwall.pnn.police.uk](mailto:David.eaton@devonandcornwall.pnn.police.uk)

Yours sincerely



Alison Hernandez  
Police and Crime Commissioner



## **Safe, resilient, connected communities**

### **The role of CCTV**

The PCC's Police and Crime Plan 2017-2020 'Safe, resilient and connected communities' sets out a commitment to support local authorities that wish to invest in CCTV systems. This commitment is part of the 'Supportive' element of the Local Policing Promise. The Plan sets out the PCC's broad approach to CCTV investment and includes a commitment to publish an overarching CCTV Investment Strategy.

This document presents the Investment Strategy for CCTV, outlines the PCC's view of the contribution which CCTV can make to community safety and resilience, and the support the PCC is offering to local authorities.

### **Background**

The Police and Crime Plan 2017-2020 'Safe, resilient and connected communities' sets out a commitment from the PCC to support local authorities that wish to invest in CCTV systems.

The Plan states clearly that the PCC's approach will be to provide a contribution to capital investment costs (not revenue) and that the focus will be on supporting the creation of interconnected, high quality and sustainable systems. The PCC has committed to providing 'up to £200,000' over the lifetime of the Plan.

The PCC's intention to support capital investment in CCTV has been clear for some time. Initial investigative work began on the CCTV landscape and a potential role for the PCC in

summer 2016 following the previous PCC's decision to provide a capital contribution to support CCTV development in Launceston and Bude in late 2015.

A detailed landscape review of current CCTV provision in Devon and Cornwall has been carried out – working closely with external partners and practitioners, including local councils and the Cornwall Fire and Rescue Service.

For the purposes of this report "local authorities" refers to whichever tier of local government has responsibility for CCTV systems, including district and town councils. The PCC's decision to support local authorities in this area through a small capital fund is in recognition of the broader role that CCTV can play in keeping communities safe and the importance of supporting local communities as set out in the PCC's Local Policing Plan.

### **The PCC's approach to CCTV**

In the Police and Crime Plan 2017-20 the PCC has outlined her approach to CCTV as follows:

***"Helping local authorities who wish to make better use of CCTV to keep communities safe.***

*High quality and interconnected CCTV systems can play a role in community safety. CCTV provision is not the responsibility of the PCC or the police, but the PCC recognises they can benefit the police, in particular aiding investigation and detection of crime. The PCC understands the challenges local authorities face in establishing and maintaining local CCTV systems – in particular the capital purchase of equipment, the complexities and costs associated with monitoring CCTV and regulatory compliance. The PCC has seen, with interest, the establishment of a centralised CCTV monitoring hub and service at Cornwall Fire and Rescue, and considers this development by Cornwall Council to present opportunities for other local authorities.*

*The PCC has held exploratory discussions with local councils in Devon about potential for a similar centralised monitoring service. There is considerable interest. The PCC wishes to support local authorities – helping bring them together to explore opportunities and provide some contributory capital funding in support of developing interconnected, sustainable hubs for CCTV monitoring.*

*From 2017-2020 the PCC will allocate capital funding, up to £200,000, to support local authorities. The PCC will publish a CCTV investment strategy by February 2017 – focused on supporting capital investment (not revenue costs) in interconnected, high quality and sustainable systems and the development of shared local authorities monitoring hubs."*

The PCC considers that CCTV has a role to play in supporting community safety in the following ways:

- Providing reassurance for the local community, including the public and people/officers working in those areas – especially in the Evening and Night-time Economy areas
- Supporting police in investigations and detection
- Contributing to the evidence base for civil actions – such as Public Space Protection Orders, premises closure notices and other orders to prevent asb
- Safeguarding vulnerable people – including lost children, individuals with mental health problems, elderly people who may have gone missing, individuals who have been drinking with friends and have become detached from them.

The PCC has set out her intention to work with local authorities who are seeking to develop high quality, sustainable and interconnected CCTV systems as part of their wider approach to community safety.

#### ***An interconnected hub model***

The PCC has been impressed by the benefits coming from the Cornwall model of a centralised monitoring and support hub provided by Cornwall Fire and Rescue Service. The Tolvaddon 'hub' provides a modern, high quality and interconnected system that allows for images to be beamed into the police control room (and to council emergency contingencies control rooms) With 9 Cornish towns currently connected in and the capacity to extend this significantly, this initiative has gone a long way towards rationalising CCTV provision in Cornwall.

A move to monitoring hubs could provide real value for local authorities of all sizes in terms of reduced procurement and running costs, lower regulatory compliance costs and shared best practice. The OPCC's engagement with stakeholders to date has confirmed that smaller towns which are looking to install or upgrade stand-alone CCTV systems face significant challenges due to the complexity and cost of the compliance requirements of the legislation covering data handling, the cost of monitoring a small number of cameras in one town and the capital costs associated with upgrading or installing high quality kit. Access to centralised monitoring hubs across the region could bring significant savings costs in addition to connectivity and shared use of data.

A 'hub' based model also offers wider benefits – in particular the opportunity to 'connect' into other infrastructure– like police control rooms and County Council contingencies bases in order to improve responsiveness and operations. Expert advice is that further

opportunities are expected to emerge over the coming years – with live streaming of CCTV footage to hand-held devices to aid searches for offenders or vulnerable people a real possibility. The delivery of such opportunities are far more realistic when 'secure interconnection' needs to be established with a small number of hubs than with a large number of disparate CCTV systems across the peninsula. The PCC's approach to investment will reflect the different landscapes

- Devon - the focus will be on delivering 'monitoring hub' capability across Devon and then supporting local authorities who wish to connect their CCTV systems into a 'hub'. A range of options are being considered with partners – including the expansion of capacity at the existing CCTV centres and the creation of new monitoring hubs.
- Cornwall, the existing 'hub' at Tolvaddon has capacity and so the focus in Cornwall will be on supporting local authorities who wish to connect their CCTV systems into the 'hub'. If demand levels require an expansion of existing infrastructure at Tolvaddon then PCC contributions will be considered.

The PCC and the OPCC have engaged with a large number of local authorities over the past few months to understand the current CCTV landscape and develop the PCC's approach. The PCC has been clear that any investment in CCTV needs to focus on delivery of high quality and sustainable systems. Local authorities have expressed significant support for the 'hub' model and some preparatory work to understand any potential 'hub' structures has been taking place.

The OPCC (and Devon and Cornwall Police Estates Department) are currently helping North Devon Council to carry out a baseline audit of the CCTV systems which are in place in North Devon and to support them in building a clear costing model for a 'hub' in Barnstaple which could serve the network of towns in North and Mid Devon. A similar exercise is due to be discussed with Exeter and Plymouth city councils who have expressed interest in the 'hub' model. In Torbay a restructuring of the CCTV systems is planned and there may be further "hub" capacity as a result.

#### ***Micro systems***

An interconnected 'hub' system may not be the right solution for all areas. In particular small towns and villages or areas which have a significant uplift in population for a short period over the summer are unlikely to find it a financial viable prospect. The proposed principles do not address the case of small towns and villages who might seek support for a simple 'un-connected' CCTV system. It is proposed that the focus for the CCTV Investment Strategy in Year 1 remains on the 'hub' model and that the potential to provide any wider support is considered at the end of 2017/18.

### ***Volunteer-run systems***

Professional monitoring services will be a requirement for newly created CCTV hubs. The Commissioner is not opposed to independent, volunteer led systems but these will not receive financial support as there are long term question marks over their sustainability and resilience at this stage.

### **The PCC's Investment Strategy**

A budget of up to £200,000 has been allocated. The PCC's Investment Strategy does not set out a 'cash' allocation for CCTV in any location. A set of principles have been agreed which will be used to inform investment decisions and a clear process is being put in place by which the decisions will be taken. While considerable engagement with local authorities and stakeholders has already taken place to understand their needs and develop the hub approach, a formal process will now be run to allow local authorities to formally express a view of their needs.

### ***Proposed CCTV Investment Principles***

Investment decisions will be made in line with the following 8 principles

1. Capital funding is only available for local areas where the community, council and police have a clear and strong business case – low quality and/or unsustainable systems will not be supported
2. No PCC funding will be provided for ongoing revenue costs.
3. The PCC will not meet 100% of capital investment costs – the PCC will be looking to local authorities to contribute capital funds and for businesses to be involved in a partnership approach.
4. The PCC's investment in CCTV will be focused on the establishment and/or further development of 'hub' based monitoring systems – to make local systems more sustainable and to better exploit the opportunities provided by technological advancements. The PCC's capital investment will be focused on costs associated with:
  - a. Infrastructure required to develop a 'hub'
  - b. Connecting a local area into an operative 'hub'.
5. A 'hub' based system will normally involve more than one local authority – with either multiple local authorities joining together to develop a 'hub' or a single local authority providing 'hub' services to other local authorities.
6. The PCC's role is to provide some support to a local authority if it is seeking to invest in CCTV – the PCC will not seek to influence an area's decision about whether it wants to install CCTV.

7. The PCC investment will be in the form of a grant of funds – and will be accompanied by clear grant conditions as developed (which will include data collection, reporting, access arrangements for other local authorities and sustainability commitments). The PCC will not own CCTV infrastructure.
8. The PCC will make investment decisions through a clear process – advised by a CCTV Investment Advisory Board. All local authorities will be given a further opportunity to express an interest in becoming a 'hub' and/or taking services from a hub.

Connection into a monitoring hub will involve ongoing revenue costs that the local authority will need to meet locally.

### **Next Steps**

- March 2017. Publication and circulation of the PCC's CCTV Strategy to all local authorities in Devon and Cornwall, including an invitation to submit expressions of interest along with a brief overview of the current position regarding any CCTV system which may already exist, and an indication of current thinking, as far as it exists, on possible future CCTV development
- April 2017. Submission of the initial EOIs (expressions of interest).
- May 2017:
  - Work to begin with local authorities to draw up detailed costings of CCTV options, both for authorities seeking to develop individual project plans and for those seeking to work in locally connected systems.
  - Work with "hub" providers, local authorities and Police Estates department to develop fully costed connectivity and monitoring service options.
- We will contact authorities again after the May elections to check whether there have been any significant changes to local intentions regarding CCTV as a result of the elections.

### ***Governance Arrangements for the CCTV Investment Project***

1. An advisory board will be established, including an external advisor, to provide advice to the CCTV Project Manager.
2. Recommendations regarding investment options will be brought to the PCC.
3. The PCC will make investment decisions, advised by the Chief Executive Officer and the OPCC.
4. Contacts for further details:

**Senior Responsible Officer:** Lisa Vango

**CCTV Project Manager:** David Eaton



## Safe, resilient, connected communities

(The Police and Crime Plan 2017-20)

### CCTV

This form has been sent to the following authorities:

Parish, town and district councils in Devon and Cornwall

Cornwall County Council, Torbay Council, Exeter and Plymouth City Councils

Contact point for return of EOI forms:

[david.eaton@devonandcornwall.pnn.police.uk](mailto:david.eaton@devonandcornwall.pnn.police.uk)

I am happy to discuss any queries relating to the process or relating to CCTV more generally: 01395 225558

David Eaton (CCTV Project Manager, Office of the Police and Crime Commissioner)

### Local Authority Expression of Interest

This EOI exercise will allow the OPCC to assess the number of local authorities which may wish seek support from the PCC to install or upgrade CCTV systems. Authorities are not making any commitments regarding future CCTV development by completing and returning this form. Following the completion of this exercise a formal process will take place to allow authorities to request funding support, and there will be an opportunity for detailed discussions between the OPCC and authorities regarding specific needs in each case. Attention is drawn to the PCC's investment principles as outlined in the strategy.

**Deadline for return of EOI forms: Friday 21 April 2017**

<b>Name of Authority</b>	
<b>Is there any CCTV provision in the Authority ?</b>	<b>YES/NO:</b>
<b>If YES what is the current CCTV Provision ?</b>	<b>Brief outline of system:</b>  <hr/> <b>Number of cameras:</b>  <hr/> <b>Type of cameras:</b> (eg analogue, HD, Infra-red)

	<b>Monitoring arrangements (if any):</b>
<b>Options for development of a CCTV system</b>	<p>Please provide a brief overview of any existing plans to install/develop CCTV, including discussions re options:</p> <p>If funding for CCTV development has been put in place, please provide details, including any forward timescales if relevant, and any contributions from partners and/or 3<sup>rd</sup> parties:</p>
<b>Request for PCC support</b>	<p>Please provide an indication of the financial support that you MAY be seeking from the PCC. Please be aware that the PCC's investment strategy is initially focused on:</p> <ol style="list-style-type: none"><li>1. Development of a new monitoring hub</li><li>2. Upgrading of an existing monitoring hub</li><li>3. Fibre connection to an external monitoring hub</li></ol>

**Any other CCTV  
related issues  
which you wish  
to bring to the  
attention of the  
OPCC**

**Agenda No. 21b****Devon & Cornwall Police**

**Cllr. Hilary Frank**  
**Saltash Town Council**  
**The Guildhall**  
**12 Lower Fore Street**  
**Saltash**  
**Cornwall**  
**PL12 6JX**

**Superintendent Ian Drummond-Smith**  
**SBStJ BSc (Hons) MSc**  
**Commander – East Cornwall.**  
**St Austell Police Station,**  
**Palace Road**  
**St Austell**  
**PL25 4AL**

27<sup>th</sup> April 2017

Dear Cllr. Frank,

I am writing to update you on changes to the neighbourhood policing team in the Liskeard Sector. As you may know, the sector covers Liskeard, Looe, Saltash and Torpoint and is led by Inspector Julian Morris.

You will be aware Devon & Cornwall Police have experienced significant budget cuts in the past seven years and that we currently employ one thousand fewer people than seven years ago, including 600 fewer police officers. The budget settlement is extremely challenging.

Sergeant Angie Crow, the current Neighbourhood Team Leader for Torpoint and Saltash, is leaving the force in May; she will not be replaced in the short term. Sergeant Jo Williams from Liskeard and Looe will oversee neighbourhood policing across the entire sector. Meanwhile, a full review of our neighbourhood policing service is currently underway and will report by the Autumn. I would be happy to take back to that review any feedback or concerns that you might have. Furthermore, I would be very happy to attend one of your meetings and take any questions you may have.

Please be assured of our best efforts within the resources we have available.

Yours sincerely,

**Superintendent Ian Drummond-Smith**

LPA Commander – East Cornwall

Contact the police

Emergency 999

Non-emergency [www.devon-cornwall.police.uk/reportcrime](http://www.devon-cornwall.police.uk/reportcrime)

✉ [101@devonandcornwall.pnn.police.uk](mailto:101@devonandcornwall.pnn.police.uk) 101

Follow us [f](https://www.facebook.com/DevonAndCornwallPolice) DevonAndCornwallPolice [t](https://www.tumblr.com/DC_Police) DC\_Police



The Government Standard  
 Stock code: 2815

**Agenda No. 22**

**Extract from Saltash Town Council Minutes 19<sup>th</sup> April 2016**

**Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 19<sup>th</sup> April 2016 at 6.15 p.m.**

**39/16/17     CIVIC REGALIA – COUNCILLOR MRS H FRANK**

Councillor Mrs H Frank asked the Members for their opinion of the Mayor's Consort wearing the Mayoress Chain as opposed to the Consorts badge.

It was **RESOLVED** that the choice be that of any elected Mayor.

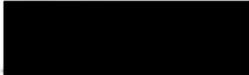
**Agenda Item 24**

Saltash Town Council will make a funding offer to successful applicants, who will then have two months to accept the grant on the terms offered.

**SALTASH TOWN COUNCIL FESTIVAL FUND APPLICATION FORM**

<b>1. Name of Organisation</b>	SALTASH REGATTA COMMITTEE
<b>2. Contact Name</b>	KAREN LILLEY
<b>3. Contact Address</b>	[REDACTED]
<b>4. Telephone numbers</b>	[REDACTED]
<b>5. Email address</b>	[REDACTED]
<b>6. Name of Event</b>	Saltash Regatta 2017
<b>7. Date(s)</b>	SATURDAY 17 <sup>TH</sup> AND 18 <sup>TH</sup> JUNE 2017
<b>8. Description of Event</b>	THE ANNUAL SALTASH REGATTA INVOLVES GIG RACING; ROWING; A CHILDRENS PARADE; CHILDRENS ENTERTAINMENT AND ACTIVITIES; MUSIC; STALLS; CHARITY AND COMMERCIAL TRADERS AND STREET ENTERTAINMENT. THIS YEARS EVENTS INCLUDES THE USE OF THE SALTASH HOPPER BUSES, ACCESSING FORE STREET USING A ROUTE WHICH INCLUDES THE PILLMERE ESTATE AND MAIN ROADS TO PROMOTE ACCESS TO THE EVENT. THE CARDBOARD BOAT RACE WILL CONTINUE THIS YEAR, WITH LOCAL BUSINESSES AND ORGANISATIONS ACTIVELY INVOLVED. THERE WILL ALSO BE A SUDAY MORNING OUTDOOR MULTI FAITH SERVICE FROM THE LOCAL CHURCHES, INCORPORATING A MINUTES SILENCE FOR TWO OF OUR COMMITTEE MEMBERS. TWO NEW EVENTS ARE SCHEDULED FOR SUNDAY – THE TRAFFIC CONE RELAY (IN MEMORY OF CHRIS TANDY) AND THE PAINT PARTY.

<p><b>9. Amount of funding Requested</b></p> <p><i>(Itemise expenditure up to level sought)</i></p> <p>Continue if necessary on separate sheet if necessary</p>	<p>Cost    £ 1742</p> <p>Traffic management - £950 Event toilets - £792</p> <p>Both these items are essential for a smooth running of the event with traffic management now being so important in terms of accessibility and safety.</p> <p>The toilet provision is required because of the significant numbers attending the regatta, and will be spread across two sites.</p>
<p><b>10. When is the funding required ?</b></p>	<p>June 2017</p>
<p><b>11. To whom have you applied/intend to apply for other grants related to this application?</b></p>	<p>We have approached local businesses to donate to the event and have secured an additional amount of £800. In addition, Waitrose have agreed to support the event and this is generally in the region of £300. We have applied to the Tesco bags scheme and are currently shortlisted. The Regatta is supported financially by local traders and charities that are charged a fee to attend the event and have a pitch.</p>
<p><b>12. Attached - previous year's report / accounts</b> <i>(Delete as appropriate, or explain if not attached)</i></p>	<p>Evidence is attached.</p>

Signed ..... Karen Lilley.....  .....

Date .....25/4/2017.....

#### CHECKLIST

Please note, prior to submission of your application, please ensure that you have enclosed and complied with the following:

This year the parade will return to Fore Street and many local schools have been engaged to participate.

We will again run a Park and Ride service providing easy opportunities to visitors visiting the town. We are also looking to improve this by offering a 'Town Centre' link to encourage spend in local shops and businesses. In addition, local shops in Fore Street are being invited to set up on Sunday for free on the waterside. We are hoping this will boost links with locally retailers and raise the profile of our local traders.

#### Finances

Our aim is to run the regatta in a prudent manner and we look to maintain an account balance that represents approximately the cost of one year's event. We intend to continue to grow in a steady manner over the coming years, with an intention to become the best riverside event in Devon and Cornwall.

All our local supporters, including the Town Council are key to this aim, and provide essential support.

Our intention each year is to seek further regional funding to continue our growth.



**Agenda No. 25b.**

Mr Ray Lane  
 Clerk To Saltash Town Council  
 The Guildhall  
 12 Lower Fore Street  
 Saltash  
 PL12 6JX

**Your ref:**  
**My ref:** PA17/04171  
**Date:** 17 May 2017

Dear Mr Lane

**Application** PA17/04171  
**Proposal** Extension to existing dwelling  
**Location** Katandra Castle Hill Forder PL12 4QW  
**Applicant** Mr And Mrs Alan Andrews  
**Grid Ref** 240973 / 57911

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
3. Details can then be found by clicking the "Documents" tab and then selecting "View Associated Documents".
4. If possible we would prefer that comments are submitted online by registering then selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public.

If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/04171 by 7 June 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**  
**Email: [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)**  
**Tel: 01208 265614**

Planning and Sustainable Development Service  
 Cornwall Council  
 Chy Trevail Beacon Technology Park Bodmin Cornwall PL31 2FR  
[planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)  
 Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

**Agenda No. 25b.**

Mr Ray Lane  
 Clerk To Saltash Town Council  
 The Guildhall  
 12 Lower Fore Street  
 Saltash  
 PL12 6JX

**Your ref:**  
**My ref:** PA17/04348  
**Date:** 17 May 2017

Dear Mr Lane

**Application** PA17/04348  
**Proposal** Proposed alterations to existing internal walls, doors and windows; proposed addition of new doors, windows and balconies; proposed new bridge to garden, and new porch.  
**Location** Lynher House Antony Passage St Stephens PL12 4QT  
**Applicant** Ms Linda Clark  
**Grid Ref** 241359 / 57305

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
3. Details can then be found by clicking the "Documents" tab and then selecting "View Associated Documents".
4. If possible we would prefer that comments are submitted online by registering then selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public.

If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/04348 by 7 June 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**

Planning and Sustainable Development Service  
 Cornwall Council  
 Chy Trevail Beacon Technology Park Bodmin Cornwall PL31 2FR  
[planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)  
 Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

**Agenda No. 25b.**

Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/04814  
**Date:** 23 May 2017

Dear Mr Lane

**Application** PA17/04814  
**Proposal** Construction of a single storey rear extension and dormer window to the north east roof slope  
**Location** 35 Longview Road Saltash Cornwall PL12 6EE  
**Applicant** Mr And Mrs R Heys  
**Grid Ref** 241940 / 59223

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
3. Details can then be found by clicking the "Documents" tab and then selecting "View Associated Documents".
4. If possible we would prefer that comments are submitted online by registering then selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public.

If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/04814 by 13 June 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**  
**Email: [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)**

Planning and Sustainable Development Service  
Cornwall Council  
Chy Trevail Beacon Technology Park Bodmin Cornwall PL31 2FR  
[planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)  
Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

**Agenda No. 26**

Saltash Social Club, The Mansion, Fore Street, Saltash PL12 6JL	Saltash Social Club	23/05/2017	New	Suply of Alcohol	LI17_003108	20/06/2017	Linda Edmunds, Bodmin - <a href="tel:01579341324">(01579) 341324</a>
---	---------------------	------------	-----	------------------	-------------	------------	--

**Email from: Linda Edmunds  
Licensing Officer**

The application is made to enable the Club to revert part of the premises back to a Club Premises Certificate and retain only the Function Room under the Premises Licence, which currently covers the entire premises. The application for a Club Premises Certificate mirrors the hours already in existence within the Premises Licence.

On the grant of any Club Premises Certificate for the Lounge and Snooker Room, the Premises Licence will be varied to remove those rooms from the Premises Licence, thus creating two separate authorisations for the premises.

Neighbourhoods and Public Protection  
Cornwall Council, Chy Trevail, Beacon Technology Park, Bodmin PL31 2FR