

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 83
held on Wednesday 28th June 2017 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
 Cllr. Hilary Frank (County & Town : Saltash South) (HF)
 Cllr. Sheila Lennox-Boyd (County & Town : Saltash North) (SL-B)
 Cllr. Jean Dent (Town : Saltash West) (JD)
 Cllr. Chris Cook (Town : Saltash North) (CC)
 Cllr. Steve Miller (Town : Saltash West) (ST)
 Cllr. Garry Taylor (Town : Saltash North) (GT)
 Cllr. Mike Parker (Town : Saltash East) (MP)
 Cllr. Casey Warrington (Town : Saltash South) (CW)
 Ray Lane (Town Clerk) (RL)
 John Percil (Latchbrook Neighbourhood Association) (JP)
 Alex Sharpe (China Fleet Country Club) (AS)
 Mike Hocking (N&M Pill Neighbourhood Association) (MH)
 David Bennett (SWRA & Essa Cycling) (DB)
 Ian Taylor (Port View Estate) (IT)
 William Holman (N&M Pill Landowners Consortium) (WH)
 Steve Besford-Foster (Consultant) (SB-F)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
 Cllr. Sam Tamlin (County : Saltash West) (ST)
 Robert Taylor (Persimmon Homes) (RT)

The meeting was not recorded.

Minute No.	Item	Action
557.	Declaration of Interests. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
558.	Presentation on the Preparation of The Saltash Neighbourhood Development Plan and The Cornwall Local Plan : Consultations for Planning Policy and Guidance. The Cornwall Site Allocations Development Plan Document (DPD). 1. The Presentation was made by DY and SB-F as a briefing event for newly elected Cornwall Council and Town Council members. Topic areas covered included:- <ul style="list-style-type: none"> • The Parish as the designated area for the Neighbourhood Plan (SNP); • The role, purpose, process and benefits for preparing the SNP; • The findings from the Resident, Youth and Business Surveys 2015; • The relationship and need for synergy between the Cornwall Local Plan, the DPD and SNP for the period through to 2030; • The demand for and treatment of Affordable Housing Need; • The importance and potential of Section 106 Planning Obligations and future Community Infrastructure Levy (CIL) in achieving Parish “wants” and “community investment needs” as derived from the SNP Delivery Plan. • The scrutiny and validation role of elected members, including future participation as members of the SNP Steering Group. 	

	<p>2. The following matters arose in discussion.</p> <p>a. The belief that the Saltash DPD text was weak in commenting on the interaction and special circumstances of the relationship with Plymouth;</p> <p>b. The Town Council and SNP Steering Group needed to provide a unified response to the DPD Consultation Document. Should the SNP SGp provide the lead?;</p> <p>c. The SNP once adopted would be a key strategic Town Council document for application and periodic review . It would defined overall objectives, supporting policies and delivery priorities. It would represent a combined Business Plan, Development Plan and Investment Plan for the Parish to 2030.</p> <p>d. The SNP SGp now needed to be bolstered by elected members whose role would be to scrutinise and validate the contents of the SNP Consultation Draft currently being prepared prior to the up-coming public consultation phase. Consistent representation was now vital.</p> <p>e. The 7th August 2017 was the deadline for a response to the Site Allocations DPD Consultation Document;</p> <p>f. The SNP could not directly define the user mix of individual retail units in the Town Centre but could define policies to maintain a viable and attractive Town Centre. This could include shopfront design, business and advertising signage, encouragement of the evening economy and the like;</p> <p>g. A Design Guide and Pattern Book of Distinctive Architectural Characteristics was envisaged for the Town Centre;</p> <p>h. Future changing demands and service delivery arrangements for Emergency 999 Services needed to be considered. There were references to Infrastructure needs in the DPD Consultation Document, but not specifically to Emergency Services. This did need examination as part of a Parish response to Cornwall Council.</p>	<p>DY/SB-F</p> <p>DY/SB-F</p> <p>CC & STC Members to advise</p> <p>DY/SB-F</p>
559.	<p>Any Other Business.</p> <p>None</p>	
560.	<p>Dates of Next Meetings.</p> <p>Steering Group – Wednesday 5th July 2017, The Guildhall at 6.00pm</p> <p>Steering Group – Wednesday 12th July 2017, The Guildhall at 6.00pm.</p> <p>.....and all subsequent Wednesdays until September 2017</p>	<p>ALL</p>

The meeting ended at 8.45 pm.

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Peter Ryland	Chamber of Commerce; CIC; STIG
<i>Cllr. Richard Bickford</i>	<i>Saltash East (CC & STC)</i>	Andy Rance	Cornwall County Youth Work
<i>Cllr. Matthew Coot</i>	<i>Saltash South (STC)</i>	Colin Breed	Resident
<i>Bob Austin</i>	<i>Former CC & STC</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Ray Lane	Town Clerk
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Zoe Bernard-John	CC Senior Development Officer
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Tunde Awe	Resident
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Geoff Mawson	Resident
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Michael Griffin	MA Griffin Associates (Hole Farm)
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	Andrew Williams	Resident (Middle Pill)
<i>Ian Taylor</i>	<i>Port View Estate</i>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<i>Lee Russell</i>	<i>Pillmere</i>	Sue Newell	(Landrake and St. Erney N. Assocn.)
David Orr	Consultant	Ken Martin	Governor Saltash.net
Steve Besford-Foster	Consultant PlanSupport	William Cotton	Chamber of Commerce
Robert Taylor	Persimmon Homes	Rev. Tom Osborne	Methodist Church
Alex Sharpe	Trustee China Fleet Country Club		

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk