

## **SALTASH TOWN COUNCIL**

### **Notes of the Business Strategy & Forward Planning Sub Committee held at The Guildhall on Monday 11<sup>th</sup> September 2017 at 2.00pm**

**PRESENT:** Councillors: J Dent (Chairman), B Phillips, D Yates.

**ALSO PRESENT:** Councillor R Bickford, Mr D Kemp and Mr J Perkes – DCK Accounting Solutions, R Lane - Town Clerk, A Thomas – Senior Administration Officer, E Holden – Finance Officer.

**APOLOGIES:** Councillors: J Brady (Vice-Chairman), J Rance.

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Councillor Dent in the Chair.

### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **15/17/18      TO CONSIDER THE LIBRARY BUILDING TRANSFER AND WORKS TO ALEXANDRA TOILET CONDUCTED BY THE TOWN COUNCIL**

It was **RESOLVED** to note that:

1. An Extraordinary Full Council Meeting will be called by the Mayor to receive library transfer proposals from Officers of Cornwall Council.
2. A Tenancy at Will for Alexandra Toilet has been received from Cornwall Council to be considered by Full Council at its next meeting.

### **16/17/18      VAT AND BUSINESS CONSULTATION (Pursuant to BSFP meeting 02.08.2017 note no. 12/17/18)**

Mr D Kemp and Mr J Perkes of DCK Accounting Solutions informed members of and answered their questions regarding the council's VAT and tax liabilities in relation to the devolution of assets, services and ongoing business activity.

It was **NOTED** that a report of the meeting will follow from DCK Beavers Accounting Solutions.

### **17/17/18      MAURICE HUGGINS ROOM**

Members considered plans submitted from Geoff Peggs AssocRICS Building Surveyors to make the room Equality Act 2010 compliant.

## Appendix A

It was **RECOMMENDED** that Full Council:

1. Approve the plans subject to the works being within the LDF funding budget.
2. Approve an application to conduct the works be submitted to Cornwall Council for landlord's consent.
3. Approve the submission of a planning application upon receipt of consent to conduct works from Cornwall Council.

**18/17/18      FORWARD PLANNING FOR STAFFING & ACCOMMODATION - TO REPORT BACK ON PROPERTY FOR SALE**  
**(Pursuant to BSFP meeting 02.08.2017 note no. 11/17/18(2))**

No reports.

**19/17/18      DATE OF NEXT MEETING**

To be confirmed.

Rising at: 3.15 p.m.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_