

SALTASH TOWN COUNCIL

Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 4th February 2009 at 7:00pm

PRESENT:- Councillors G Ellison (Chairman), R Bickford, N Challen, P Clements, D Holley, Mrs S Hooper MBE, C Oakes, C Riches, P Stephens ISM

ALSO PRESENT:- Councillors R Austin (for part of meeting), A Killeya (for part of meeting), D Yates
Mrs M Small (Town Clerk)

APOLOGIES:-

178/08/09 DECLARATIONS OF INTEREST

No declarations of interest were declared.

179/08/09 BOUNDARY REVIEW

Councillors received a further breakdown of numbers from Malcolm Brown regarding the review of the Ward Boundaries but these numbers could still not be reconciled. It was **AGREED** that the Mayor would see Malcolm Brown as a matter of urgency and request that he attends an urgent meeting with the Town Council. If this fails, he should be asked to provide street names included in each area in order that Councillors can themselves provide accurate numbers.

(Councillors Killeya and Austin left the meeting)

180/08/09 CCTV

Councillor Ellison reported that some Councillors and the Clerk had attended a meeting with Essa Securities to explain the position regarding an additional camera and upgrade of street lighting. If an additional camera is fitted at the top of Fore Street, there will be an extra cost of at least £11,000 to work it. Additionally, if the new camera is fitted, the other three cameras have to be upgraded. Therefore, it was **RECOMMENDED** that:-

- (a) the camera above the card shop has an extended arm to give better vision up Fore Street
- (b) the camera on the Nat West Bank is relocated to one of the lighting poles outside the former Davey shop
- (c) the Clerk speaks with Mr Vinson at the District Council to see if the funding bid can be reworded as “improve the CCTV coverage to Fore Street”.

181/08/09 LIGHTING AT MURAL

No quotations have been received for the grill to the lights. It was **AGREED** that the Clerk continues to pursue quotations.

182/08/09 TOILETS IN ALEXANDER SQUARE

The Clerk reported that Saltash Heritage was desperate to store items in the former toilets in Alexandra Square this coming weekend and had asked if it was possible to have the key prior to the agreement coming through. It was **AGREED** that Councillor Ellison will contact the District Council.

183/08/09 ELWELL WOODS PROJECT

Councillor Ellison reported that the initial design document has been received from Groundwork. There has been a subsequent meeting with the new Groundwork Officer, Jan Taylor. In order to get a good consultation with the public, a few amendments have been made to the design document and a consultation will take place in Fore Street. The individual expenditure of the various aspects of the project have now been itemised and this gives a clearer picture. Councillor Ellison had submitted an application for Community Spaces funding in the name of the Saltash Waterfront Residents Association (SWRA) but this had been refused as the project was too big and he has been advised to submit an application for a Flagship bid, which can fund schemes up to £300,000. The bid has been submitted in the name of Saltash Gateway Community Interest Company (CIC) and SWRA and if it is successful it would not be necessary to seek other funding.

It was **AGREED** to note the report and to thank Councillor Ellison for his work in this.

184/08/09 SALTASH STATION BUILDING

Councillor Bickford reported that there was a new contractor appointed. Planning permission should be obtained within the next 2 – 3 weeks. Therefore there has been no progress at the moment. They are aware of the Brunel celebrations and Councillors felt that a fall back position should be borne in mind. With regard to the Riviera project, contracts have been placed regarding works by Cormac, CCTV and signage.

185/08/09 BUS SHELTERS

- (a) The shelter in North Road is taking shape.
- (b) The Clerk reported that she had not undertaken any work regarding the removal of the shelter to the opposite side of the road. It was **AGREED** that the work should be undertaken as soon as possible.
- (c) It is now six months since the decision not to site a shelter at Carkeel and during this period letters have been received in support of a shelter. Councillor Mrs Hooper felt that a letter should be put out to all villagers saying that the Town Council is to re-consider the provision of a shelter at Carkeel because of the disagreement on the site.

It was **AGREED** that:-

- (i) a letter is distributed to ask residents if they consider there is a need for a shelter and if so what they consider the two best sites to be and pointing out that there are issues out of the control of the Council, ie the width of the pavement.
- (ii). Councillor Riches will speak with County Councillor Mrs McTaggart to see if there are any funds left in her budget.
- (iii) Councillor Clements will deliver letters.
- (d) Councillor Oakes reported that he has inspected the bus shelter at Wearde Road and cleaned any offending graffiti. It was **AGREED** that thanks are extended to Councillor Oakes.

186/08/09 TOWN GREENS

It was noted that the District Council was not interested in progressing the batch applications for Town Green status. The Town Green application for Berry Park has been turned down. Saltash Waterfront Residents Association has agreed to submit evidence forms for Jubilee and Brunel Greens.

It was **AGREED** that:-

- (a) the application by the evidence route for the Town Green at Warfelton to be kept for the moment.
- (b) the Town Council make arrangements to submit applications for Chapel Field and Moorlands Lane by the evidence route and the Town Clerk obtains an application pack.

187/08/09 SALTASH FESTIVALS

A request was received from Mrs Baskott on behalf of Saltash May Fair Committee for permission to use the lamp-posts under the jurisdiction of the Town Council to decorate with flags, bunting and banners.

It was **AGREED** that permission is granted to attach flags bunting or banners on the 4 posts owned by the Town Council, subject to approving the design for the bracket and method of fixing and indemnifying the Council against and meeting the requirements of the Highway Authority for flags etc. on the highway. The Town Council also reserve the right to use the pole in the future for CCTV or other similar purpose.

(Councillors Stephens, Bickford, Ellison and Clements declared a personal interest as Members of the May Fair Committee or Regatta Committee)

188/08/09 BEATING OF THE BOUNDS IN 2009

A discussion was held on the route of the beating of the bounds and the hire of the boat and coaches. After much debate, it was **AGREED** that Councillor Ellison will ask The Gateway Community Interest Company if they would run the event and therefore book the coaches and boat.

189/08/09 CARADON COMMUNITY FUND

The Clerk reported that the moulds and seals for the boundary stones were accepted in the sum of £742 and that the bid to the Community Fund was for a £5,000 project. The new boundary stone still has to be made and it was **AGREED** that:-

- (i) Councillors Holley and Clements make a site visit and provide the Clerk with details of the wording for a granite stone.
- (ii) Any remaining funds to be used to make 6 more pairs of seals for use in other areas.

190/08/09 FOOTPATHS

- (a) Councillor Clements reported that the Definitive Map Officer was to send the Town Clerk an information pack on how to make a valid application to the Definitive Map in connection with the “undercliff road” at Forder. Councillor Stephens asked if this would affect the Tree Preservation Order.

It was **AGREED** to pursue the registration of a footpath to the Definitive Map and to invite the Forder Community Association to the next Committee meeting. In the meantime, Councillor Clements will discuss the possibility with the Definitive Map Officer.

- (b) The Clerk had not followed up with the Secretary of State, the determination of the Modification Order from Waterside to Coombe Road.

191/08/09 HUNTLEY GARDENS AND SILVER STREET

Following the agreement to sign the Head of Terms for Huntley Gardens and Silver Street, the Clerk reported that the map also included the grass banks which would require grass cutting. It was **AGREED** to:-

- (a) ask the District Council if the areas requiring grass cutting could be removed at this stage
- (b) ask the District Council about the stability of the wall in Silver Street and a copy of the report when it was last inspected.

192/08/09 PRESS RELEASES

It was **AGREED** that no press releases were required.

193/08/09 DATE OF NEXT MEETING

Wednesday 4th March 2009 at 7:00pm