

SALTASH TOWN COUNCIL

Minutes of the Waterfront Management Sub-Committee held at The Guildhall on Wednesday 16th August 2017 Upon the Rising of the Station Property Sub-Committee

PRESENT: Councillors: R Bickford - Chairman, J Dent, J Rance – Vice Chairman, D Yates.

ALSO PRESENT: R Lane - Town Clerk, J Diamond – Waterfront and Town Warden, S Burrows – Administration Officer.

APOLOGIES: Councillors: J Brady, W Phillips.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

36/17/18 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

37/17/18 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None			

38/17/18 **QUESTIONS FROM THE PUBLIC**

None.

39/17/18 **FINANCE UPDATE**

- a. Funding received or allocated

It was **RESOLVED** to note. (Appendix A)

- b. Spend to date

It was **RESOLVED** to note and that the Town and Waterfront Warden Wages 2017/18 be removed from the Waterfront income and expenditure and included in the Staffing budget. (Appendix A)

40/17/18 **HEALTH AND SAFETY**

The Waterfront and Town Warden informed members that the appropriate health and safety clothing had been provided and that the Lone Worker App is now operational.

It was **RESOLVED** to note and that an emergency test be arranged for the Lone Worker App in order to comply with health and safety regulations.

41/17/18 **PONTOON**

- a. To review insurance quotes.

It was **RESOLVED** to liaise with the insurance company and arrange an onsite visit including the Chairman and Waterfront and Town Warden to produce tailor fit insurance cover.

- b. Update – Provision of Electricity to the walkway of the pontoon and gate.

The Waterfront and Town Warden updated members on the provision of electricity to the walkway of the pontoon and gate.

It was **RESOLVED** to note.

- c. Update – Provision of Water Services

The Waterfront and Town Warden informed members that uprated diameters to the current water supply are required in order to support the growth in future years.

It was **RESOLVED** to defer this item to a future meeting pending further details.

d. Update – Security and Management of Pontoon.

It was **RESOLVED** that

1. Westcountry Group are yet to install the new pontoon gate.
2. The management of the pontoon is working well.
3. The Waterfront and Town Warden liaises with the emergency services to determine their method of access onto and off the pontoon.

e. Update – Pontoon Enforcement

It was **RESOLVED** to defer to a future meeting.

f. Update – Facility Provision for Berth Holders

It was **RESOLVED** to defer to a future meeting.

g. Fishing on the Pontoon

It was **RESOLVED** to defer to a future meeting.

h. Provision of priority landing area for emergency services

It was **RESOLVED** that the Waterfront and Town Warden requests a specification from the MOD Police to access the pontoon.

i. Gate access for emergency services

It was **RESOLVED** that the Waterfront and Town Warden liaises with the emergency services as detailed in 3 above.

42/17/18 **PHASE TWO OF DEVOLUTION**

The Chairman informed members that Phase Two of the Devolution works have been submitted to Cornwall Council.

It was **RESOLVED** to note and that the Waterfront Management Sub-Committee are to produce a Financial Business Plan and 10-year Site Maintenance Survey of the Waterfront reporting back to the Business Strategy and Forward Planning Working Party.

43/17/18 **PUBLIC CONSULTATION**

No Report.

44/17/18 FUNDING BID UPDATES

No Report.

45/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

46/17/18 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

47/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the meeting.

48/17/18 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None.

49/17/18 PRESS RELEASES

None.

50/17/18 DATE OF NEXT MEETING

To be confirmed.

Rising at: 16:40

Signed: _____
 Chairman

Dated: _____