

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 2nd November 2017 at 7.00 p.m.

PRESENT: Councillor's: R Bickford, J Brady, G Challen, C Cook, J Dent, S Lennox-Boyd, S Miller, M Parker, A Pinckney, J Rance, P Samuels, G Taylor, S Thorn, D Yates.

ALSO PRESENT: 2 Members of the press, 6 Members of the public, P Thistlethwaite CIC, R Lane - Town Clerk, L Elliott – Administration Assistant.

APOLOGIES: Councillors: B Phillips, C Warrington and early departure for C Cooke. Reverend M Parkman.

The Chairman welcomed the newly elected Town Councillor for the South Ward S Lennox-Boyd

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

349/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

The Administration Assistant and a Member of the public declared that the meeting would be recorded.

350/17/18 PRAYERS

Councillor Yates led the prayers.

351/17/18 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
David Yates	24b	Non-Pecuniary	Affected by decision the business is run by immediate neighbour
Sheila Lennox-Boyd	21	Non-Pecuniary	President of the Saltash Football Club
Julie Rance	21	Non-Pecuniary	Employed by Livewire
Steve Thorn	21	Non-Pecuniary	Wife works for Core Café
Jean Dent	21	Non-Pecuniary	President of the May Fair Committee

- 352/17/18** i to note an on-going dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.

It was **RESOLVED** to note.

- 353/17/18** ii to note an on-going dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

354/17/18 **CHAIRMAN'S REPORT**

It was **RESOLVED** to note. (Appendix A)

355/17/18 **MONTHLY CRIME FIGURES** (Appendix B)

It was **RESOLVED** to pursue separate statistic figures for criminal damage and arson in the monthly reports from the police.

356/17/18 **REPORT BY COMMUNITY ENTERPRISES PL12** (Appendix C)

It was **RESOLVED** to note and that the Mayor write to The Chief Executive of the Cornwall Partnership Trust and the MP regarding the future of St Barnabas Hospital.

357/17/18 COMMUNITY NETWORK AREA REPORT (Appendix D)

- a. Community Network Area Report for noting or matters arising.

It was **RESOLVED** to note.

358/17/18 QUESTIONS FROM THE PUBLIC

None

359/17/18 MINUTES

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Town Council held on Thursday 5th October 2017 and Tuesday 17th October 2017 were confirmed and signed as a correct record.

360/17/18 MATTERS ARISING FROM THE MINUTES

None

361/17/18 FINANCE (Appendix E)

- a. To advise the following receipts in:
- i. September 2017
- b. To advise the following payments in:
- i. September 2017
- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.
- None.
- d. To note that bank reconciliations up to 30th September 2017 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

- e. Notice of Conclusion of Audit 2016-2017. The Mayor congratulated the finance team.

It was **RESOLVED** to note.

362/17/18 CORRESPONDENCE

(Appendix F)

- a. Cornwall Council – Waste Incentive Neighbourhood Scheme Update.
- b. It was noted STC had been awarded £500 for taking part.

It was **RESOLVED** that the £500 be awarded to Saltash Environmental Action to manage and lead on waste incentive schemes including their re-fillable water bottles scheme.

- c. Department of Transport – Safety on the A38.

It was **RESOLVED** to note.

- d. Mrs E Sharpe-Asprey, Hon. Secretary – Saltash Heritage.

It was **RESOLVED** to note.

- e. Cormac Ltd – Countrywide School Keep Clear Markings - Consultation.

It was **RESOLVED** to note.

363/17/18 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Burial Board and Burial Authority held on Wednesday 11th October 2017 were confirmed and signed as a correct record.

The minutes of the Policy & Resources Committee held on Tuesday 17th October 2017 were deferred for an accuracy check with the Chairman of P and R.

Councillor Cook left the meeting

364/17/18 TO RECEIVE BID PROPOSALS AND AWARD YOUTH WORK SERVICE DELIVERY/APPOINT YOUTH SERVICE DELIVERY AGENCIES (Appendix G)

It was **RESOLVED** to award the following:

The Core £15000
Livewire £15000
Junkyard £10000

Subject to the funds being paid in 3 tranches and that proof of match funding be provided after receipt of the first tranche of funding.

365/17/18 SALTASH REGISTER OFFICE (Appendix H)

It was **RESOLVED** to note.

366/17/18 TAMAR CROSSINGS – COUNCILLOR MILLER (Appendix I)

Proposal by Cllr Miller that the Torpoint Ferry and Bridge Committee look at alternative charging options for financing the ferry service.

The proposal was not seconded.

It was **RESOLVED** to reject the proposal.

The Chairman declared an interest in the next item and left the meeting.

Vice Chairman in the Chair.

367/17/18 TO CONSIDER A REQUEST FROM THE SALTASH MAY FAIR COMMITTEE TO USE THE PREMISES LICENCE (Appendix J)

It was **RESOLVED** to refuse the use of premises licence and the Policy and Resources Committee to review the license.

The Chair was invited and re-joined the meeting in the chair.

368/17/18 TO CONSIDER A REQUEST FOR STC CIVIC PARTICIPATION IN THE PARADE OF YOUTH AT MAYFAIR 2018 (Appendix K)

It was **RESOLVED** to approve.

Councillors Rance, Thorn, Bickford and Lennox- Boyd declared various S106 interests and left the meeting.

369/17/18 S106 – REVIEW AND OUTSTANDING APPLICATIONS

a. Saltash Lidl s106 overview (Appendix L)

It was **RESOLVED** that:

- i. The item and applications for funding be deferred to the next meeting of Full Council to be held on 21st November 2017.
- ii. The Community Network Manager request the determination of the Cornwall Council Section 151 Officer regarding the power to claw back funds allocated to organisations.

Councillors Rance, Thorn, Bickford and Lennox- Boyd were invited and returned to the meeting.

370/17/18 PILLMERE DEVELOPMENT - PROPOSED TRANSFER TO TWO PARCELS OF LAND

It was **RESOLVED** to defer the item pending location identification of one of the parcels of land and notification as to the level and period of funding support the transfer or is prepared to offer for STC to maintain the parcels of land.

371/17/18 SALTASH STATION BUILDING (Appendix M)

To consider the appointment of architects for the first stage

It was **RESOLVED** that the Bailey Partnership be appointed to the role at a cost of £8200 funded from the Station Project Development Budget.

Cllr Yates declared an interest in the next item and left the meeting

372/17/18 PLANNING

- a. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

- b. Applications for consideration:

PA17/09591

K Hodge, Hodge Electrical and Mechanical Ltd. – **Longlands Bungalow, Longlands Lane, Burraton Coombe PL12 4QQ**

Change of use of an existing agricultural building into B8 Storage and distribution use.

Ward: West

Date received: 20.10.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OXKE2DFGLWA00>

It was **RESOLVED** to approve.

Cllr Yates was invited and re-joined the meeting

c. Tree applications/notifications:

- i. Applications – None.
- ii. Notifications – None.

d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

None.

373/17/18 CONSIDERATION OF LICENSE APPLICATIONS

LA 00197PL14P – Two Bridges Inn, Albert Road PL12 4EB

Applicant: LT Management Services Ltd

Application type: Minor Variation

Licensable activities: Amend conditions

Decision (of Ward Councillors due to time constraints):

Sent 20.10.2017

It was **RESOLVED** to note.

374/17/18 MEET YOUR COUNCILLORS:

a. Arrangements for future meetings.

It was **RESOLVED** that Councillors Miller, Thorn, Yates and Brady will attend on Saturday 4th November 2017.

375/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

376/17/18 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

377/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
It was **RESOLVED** that the public and press be re-admitted to the meeting.

378/17/18 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Disqualification Criteria for Councillors and Mayors DCLG Consultation.

The Chairman informed members of the DCLG consultation taking place closing on 8th December 2017.

Code of Conduct Training

The Chairman reminded members that it is a requirement under standing orders that all councillors attend a training session within 6 months of appointment.

379/17/18 PRESS RELEASES

None.

380/17/18 DATE OF NEXT MEETING

Tuesday 21st November 2017 at 6.15pm

381/17/18 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 8.33pm

Signed: _____
Chairman

Dated: _____