

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 8th November 2017 at 6.30 p.m.

PRESENT: Councillors: R Bickford, J Brady (Chairman), G Challen, J Dent (Mayor, ex-officio voting) S Miller, M Parker, G Taylor, S Thorn, D Yates – Vice Chairman, (Deputy Mayor, ex-officio voting).

ALSO PRESENT: R Lane - Town Clerk, L Elliott - Administration Assistant, J Virgo – Grounds and Premises Warden, J Diamond - Waterfront and Town Warden, 3 members of the Public.

APOLOGIES: Councillors: Bickford for late arrival, Rance.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

44/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

1 member of the Public declared that the meeting would be recorded.

45/17/18 DECLARATIONS OF INTEREST

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

46/17/18 To note an ongoing dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

47/17/18 To note an ongoing dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.

It was **RESOLVED** to note.

48/17/18 **QUESTIONS FROM THE PUBLIC**

A member of the public raised a question regarding Agenda item 10 - Decision whether to retain the trailer.

Question: Have all organisations and volunteer groups who have used the trailer been contacted with regard to whether to keep the trailer and if so what was their response.

The Chair was unaware how often the trailer had been used during the year but considered it had not been cost effective to retain the trailer based on the previous year's maintenance cost of £516.

He further stated he had not spoken to the groups however he had spoken to Councillor Bickford who in turn had spoken with the Regatta Chairman and they would be keen to find a solution to retain the trailer as the Regatta use it for two days a year and there are potential plans to have some other small-scale events hosted under the regatta banner so they would be particularly interested in its future.

Councillor Yates stated that the Neighbourhood Plan Working Party also have an interest as they may wish to use it for future outreach events.

The member of the Public requested that it be minuted and she would like a written response.

The Chair acknowledged the request.

The Chairman announced agenda item 10 would be the next item of business.

49/17/18 **DECISION WHETHER TO RETAIN TRAILER**

It was **RESOLVED** to:

- I. Retain the trailer for 2018/19 and review its viability on an annual basis.
- II. To introduce fees in the 2018/19 budget for the use of the trailer to cover maintenance costs.

50/17/18 **FINANCE**

(Appendix A – C)

- a. To receive the current Committee budget statement.

It was **RESOLVED** to note.

- b. Budget A proposal for 2018/19

It was **RECOMMENDED** Budget A be adopted should the Town and Waterfront Wardens not be engaged by the Staffing Committee.

- c. Budget B proposal for 2018/19

It was **RECOMMENDED** Budget B be adopted should the Town and Waterfront Wardens be engaged by the Staffing Committee.

It was **RECOMMENDED** the Fees and Charges as set be adopted which ever budget option is adopted.

It was **RESOLVED** the Grenfell Allotment new site be offered under licence to community groups and schools for use as an allotment and a site clearance budget of up to £500 be made available if required to assist with site preparation works.

Councillor Bickford joined the meeting at 19.46

51/17/18 **REPORTS FROM WORKING GROUPS & SUB- COMMITTEES**

G14G

It was **RESOLVED** to note

52/17/18 **CHAIRMAN'S UPDATE:**

- a. **Hanging baskets**

Councillor Dent expressed an interest in keeping the baskets in Fore Street during the summer months. The costs were discussed and it was identified that Lidl S106 funding was no longer available but Waitrose S106 may be accessible for funding support.

It was **RESOLVED** that the Chairman contact the Chamber of Commerce to determine alternative options.

b. **Christmas tree in Victoria Gardens**

It was **RESOLVED** to note Councillor Parker is liaising with Councillor Phillips and Rotary to organise a tree and lights.

c. **Council Van**

It was noted the Council Van is solely for STC business use and only employees of STC may drive it.

It was **RESOLVED** that any community or volunteer group requests for assistance of the staff and van are to be referred to the Chairman of Services for authorisation.

53/17/18 TOMBSTONING – WARNING SIGNS FOR WATERSIDE

It was **RESOLVED** to delegate warning sign requirements and siting locations to the Town and Waterfront Warden.

54/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

55/17/18 AS REQUIRED OR IF NECESSARY

56/17/18 PUBLIC BODIES (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

57/17/18 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

None

58/17/18 PRESS RELEASES

It was **RESOLVED** to issue the following press and social media releases:

- I. Promotion of the trailer and introduction of new charges from April 2018.
- II. Promotion of the availability of advertising on the pontoon.

59/17/18 DATE OF NEXT MEETING

Wednesday 10th January 2018 at 6.30pm

Rising at: 10.03pm

Signed: _____
Chairman

Dated: _____

DRAFT