

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 28<sup>th</sup> November 2017 at 6.00pm

**PRESENT:** Councillors: R Bickford, G Challen, J Dent (Mayor, ex-officio voting), S Miller, B Phillips (Chairman), J Rance, P Samuels, D Yates (Deputy Mayor, ex-officio voting)

**ALSO, PRESENT:** R Lane – Town Clerk, E Holden - Finance Officer, L Elliott - Administration Support, A Browne – Rosevale Accountants, 1 member of the public.

**APOLOGIES:** C Cook, (Vice Chairman)

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### HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **74/17/18** RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

### **75/17/18** DECLARATIONS OF INTEREST

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.
- d. To approve a dispensation to Committee members to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.

It was **RESOLVED** to approve for all meetings up to and including the setting of precept at Full Council.

e. To Note ongoing dispensations:

- i for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
- ii Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

**76/17/18      QUESTIONS FROM THE PUBLIC**

None

**77/17/18      TO RECEIVE THE MINUTES OF THE PROPERTY MAINTENANCE AND MARKETING SUB-COMMITTEE HELD ON 24<sup>TH</sup> NOVEMBER 2017** (Appendix A)

The minutes were recorded as being a true and accurate record

**TO RECEIVE A RECOMMENDATION FROM THE BUSINESS STRATEGY AND FORWARD PLANNING SUBCOMMITTEE THAT THE POLICY AND RESOURCES COMMITTEE ESTABLISH A PRECEPT BUDGET OF £10,000 LIBRARY PROVISION.**  
**(Pursuant to BSFP Subcommittee 15.11.2017 Minute no. 24/117/18)**

It was **RESOLVED** to approve the precept budget of £10,000 for library provision subject to approval at Full Town Council.

**78/17/18      FINANCE** (Appendix B)

- a. To approve the index to be used for the rate of inflation.

It was **RESOLVED** to approve Consumer Price Index at 2.4% for 2018/19 in line with Cornwall Council.

- b. To receive the current Committee budget statement.

It was **RESOLVED** to note.

- c. To set the budget for 2018/19

It was **RECOMMENDED** that the budget for 2018/19 as set be approved by Full Town Council.

- d. To set the fees and charges for 2018/19

It was **RECOMMENDED** that the fees and charges for 2018/19 as set be approved by Full Town Council.

**79/17/18      TO FINALISE AND RECOMMEND TO FULL COUNCIL THE COUNCIL BUDGET AND FEES AND CHARGES FOR 2018/19**

It was **RECOMMENDED** that the budget and fees and charges (as attached) for 2018/19 be approved by Full Town Council.

**80/17/18      TO FINALISE AND RECOMMEND TO FULL COUNCIL THE PRECEPT FOR 2018/19**

It was **RECOMMENDED** that the Council precept for 2018/19 as attached be approved by Full Town Council.

**81/17/18      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**82/17/18      AS REQUIRED OR IF NECESSARY**

None.

**83/17/18      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**84/17/18      URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None.

**85/17/18      PRESS RELEASES**

None.

**86/17/18**      Date of Next Meeting: Tuesday 20<sup>th</sup> February 2018 at 7.00pm.

Rising at: 8.15 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

UNAPPROVED