



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

1st December 2017

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 7th December 2017 at 7.00pm.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	S Lennox-Boyd	R Bickford	G Challen
C Cook	A Pinckney	M Parker	J Dent
B Phillips	S Thorn	J Rance	S Miller
G Taylor	C Warrington	P Samuels	D Yates

Agenda

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers
4. Apologies
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
 - d. **To APPROVE** a dispensation to Committee members to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business
 - e. To Note ongoing dispensations:
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
 - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
6. Chairman's Report
7. Monthly Crime Figures
8. Report by Community Enterprises PL12 – no report
9. CNA report for noting or matters arising
10. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.
11. To approve the Minutes of the Meetings held on 2nd November 2017, 21st November 2017 and 5th December 2017

12. To consider matters arising from the Minutes

13. Finance:

a. To advise the following receipts in October 2017:

(Reports pack to follow)

b. To advise the following payments in October 2017:

(Reports pack to follow)

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

d. To note that bank reconciliations up to 31ST October 2017 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

14. Correspondence

a. Cornwall Council – Modification Order 2017 – Addition of Footpaths at Babis Lane and Town Quay

b. Mrs S Scott – Saltash Chronicles

c. Cornwall Council – Minerals Safeguarding Development Plan – Notice of Examination Hearing

d. Cornwall Council – Antisocial Behaviour Orders

e. Sgt J Williams, Devon and Cornwall Police – Crime Figures

15. To approve the minutes of the following subcommittees:

Business Strategy and Forward Planning Subcommittee 15th November 2017

16. To approve the notes of the Civic Regalia Review Working Party held on 21st November 2017

17. To approve the minutes of the following committees:

Services Committee - 8th November 2017

Staffing Committee - 21st November 2017

Burial Board - 23rd November 2017

Burial Authority - 23rd November 2017

Policy and Resources Committee - 28th November 2017

18. To approve the Budget and Fees and Charges for 2018/19

19. To approve the Precept for 2018/19

20. To approve leases – Longstone & Belle Vue Toilets

21. Planning:

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration: none
- d. Tree applications/notifications:
 - i. Applications - none
 - ii. Notifications - none
- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: none

22. Consideration of License Applications - none

23. Meet your Councillors:

- a. Arrangements for future meetings

24. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

25. To consider any items referred from the main part of the agenda

26. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

27. To consider urgent non-financial items at the discretion of the Chairman

28. Press releases

29. Date of next meeting: **Thursday 11th January 2018 at 7.00pm**

30. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings