

SALTASH TOWN COUNCIL

Minutes of the Waterfront Management Sub-Committee held at The Guildhall on Thursday 30th November 2017 at 4.30 p.m.

PRESENT: Councillors: R Bickford - Chairman, J Dent, W Phillips, D Yates.

ALSO PRESENT: R Lane – Town Clerk, J Diamond – Waterfront and Town Warden, L Elliott – Administration Support.

APOLOGIES: Councillor: J Brady.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

51/17/18 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

52/17/18 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.
- d. To Note ongoing dispensations:
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
 - ii for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None			

53/17/18 QUESTIONS FROM THE PUBLIC

None

54/17/18 FINANCE

- a. To review the current Sub-Committee income and expenditure.

It was **RESOLVED** to note.

- b. To report on any delegated authority spending.

It was **RESOLVED** to note that day to day maintenance revenue expenditure is authorised by the Town Clerk and that capital and higher level expenditure is authorised under the Scheme of Delegation or Financial Standing Orders.

55/17/18 HEALTH AND SAFETY

The Waterfront and Town Warden reported that tombstoning warning notices had been ordered and will be erected as soon as possible.

It was **RESOLVED** to note.

56/17/18 PONTOON

- a. Insurance update

It was **RESOLVED** to take up the marine insurance as recommended by the Councils broker with NMU at a cost of £3,724.80 incl IPT with £10 million liability.

- b. Update on new gate and security system

The Waterfront and Town Warden reported that the electronic tag system is working well and the online access system has been installed and will be operational by 3.12.17.

- d. To review berthing revenue

The Waterfront and Town Warden reported on the forecasted revenue for 2018/19.

The Chairman reported that the fees and charges for 2018/19 will be reviewed at the next Services meeting.

It was **RESOLVED** to note.

- e. Emergency access arrangements

The Waterfront and Town Warden reported it has been agreed with QHM that they hold the access code for blue light services and record all access.

It was **RESOLVED** to note.

57/17/18 **DEVOLUTION**

- a. To consider 12-month licence offer
- f. To develop ideas around a 99-year lease offer

Councillor Dent left the meeting

Member considered the options for the licence and lease for:

Jubilee Green boat park
Jubilee Green garages and dinghy rack
Jubilee Green 12 hour stay long parking bays
Jubilee Green slipway
Jubilee Green car park
Jubilee Green
Brunel Green
Brunel Green sea wall
Land as Astor Wharf
Waterside/Astor slipway
Land at Tamar Street (including the play area)
Saltash town pier (also known as Ferry Pier)
Saltash town beach
Saltash town quay

It was **RESOLVED** that the chairman will liaise with the Community Network Officer CC to consider a 24 month lease excluding the Jubilee car park and Brunel Sea Wall with a proviso guarantee that the Jubilee car park may be taken up after 24 months.

58/17/18 TO CONSIDER PARTNERSHIP WORKING WITH CC ON THE WATERFRONT

- a. Infrastructure maintenance work
- b. Enforcement and disposal works on beaches

It was **RESOLVED** the Waterfront and Town Warden negotiate a Local Maintenance Partnership agreement with CC to accomplish repair and disposal works required on the Waterfront currently the responsibility of CC.

Due to the urgency of the works delegated authority approval to be sought from the Chairman of Services to negotiate and enter into a LMP with CC prior to a formal resolution at the next meeting of the Services Committee.

59/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

60/17/18 AS REQUIRED OR IF NECESSARY

None

61/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the meeting.

62/17/18 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None

63/17/18 PRESS RELEASES

64/17/18

DATE OF NEXT MEETING

To be confirmed.

Rising at: 17.46

Signed: _____
Chairman

Dated: _____

DRAFT