

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Burial Authority held at the Guildhall on Thursday 23rd November 2017

PRESENT: Councillors: J Dent, B Phillips (Chairman) D Yates.

ALSO PRESENT: R Lane – Town Clerk, L Elliott – Administration Support, M Orchard – Cemetery Warden, Mr B Jones (St Stephens PCC), J Ware, Pengelly Funeral Services

APOLOGIES: A Pinkney, M Parker late arrival, Reverend C Sigrist, C Warrington

BA/44/17/18 HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

BA/45/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

BA/46/17/18 DECLARATIONS OF INTEREST:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.
- d. To approve a dispensation to Committee members to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business
- e. To note ongoing dispensations for:

- i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
- ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

BA/47/17/18 QUESTIONS FROM THE PUBLIC

None.

BA/48/17/18 TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT

- a. To set the budget for 2018/19. (Appendix A)

Please see attached budget sheet.

It was **RECOMMENDED** that the 2018/19 budget be adopted by Full Council.

Councillor Parker joined the meeting.

- b. To set the fees and charges for 2018/19. (Appendix B)

It was **RECOMMENDED** the fees and charges be adopted by Full Council.

BA/49/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).

None.

BA/50/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

BA/51/17/18 **PRESS RELEASES**

None.

BA/52/17/18 **DATE OF NEXT MEETING**

To be confirmed.

Rising at: 3.11pm

Signed _____

Chairman

Dated _____