



# Saltash Town Council

Konsel An Dre Essa

The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

5<sup>th</sup> January 2018

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 11<sup>th</sup> January 2018 at 7.00pm.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane  
Town Clerk

To:

<b>Saltash North</b>	<b>Saltash South</b>	<b>Saltash East</b>	<b>Saltash West</b>
J Brady	S Lennox-Boyd	R Bickford	G Challen
C Cook	A Pinckney	M Parker	J Dent
W Phillips	D Thorn	J Rance	S Miller
G Taylor	C Warrington	P Samuels	D Yates

## Agenda

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers
4. Apologies
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
  - d. **TO APPROVE** a dispensation to Full Council to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business
  - e. To Note ongoing dispensations:
    - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
    - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
6. Chairman's Report
7. Monthly Crime Figures
8. Report by Community Enterprises PL12
9. CNA report for noting or matters arising
10. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.
11. To approve the Minutes of the Meeting held on 7<sup>th</sup> December 2017.

12. To consider matters arising from the Minutes

- a. WCA 436 - The Cornwall Council (Addition of Footpaths at Babis Lane and Town Quay in the Parish of Saltash) Modification Order 2017  
Response from J Rowell, Countryside Access Records Officer

**Pursuant to FTC 07.12.2017 Minute no. 425/17/18a  
425/17/18 CORRESPONDENCE**

- a. Cornwall Council – Modification Order 2017 – Addition of Footpath at Babis Lane and Town Quay.  
(Appendix F)

It was **RESOLVED** to note and that:

1. STC object to the Making of the Definitive Map Modification Order from Cornwall Council.
2. STC agree with the sections identified but request that the area between points B and C be included making the entire route a public right of way.
3. STC request a reasonable response period from Cornwall Council no later than 2020.

13. Finance:

- a. To advise the following receipts in:

- i. November 2017

- b. To advise the following payments in:

- i. November 2017

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

- d. To note that bank reconciliations up to 31<sup>st</sup> October 2017 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

14. Correspondence

- a. S Murray MP – St Barnabas Hospital
- b. M Coot - Re Decision Notice CCN002/17/18

15. To approve the minutes of the following committees:

Staffing Committee – 21<sup>st</sup> December 2017

16. To approve the Fees and Charges for 2018/19

17. To approve the Town Council Budget for 2018/19

18. To set the Precept for 2018/19

19. To consider Saltash Heritage lease renewal

20. Commemoration of the end of World War One – Councillor Dent

21. To receive a motion of no confidence in the Mayor – proposed by Councillor Thorn and seconded by Councillor Parker

22. Planning:

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA17/09842**

Mr and Mrs G Wood - **Churchtown Farm, St Stephens PL12 4AR**  
Change of use of 2no. agricultural barns; Barn 1 to residential dwelling with extensions and Barn 2 to three offices

**Ward: West**

Date received: 29.11.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OXX9XGFGMIV00>

**PA17/11058**

L Russell - **1 Enterprise Park Forge Lane Moorlands Trading Estate Callington Road Saltash Cornwall PL12 6LX**

Change of use from light industrial to sport/leisure.

**Ward: North**

Date received: 07.12.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OZRI3QFG1OU00>

**PA17/11127**

R Ough and N Brewer-Ough - **2 Lockyer Terrace Elwell Road PL12 6DF**

Erection of raised deck and access steps to front of dwelling.

Ward: East

Date received: 08.12.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OZTN0DFGGI100>

**PA17/11207**

Cornwall Council - **St Stephens Primary School, Long Park Road, St Stephens PL12 4AQ**

New single storey classroom block extension and associated accommodation including an under-croft external store, external link canopy, overall associated external works and minor internal refurbishment within existing main school building.

**Ward: South**

Date received: 07.12.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OZX6OZFGJ0700>

**PA17/11352**

K Hodge - **Longlands Bungalow, Longlands Lane, Burraton Coombe PL12 4QQ**

Change of use from an agricultural building to an office.

**Ward: West**

Date received: 07.12.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P04ZCKFGFRT00>

**PA17/11354**

Mr Murphy - **Crannog House Barkers Hill St Stephens PL12 4QB**

Removal of existing wooden shed and construction of a double garage

**Ward: West**

Date received: 30.11.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P05250FGFTL00>

**PA17/11658**

P Richards – **29 Callington Road PL12 6DU**

Proposed two storey rear extension, single storey side extension and front porch.

**Ward: East**

Date received: 13.12.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P0LC4LFGHUV00>

- d. Tree applications/notifications:
  - i. Applications
  - ii. Notifications
- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

**PA17/09661**

Mr and Mrs Kinsman – **31 Maybrook Drive, St Stephens PL12 4PX**

First floor extension to provide a bedroom, en-suite bathroom and study.

**Ward: South**

Date received: 20.10.2017

At the Town Council Meeting on 21<sup>st</sup> November 2017 it was resolved to **RECOMMEND TO REFUSE ON THE GROUNDS OF NOT IN KEEPING WITH THE AREA, OVERLOOKING AND OVERBEARING.**

Having held a Poll on this planning application the result is:

Stick with our original position and request call-in	5 votes
Accept the Officer's position	3 votes
Abstain	3 votes

Therefore the Council has voted to stick with our original position of refusal on the grounds of not in keeping with the area, overlooking and overbearing and request a call-in.

23. Consideration of License Applications

24. Meet your Councillors:

- a. Arrangements for future meetings

25. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

26. To consider any items referred from the main part of the agenda

27. Library progress update report

28. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

29. To consider urgent non-financial items at the discretion of the Chairman

30. Press releases

31. Date of next meeting: Tuesday 23<sup>rd</sup> January 2018 at 6.15pm

32. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings