



Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

26th January 2018

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 1st February 2018 at 7.00pm.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane
Town Clerk

To:

| Saltash North | Saltash South | Saltash East | Saltash West |
|----------------------|----------------------|---------------------|---------------------|
| J Brady | S Lennox-Boyd | R Bickford | G Challen |
| C Cook | A Pinckney | M Parker | J Dent |
| W Phillips | D Thorn | J Rance | S Miller |
| G Taylor | C Warrington | P Samuels | D Yates |

Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers
4. Apologies
5. Declarations of Interest – to consider a report from Councillor Samuels
6. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
 - d. To Note ongoing dispensations:
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
 - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
7. Chairman's Report
8. Monthly Crime Figures
9. Report by Community Enterprises PL12
10. CNA report for noting or matters arising
11. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.
12. To approve the Minutes of the Meetings held on 11th January 2018 and 23rd January 2018
13. To consider matters arising from the Minutes

14. Finance:

a. To advise the following receipts in:

i. December 2017

b. To advise the following payments in:

ii December 2017

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

d. To note that bank reconciliations up to 31st December 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

15. Correspondence

a. S Murray MP – St Barnabas Hospital.

b. J Cansfield – Saltash Tennis Centre.

c. S Hooper MBE – Letter of thanks.

d. Post Office Ltd – New Post Office, Church Road Stores.

e. K Lilley – Request for Civic Attendance at Saltash Regatta.

f. P Ryland – Christmas Festival 2017.

g. B Ryan – Waterfront Wardens.

h. A White – Volunteer Tree Warden for Saltash.

16. To approve the minutes of the following committees:

Staffing Committee 16th January 2018

Services Committee 17th January 2018

Staffing Committee 23rd January 2018

17. To consider adopting the NALC Model Standing Orders as recommended under the Calc review.

18. Equality and Diversity Training – Councillor Parker.

19. Consultation - Cornwall Council – 2018 Off-Street Parking Order.

20. Planning:

a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.

b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town

council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

- c. Applications for consideration:

PA18/00436

S Congdon – **Land Pt OS 7614 Roods Hill, Hatt**

Proposed replacement root crop store.

Ward: North

Date received: 24.01.2018

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P2N9AAFGIL200>

- d. Tree applications/notifications:

- i. Applications - none
- ii. Notifications - none

- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA17/09661

Mr and Mrs Kinsman – **31 Maybrook Drive, St Stephens PL12 4PX**

First floor extension to provide a bedroom, en-suite bathroom and study.

Ward: South

Date received: 20.10.2017

At the Town Council Meeting on 21st November 2017 it was resolved to **RECOMMEND TO REFUSE ON THE GROUNDS OF NOT IN KEEPING WITH THE AREA, OVERLOOKING AND OVERBEARING.**

Having held a Poll on this planning application the result is:

| | |
|--|---------|
| Stick with our original position and request call-in | 5 votes |
| Accept the Officer's position | 3 votes |
| Abstain | 3 votes |

Therefore the Council has voted to stick with our original position of refusal on the grounds of not in keeping with the area, overlooking and overbearing and request a call-in.

17.01.18. The following decision was sent to Cornwall Council: The Ward Councillors (South) of Saltash Town Council have APPROVED the above planning application.

25.01.18. Decision received from Cornwall Council: APPROVED.

21. Licence Applications

- a. Consideration of License Applications.
- b. The Brunel Inn - Application for Grant of Premises Licence.
Decision notice from Cornwall Council.

22. To note the date of the Civic Service –
Sunday 4th March 2018, 3.00pm at Saltash Baptist Church.

23. Meet your Councillors:
a. Arrangements for future meetings.

24. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

25. To consider any items referred from the main part of the agenda.

26. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

27. To consider urgent non-financial items at the discretion of the Chairman.

28. Press releases.

29. Date of next meeting: Tuesday 20th February 2018 at 6.15pm.

30. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings