

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 17th January 2018 at 6:30 p.m.

PRESENT: Councillors: R Bickford, J Brady (Chairman), G Challen, J Dent (Mayor, ex-officio voting), S Miller, M Parker, G Taylor, S Thorn, D Yates – Vice Chairman, (Deputy Mayor, ex-officio voting).

ALSO PRESENT: 3 Members of the Public, Councillors S Lennox-Boyd and A Pinckney, R Lane - Town Clerk, S Burrows - Administration Officer, J Virgo – Grounds and Premises Warden, J Diamond - Waterfront and Town Warden.

APOLOGIES: Councillors: None.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

60/17/18 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

The Administration Officer and a Member of the public declared that the meeting would be recorded.

61/17/18 **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

62/17/18 To note an ongoing dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.

It was **RESOLVED** to note.

63/17/18 To note an ongoing dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

The Chairman informed members that Councillor Lennox-Boyd has expressed an interest in joining the Services Committee.

It was **RECOMMENDED** that Councillor Lennox-Boyd be put forward to join the Services Committee at the next Full Town Council meeting.

The Chairman welcomed Councillor Lennox-Boyd to this evenings meeting and informed members that Councillor Lennox-Boyd would be invited to join in discussions with no voting rights.

It was **RESOLVED** to note.

The Chairman thanked Councillors Miller, Parker and Thorn for their hard work in organising the Christmas light display for the town at such short notice.

The Chairman also thanked Danielle Frith for all her efforts over the Christmas period.

64/17/18 **QUESTIONS FROM THE PUBLIC**

None.

65/17/18 **FINANCE**

a. To receive the current Committee budget statement. (Appendix A)

It was **RESOLVED** to note.

b. To consider fees and charges for 2018/19 including a review of pontoon charges. (Appendix B)

It was **RESOLVED** to approve the fees and charges as set for 2018/19.

It was **RECOMMENDED** to approve the revised pontoon charges for 2018/19.

66/17/18 **APPROVAL OF THE MINUTES OF THE SUBCOMMITTEES AND WORKING GROUPS** (Appendix C)

To receive the minutes of the Waterfront Management Subcommittee held on 30th November 2017.

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meeting of the Waterfront Management Subcommittee held on Thursday 30th November 2017 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

67/17/18 **CHAIRMAN'S UPDATE:**

a. Hanging baskets.

The Chairman informed members that the Chamber of Commerce will not be providing Spring hanging baskets this year and that there are no S106 monies available.

It was **RESOLVED** to note and that Chairman is liaising with the Chamber of Commerce and Local Businesses to determine alternative options for spring baskets reporting back to Services.

68/17/18 **GRITTING AND SNOW CLEARING**

Councillor Yates informed members that all grit bins have been surveyed and that Cornwall Council have refilled the grit bins as required and those damaged have been reported.

It was **RESOLVED** to note.

69/17/18 **PILLMERE**

a. Transfer of land. (Appendix D)

The Chairman updated members on the offer of two parcels of land at Pillmere.

It was **RECOMMENDED** that:

1. The transfer of two parcels of land at Pillmere with the offer of a one off maintenance payment to Saltash Town Council of £8,000 and payment of transfer legal fees be approved.
2. The land be referred to the Services Committee for its future use and management.

b. Pillmere Play Park

(Appendix E)

The Chairman informed members that under Health and Safety Pillmere play park is closed.

Members considered costs for the removal of the play equipment and reinstatement as a community green space.

It was **RESOLVED** under Health and Safety to approve the quote for £1,840 to conduct the clearance works with immediate effect funded from the Pillmere Estate (Capital Works) EMF budget and reinstate as a community green space.

70/17/18 **WATERFRONT**

a. Waterfront bunting

It was **RESOLVED** to note that all town bunting had been destroyed due to high winds and removed.
Replacement will be considered in the future.

b. To note correspondence from Caradon Gig Club (Appendix F)

It was **RESOLVED** to note and to thank the Caradon Gig Club for informing STC of the event.

c. Ann Glanville

It was **RESOLVED** to reinstate Ann Glanville at the Waterfront and that the Grounds and Premises Warden replaces the batteries in the most cost-effective way with immediate effect to be funded under the delegated authority of the Chairman of Services.

71/17/18 **COMMUNITY TOILET SCHEME**

It was **RESOLVED** to continue with the Community Toilet Scheme at the Guildhall, Bakers Café, Ceil Arms and the Leisure Centre.

72/17/18 **CORNISH CROSS**

It was **RESOLVED** to note that a bi-annual periodic test is conducted and that the current budget costs be reviewed.

73/17/18 **COMMUNITY PAYBACK SCHEME**

It was **RESOLVED** not to renew the Community Payback Scheme Contract upon its expiry as of February 2018.

74/17/18 **OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR:**

a. Allotments

No Report.

b. Street Furniture

It was **RESOLVED** to approve the purchase of three benches for the Waterfront area at a cost of £1,975 funded from Street Furniture (Maintenance) budget for installation Spring 2018 subject to Cornwall Council's landowner approval.

c. Additional litter bins in outer areas

No Report.

d. Public toilets

It was **RESOLVED** that:

1. All public toilets remain open as scheduled.
2. All vandalism be reported and crime numbers provided to Saltash Town Councils insurers.
3. The cleaning and operation be considered at a future meeting.

e. Bus shelter and stops

No Report.

f. Industrial estate issues

No Report.

g. Notice boards

No Report.

75/17/18 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

76/17/18 **AS REQUIRED OR IF NECESSARY**

None.

77/17/18 **PUBLIC BODIES (Admission to Meetings) Act 1960**
To resolve that the public and press be re-admitted to the meeting.

78/17/18 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

Waterfront – Music Festival

The Town and Waterfront Lead Warden informed members of a free ‘music festival’ event to be held in the evenings of the week between Saltash Regatta 9/10 June and the inaugural national Water Ski event 16/17 June.

This will take place on Jubilee Green and the main car park utilising the marquee being erected for both the above events and the STC trailer/stage.

The acts/performers will be made up of groups from Live Wire, Town Band, Town Choir etc with the possibility of an ‘open mic’ night.

The sound equipment will be hired from a resident of Saltash, Jason Ward, for a nominal £1 to cover any contractual/insurance requirements and all the required insurances to £10m will be provided by Jason Ward. The sound equipment is ‘directional’ meaning it will not adversely affect residents of Old Ferry Road.

It was **RESOLVED** to note and that in principal the Services Committee endorse the activities being arranged.

Waterfront – Recycling

The Chairman informed members of correspondence received for a recycling facility to be considered at the Waterfront.

The Waterfront and Town Wardens and SWRA litter pick the beach area on a regular basis but currently there is no recycling scheme in place.

It was **RESOLVED** to note and that Councillor Bickford investigates a recycling facility.

79/17/18 **PRESS RELEASES**

None.

80/17/18 **DATE OF NEXT MEETING**

Wednesday 14th March 2018 at 6:30pm

Rising at: 19:50pm

Signed: _____
Chairman

Dated: _____