

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Staffing Committee held at the Guildhall on Tuesday 16th January 2018 at 3.00 p.m.

PRESENT: Councillors: J Brady, J Dent, (Mayor, ex-officio), J Rance, G Taylor, D Yates, (Deputy Mayor, ex-officio).

ALSO PRESENT: R Lane - Town Clerk.

APOLOGIES: Councillor: G Challen.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

76/17/18 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

77/17/18 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.
- d. To note ongoing dispensations:
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and Commissioning of Youth Work.
 - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

78/17/18 **QUESTIONS FROM THE PUBLIC**

None

79/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

80/17/18 STAFFING

It was **RESOLVED** that:

1. In accordance with the terms of contract relating to the probationary period the Finance Officer's employment be terminated giving 2 weeks' pay in lieu of notice with immediate effect as of 16th January 2018.
2. In accordance with the Recruitment Policy where a post becomes vacant within six months of the successful applicant taking up post, the Council may agree to appoint the next available candidate of appointable quality without the need for a further process.
3. In the event the next available candidate of appointable quality is not appointed then the post is to be advertised as per the Recruitment Policy.

81/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve that the public and press be re-admitted to the meeting.

82/17/18 REPORTS ON EXERCISE OF DELEGATED POWERS UNDER POLICY

None

83/17/18 ANY OTHER URGENT STAFFING MATTERS AT THE DISCRETION OF THE CHAIR

None

84/17/18 PRESS RELEASES

None

85/17/18 **DATE OF NEXT MEETING**

Tuesday 23rd January 2018 at 7.00 p.m.

Rising at 3.45 p.m.

Signed: _____
Chairman

Dated: _____