



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

8th February 2018

Dear Councillor,

I write to summon you to a meeting of the **Burial Authority** be held on **Wednesday 14th February, 2018 upon the rising of the Burial Board** at the Guildhall.

Yours sincerely,

R Lane
Town Clerk

To: Burial Authority

M Parker – Vice Chairman	J Dent - (Mayor ex-officio voting)
B Phillips - Chairman	D Yates - (Deputy Mayor ex-officio voting)
A Pinckney	
C Warrington	Other members of the Council for information

AGENDA

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
 - d. To note ongoing dispensations for:
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
 - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
5. Questions from the public
6. To receive the current Committee budget statement
7. Report from the Cemetery Warden
8. To consider a request for a memorial plaque
9. To consider the day and time of meetings
10. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)
11. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.

12. Urgent non-financial matters brought forward at the discretion of the Chairman
13. Press releases
14. Date of next meeting – Wednesday 13th June, 2018 at Churchtown Cemetery upon the rising of the Burial Board