

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 105
held on Wednesday 7th February 2018 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
 John Percil (Latchbrook Neighbourhood Association) (JP)
 David Bennett (SWRA and Essa Cycling) (DB)
 William Holman (N&M Pill Landowners Consortium) (WH)
 Steve Besford-Foster (Consultant) (SB-F)

Apologies:- Cllr. Jean Dent (Town : Saltash West) (DY)
 Cllr. Derek Holley (County : Saltash East) (DH)
 Mike Hocking (N&M Pill Neighbourhood Assoc'n) (MH)
 Ian Taylor (Port View Estate) (IT)

The meeting was not recorded.

Minute No.	Item	Action
697.	<p>Declaration of Interest.</p> <p>a) A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.</p> <p>b) DY advised that STC was in the process of reviewing its Declaration of Interest procedure. It would be prudent to adopt the same process for the Steering Group in due course.</p>	
698.	<p>Minutes of Meetings 104.</p> <p>Approved</p>	WH
699.	<p>Matters Arising from Meeting 104.</p> <p>None</p>	
700.	<p>The Strategic Environment Assessment.</p> <p>SB-F presented a Neighbourhood Plan Sustainability Guidance document and in particular the Sustainability Checklist methodology most suited to the SNP. There was a three stage approach to adopt being :-</p> <p>a) Select Criteria. Those adopted by Cornwall Council would be adopted to provide consistency;</p> <p>b) Measure the impact of objectives and policies against the criteria; and</p> <p>c) Analyse the results to inform mitigation measures and policy review.</p> <p>The Steering Group reviewed the preliminary assessments prepared on the objectives and policies embodied in the SNP in 2016. These now needed to be updated to reflect the content of the latest Consultation Draft.</p> <p>Following discussion the following matters were agreed.</p> <p>a) DY to e-mail the preliminary assessments to SB-F to review the assessments and</p>	DY/SB-F

	<p>transfer pertinent details into the required format. The steering group would be required to undertake a further assessment at a future meeting.</p> <p>b) Once completed the Sustainability Assessment would be sent to Cornwall Council for screening to determine whether the SNP had a “significant impact”, so requiring a more detailed Sustainability Assessment to be conducted. It was believed that the Sustainability Assessment already prepared for the Broadmoor Farm together with Cornwall Council’s own Sustainability Assessment for the Saltash Site Allocations DPD would negate the need for an overall Sustainability under the Neighbourhood Plan.</p> <p>c) Sustainability Appraisals would also be required for the two proposed village extensions. SB-F would prepare drafts for consideration using a defined template.</p> <p>d) SB-F had drafted a base Sustainability Checklist document relating to the Saltash Neighbourhood Plan for completion.</p> <p>e) This would be the principal topic for the meeting scheduled on 21st February 2018.</p>	<p>SB-F</p> <p>WH</p>
701.	<p>Any Other Business.</p> <p>1. The Saltash Community Flood Forum. DY advised that the next meeting of the Forum was taking place on Monday 12th February 2018 at the Guildhall commencing 6.30pm. The principal item on the agenda was to acquaint attendees with the Position Statement(s) prepared for the forth-coming Cornwall Council Site Allocations DPD Public Inquiry.</p> <p>2. The Quora Ltd. Application for the former Sandford site at Carkeel. DY advised on the amended application submitted by the company which included revised access and queuing arrangements for the McDonald’s building and an improved overall landscaping treatment.</p> <p>3. Churchtown Farm, St Stephens. DY advised on the revised application submitted for self-build plots and social housing at the site. The re-design was intended to better reflect the heritage issues in the area.</p> <p>4. Cornwall Council Consultation on Play Areas at Yellowtor Road, Latchbrook DY drew this issue to the attention of the Steering Group but would be of particular interest to the Latchbrook Community Association.</p>	<p>JP</p>
702.	<p>Date of Next Meetings.</p> <p>Steering Group – Wednesday 14th February 2018 The Guildhall at 6.00pm. Steering Group – Wednesday 21st February 2018 The Guildhall at 6.00pm.</p> <p>NB. There will be no meeting on Wednesday 28th February 2018.</p>	<p>ALL</p>

The meeting ended at 7.35 pm.

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
Cllr. Sheila Lennox-Boyd	Saltash North (CC)	Peter Ryland	Chamber of Commerce; CIC; STIG
Cllr. Chris Cook	Saltash North (STC)	Andy Rance	Cornwall County Youth Work
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Colin Breed	Resident
<i>Cllr. Richard Bickford</i>	<i>Saltash East (STC)</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Bob Austin</i>	<i>Former CC & STC</i>	Ray Lane	Town Clerk
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Zoe Bernard-John	CC Senior Development Officer
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Tunde Awe	Resident
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Geoff Mawson	Resident
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Michael Griffin	MA Griffin Associates (Hole Farm)
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Andrew Williams	Resident (Middle Pill)
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<i>Ian Taylor</i>	<i>Port View Estate</i>	Sue Newell	(Landrake and St. Erney N. Assocn.)
<i>Lee Russell</i>	<i>Pillmere</i>	Ken Martin	Governor Saltash.net
David Orr	Consultant	William Cotton	Chamber of Commerce
Steve Besford-Foster	Consultant PlanSupport	Rev. Tom Osborne	Methodist Church
Robert Taylor	Persimmon Homes	Alex Sharpe	China Fleet Country Club