



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

2<sup>nd</sup> March 2018

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 8<sup>th</sup> March 2018 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane  
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	S Lennox-Boyd	R Bickford	G Challen
C Cook	A Pinckney	M Parker	J Dent
W Phillips	S Thorn	J Rance	S Miller
G Taylor	C Warrington	P Samuels	D Yates

## Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required:
    - i. for Councillors Dent and Parker to participate and vote in any discussion in relation to St Stephens War Memorial.**
  - d. To Note ongoing dispensations:
    - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
    - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions:

A 15-minute period when members of the public may ask questions of Members of the Council.

11. To approve the Minutes of the Full Town Council Meetings held on Thursday 1<sup>st</sup> February 2018 and Tuesday 20<sup>th</sup> February 2018.
12. To consider matters arising from the Minutes.
13. Finance:
  - a. To advise the following receipts in:
    - i. January 2018.
  - b. To advise the following payments in:
    - i. January 2018.
  - c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.
  - d. To note that bank reconciliations up to 31<sup>st</sup> January 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.
14. Consideration of License Applications – None.
15. The Mayor to announce the call for written nomination for the Office of Mayor and Deputy Mayor 2018/19.
16. Correspondence:
  - a. Inclusion.
17. To consider a report on St Stephens War Memorial – Councillor Parker.
18. To approve the minutes of the following Committees:
  - a. Burial Authority held on Wednesday 14<sup>th</sup> February 2018.
  - b. Burial Board held on Wednesday 14<sup>th</sup> February 2018.
  - c. Policy & Resources held on the Tuesday 20<sup>th</sup> February 2018.
19. To approve the minutes of the following Sub-Committees:
  - a. Business Strategy & Forward Planning held on Thursday 8<sup>th</sup> February 2018.
20. To receive a report on the Electoral Review – Councillor Lennox-Boyd.
21. To consider an S106 application for 2018 Summer Hanging Baskets.
22. Update on the commemorations of the end of World War 1.

23. Planning:

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration: None.
- d. Tree applications/notifications:

- i. Applications:

**PA18/01315**

Mr Andrew Wood – **Hunters Moon Castle Hill Forder PL12 4QW**  
Fell 3 Ash Trees within the Conservation Area.

**Ward: West**

Date received: 14.02.2018

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P3S8A1FGGT400>

**PA18/01339**

Ms Suzy Kraike – **Rose Cottage Road from St Stephens Hill to Castle Hill Forder PL12 4QR**

Beech Crown reduction and Ash Tree to be felled within the Conservation Area.

**Ward: West**

Date received: 14.02.2018

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P3SJGXFGGU900>

- ii. Notifications: None.

- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

24. Meet your Councillors:

a. Arrangements for future meetings.

25. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

26. To consider any items referred from the main part of the agenda.

27. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

28. To consider urgent non-financial items at the discretion of the Chairman.

29. Press releases.

30. Date of next meeting:

Tuesday 20<sup>th</sup> March 2018 at 6:15 p.m.

31. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.