

Agenda no. 5.c.i.**DISPENSATION REQUEST FORM**

Please give full details of the following in support of your application for a dispensation. If you need any help completing this form please contact the parish clerk.

Your name	Jean Dent
The business for which you require a dispensation (refer to agenda item number if appropriate)	War memorial
Details of your interest in that business	I was part of the discussion on firefighters names on the memorial
Date of meeting or time period (up to 4 years) for which dispensation is sought	April Full Council
Dispensation requested to participate, or participate further, in any discussion of that business by that body	Yes
Dispensation requested to participate in any vote, or further vote, taken on that business by that body	Yes
REASON(S) FOR DISPENSATION	
33 a) without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business	
33b) without the dispensation the representation of different political groups would be affected so as to alter the likely outcome of any vote	
33c) the dispensation is in the interests of persons living in the authority's area	X
33e) that it is otherwise appropriate to grant a dispensation Reason :	

Signed: Jean Dent Dated: 15/02/2018

DECISION :

Dispensation Given : YES / NO

LENGTH OF DISPENSATION :

Date: Minute Number:

Signed : Clerk to the Council

DISPENSATION REQUEST FORM

Please give full details of the following in support of your application for a dispensation. If you need any help completing this form please contact the parish clerk.

Your name	MIKE PARKER
The business for which you require a dispensation (refer to agenda item number if appropriate)	SC
Details of your interest in that business	FIREFIGHTERS NAMES.
Date of meeting or time period (up to 4 years) for which dispensation is sought	UP TO 4 YEARS
Dispensation requested to participate, or participate further, in any discussion of that business by that body	Yes / <input checked="" type="checkbox"/>
Dispensation requested to participate in any vote, or further vote, taken on that business by that body	Yes / <input checked="" type="checkbox"/>
REASON(S) FOR DISPENSATION	
33 a) without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business	N/A
33b) without the dispensation the representation of different political groups would be affected so as to alter the likely outcome of any vote	N/A
33c) the dispensation is in the interests of persons living in the authority's area	YES.
33e) that it is otherwise appropriate to grant a dispensation	
Reason :	

Signed: Dated: 22nd FEB 2018.

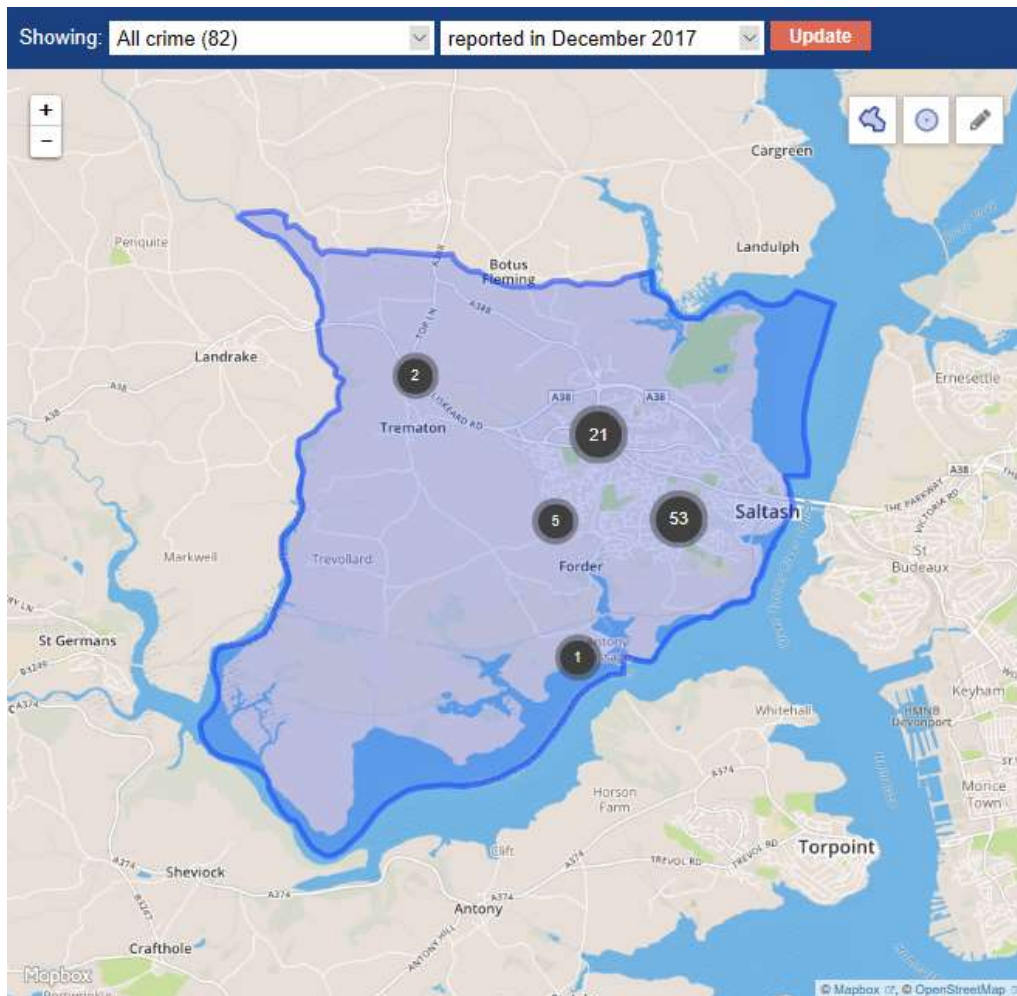
DECISION :	
Dispensation Given : YES / NO	LENGTH OF DISPENSATION :
Date:	Minute Number:
Signed :	Clerk to the Council

Agenda no. 6

MAYOR'S REPORT TO SALTASH TOWN COUNCIL 1ST MARCH 2018

Since the last meeting, the Mayor has attended the following:

Saturday 3 rd February	Saltash Music, Speech & Drama Festival Gala Concert at the Saltash Wesley Church.
Sunday 4 th February	Liskeard Town Council Civic Church Service.
Saturday 17 th February	"Dive into Japanese Culture" Day at Saltash Library.
Saturday 24 th February	Charity Coffee Morning for St. Luke's Hospice The Brunel Inn, Saltash.

Agenda no. 7**All crime (82)****Crime types**

- Anti-social behaviour (26)
- Bicycle theft (0)
- Burglary (1)
- Criminal damage and arson (5)
- Drugs (2)
- Other crime (4)
- Other theft (5)
- Possession of weapons (1)
- Public order (5)
- Robbery (0)
- Shoplifting (4)
- Theft from the person (0)
- Vehicle crime (1)
- Violence and sexual offences (28)

Agenda no. 8



www.communityenterprisespl12.co.uk 4 Fore Street, Saltash PL12 6JL

Report to Saltash Town Council: March 1 2018

The Annual Report just submitted brings the Town Council generally up to date with our work. We seem to be in a period of consolidation.

I would only wish to highlight at this stage that:

18 Belle Vue Road We still have one vacant room to let, and we would appreciate hearing from any councillor who knows anyone who might be interested in considering a rental. There will be a feature on this project in the April Issue of Love Saltash

Health and Care The NHS St Barnabas Group meets again this coming week after the frustrating first meeting of the year which I reported last month. I hope there is something more positive to report as a result. We have asked for news on financing the Surgeries to replace the MIU; and on replacing the lost beds back in the town.

Adult Education One new possibility is a partnership with our neighbours at 6 Fore Street to expand use of the facility to benefit the town.

Belle Vue Car Park West We are seeking funding to refurbish the abandoned toilet block, to provide facilities for projects or businesses. We have come to an agreement with Cornwall Council on a lease.

Peter Thistlethwaite
Chair

February 24 2018

Agenda no. 9

No report. Please see Full Town Council Reports Pack 11.01.18. on the website for latest minutes.

Agenda no. 11 - Minutes for Approval

DRAFT Full Town Council Minutes 1st February 2018 – Please see website.

DRAFT Town Council (Planning) Minutes 20th February 2018 – Please see website.

Agenda no. 13a

January Income

	Details	Net	VAT	Gross	S106
Allotment Income		£896.50		£896.50	
Annual Moorings		£127.29	£20.46	£147.75	
Barclays	Loyalty Reward	£7.89		£7.89	
Churchtown Cemetery Income		£958.00		£958.00	
Daily Moorings		£70.83	£14.17	£85.00	
Guildhall Income		£2,250.40		£2,250.40	
Public Sector Deposit Fund	Interest	£55.35		£55.35	
St Stephens Cemetery Income		£309.00		£309.00	
Station Building	GWR	£30,000.00		£30,000.00	

Agenda no. 13b

January Expenses

Supplier	Details	Net	VAT	Gross	S106
Barclays	Bank Charges	£31.53	£0.00	£31.53	
Bond Timber	Various Repairs/Tools	£328.40	£65.68	£394.08	
Brandon Hire	Hire of Fencing	£41.40	£8.28	£49.68	
British Gas	Guildhall Gas Oct - Dec 17	£647.15	£32.35	£679.50	
British Gas	Belle Vue Toilets Electricity Sept - Dec 17	£65.93	£3.29	£69.22	
CF Corporate	Lease on Printer	£500.00	£100.00	£600.00	
Chubb Fire Ltd	Extinguishers Feb	£38.76	£7.75	£46.51	
Consortium	Stationery	£244.62	£37.72	£282.34	
Consortium	Cleaning Products	£184.36	£36.91	£221.27	
Cormac Solution Ltd	Longstone Park Toilets Repairs	£53.15	£10.63	£63.78	
Cormac Solution Ltd	4 X Cleaning Toilets December 2017	£1,956.50	£391.30	£2,347.80	
Cornwall Council Rates	Rates - Alexandra Sq Toilets	£140.16	£0.00	£140.16	
Cornwall Council Rates	Rates - Guildhall	£739.00	£0.00	£739.00	
Cornwall Council Rates	Rates - Waterside Toilets	£70.00	£0.00	£70.00	
Cornwall Farmers Ltd	Repair to Lawn Mower	£73.76	£14.76	£88.52	
Cornwall Farmers Ltd	Repair to Lawn Mower	£73.77	£14.76	£88.53	

Crown Copiers Ltd	Copier Maintenance	£112.49	£22.50	£134.99	
Dainton Group Services	Hire of Waterfront Unit	£132.87	£26.57	£159.44	
DLJ Electricals	Repair to Lighting in Guildhall	£40.00	£0.00	£40.00	

Dorset, Devon & Cornwall CRC Ltd	Community Payback Scheme	£373.33	£74.67	£448.00	
EDF - Unmetered Supply	Electricity	£69.33	£3.47	£72.80	
EDF - Xmas Lights 2	Electricity - XMAS Lights	£18.94	£2.11	£21.05	
EDF - Xmas Lights 6	Electricity - XMAS Lights	£12.40	£0.65	£13.05	
EE	Mobile Phone Charges Dec 17	£82.00	£16.40	£98.40	
Efficient Comms Ltd	Guildhall Telephone Charges - January 2018	£45.81	£9.16	£54.97	
EON	Guildhall Electricity 13/11/17-15/12/17	£468.85	£93.77	£562.62	
EON	Churchtown Cemetery Electricity 13/11/17-15/12/17	£26.03	£1.30	£27.33	
EON	Guildhall Electricity 15/12/17-16/01/18	£403.74	£80.75	£484.49	
FTaSGroup Traffic Management	Remembrance Sunday 2017 Road Closure	£406.00	£0.00	£406.00	
Furniture@Work	2 x Ergo Operator Chairs for Reception	£280.00	£56.00	£336.00	
Glendale Grounds Management Ltd	Grounds Maintenance Contract - Jan 2018	£1,384.45	£276.89	£1,661.34	
Glendale Grounds Management Ltd	Annual Contract Works - Cutting Grass & Footpaths	£135.55	£27.11	£162.66	
Hays	Administration Officer Temp - Dec 2017	£1,243.38	£248.68	£1,492.06	
Hays	Administration Officer Temp - Jan 2018	£406.00	£81.20	£487.20	
Hilary Bracegirdle Cultural Consultancy	Consultancy for Saltash Station Regeneration	£150.00	£0.00	£150.00	
IRQ Systems Ltd	IT Maintenance	£258.70	£51.74	£310.44	
IRQ Systems Ltd	Belle Vue Services	£292.00	£58.40	£350.40	
Junkyard Skate Park CIC	Delivery of Youth Work 2017-18	£3,500.00	£0.00	£3,500.00	

Mayors Allowance		£368.00		£368.00	
Public Works Loan Board	Loan Repayment & Interest	£10,692.33		£10,692.33	
Rainbow International	Environmental Clean of Saltash Station	£750.00	£150.00	£900.00	
Resilience Zon	Resilience Workshop	£250.00	£0.00	£250.00	
Rosevale Accountants	Finance Consultancy	£460.00		£460.00	
Sage (UK) Ltd	Credit Card Charges	£0.71	£0.00	£0.71	
Sage (UK) Ltd	Credit Card Charges	£4.80	£0.00	£4.80	

Sage (UK) Ltd	Sage Card Machine Charges Jan 2017	£28.00	£5.60	£33.60	
Saltash & District Observer	Town Messenger - January 2018	£300.00	£0.00	£300.00	
Saltash Gateway Community Interest Company	Belle Vue Rent Dec 17- March 18	£400.00		£400.00	
Screwfix	Various Repairs/Tools	£135.14	£27.02	£162.16	
SECTA	Annual Membership	£50.00		£50.00	
Staff Salaries		£16,309.56	£0.00	£16,309.56	
The Christmas Decorators	2017 Christmas Decorations & Lights	£7,200.00	£1,440.00	£8,640.00	
Travis Perkins	Various Repairs/Tools	£8.68	£1.74	£10.42	
Travis Perkins	Various Repairs/Tools	£10.34	£2.07	£12.41	
Travis Perkins	Various Repairs/Tools	£13.60	£2.72	£16.32	
Travis Perkins	Various Repairs/Tools	£20.40	£4.08	£24.48	
Travis Perkins	Various Repairs/Tools	£11.63	£2.33	£13.96	
UK Fuels Ltd	Fuel for STC Vehicle	£21.15	£4.23	£25.38	

Agenda no. 16a

*55, Frobisher Drive,
Saltash,
Cornwall.
PL12 4PN.
Telephone 01752 847485.*

*Clerk to Saltash Town Council,
The Guildhall,
Lower Fore Street,
Saltash. PL12 6JX*

RECEIVED 19 FEB 2018

16th, February, 2018.

Dear Sir,

Following a discussion with and support from Counsellor Sheila Lennox-Boyd, I would like to submit, for inclusion on the agenda of the Council's meeting scheduled for Thursday, March, 1st, 2018, a suggestion that Saltash Town Council take steps to identify and widely disseminate information throughout the town on all local facilities which could offer support to the increasing number of socially isolated individuals living within the town's environs.

I'm informed by Counsellor Sheila Lennox-Boyd that the meeting commences at 7.p.m. on that date.

If permissible I will attend that Council meeting.

Yours Sincerely,



Mike Collins.

Agenda no. 17

Saltash Town Council Agenda item 17 for 1st March 2018.

Report from councillor Mike Parker to be considered by Council.

1. Introduction.

I have strong views on the topic to which these papers refer i.e. the council's proposal of January 2017 to the Diocese of Truro to add 2 'missing' Fireman's names to the St Stephen's memorial.

I was involved and took a prominent part in the proposal as a representative of the community Fire station.

I am aware that new councillors may not be familiar with the topic. I should be very happy to brief colleagues on the background which involves the fact that 6 Saltash Fireman were killed in the Plymouth blitz of 1941. All their names are recorded on every relevant war memorial, National and local, Except for the one at St Stephen's, Closest to where they are all buried.

2. Declaration of interest.

I was not a councillor at the time this matter was discussed and I have no financial interest, but given the sensitivity over interest I feel it is safer to mention this.

3. Draft agreement from the Diocese should Council wish to take over 'ownership' / responsibility for the St Stephen's War Memorial.

I believe this can be dealt with very quickly. I am not legally qualified but I hope to have some common sense.

This is such a one-sided document. The Diocese seems to want to keep all the power and none of the responsibility.

There is no way I could justify agreeing to these terms on behalf of my constituents for maintaining the memorial almost 100 years old subject to considerable wear and tear from the weather.

However, it is the follow-up letter to our town clerk that I find most disturbing and I believe needs investigating.

4. E-mail follow-up letter to our town clerk.

I have to say that I believe the Town Clerk has done a very good job with his questions in an attempt to get clarification. Judging by the response he must feel it was the verbal and written equivalent of walking through mud!

I can understand that because of the ownership proposal, the original request to add the 2 names and pay for the work as proposed by the then mayor, councillor Hilary Frank, and approved 10- 3 by council in January 2017 has been put on hold.

However, given that the process should have been well underway the question has to be asked why the Diocese was approached with a view to STC taking on ownership. I understand this was never suggested by the Burial Board (BB) or Council.

Yet at the BB meeting on 14th February 2018 Churchwarden Barry Jones told me it was him who suggested the transfer.

Surely, we have a right to expect the Church representatives on our BB to have the courtesy to tell us what they want to do or even have done, over a topic that affects STC directly?

I understand an interested party has discussed the proposal / draft agreement with Rev Cathy Sigrist. She has said she knew nothing about it. This surely begs the question as to who had the authority to suggest to the Diocese that the STC was interested in taking over responsibility for the memorial.

I believe and propose that our town clerk ask Rev Sigrist how this request came about from the Parochial Church Council (PCC) or an individual and why, as it appears to have been made from a Church representative on BB, neither the board nor the council appear to have known anything about it until the communication from the Diocese. I believe this was discourteous.

Perhaps we need a code of conduct for representatives on council committees?

The town clerk was right to question the involvement of the PCC. Although STC voted overwhelmingly in favour of adding the 2 names, we were reminded by Mr Barry Jones, churchwarden, at the last BB that the PCC-in an extraordinary vote-voted 1 for the request by STC, 4 against and 10 abstentions, the majority appear to have needed more information.

STC can hardly have any confidence this will change, particularly as their meetings are apparently closed. The town clerk asked to attend to justify and present the council case but was refused.

How can the PCC operate properly and make proper decisions if it does not have all the facts and evidence?

The Diocese letter says that if there was an agreement "the town council will have ultimate control over the memorial subject to Faculty Jurisdiction".

This is surely a contradiction of terms. The Diocese offers us the responsibility but not the final say. How could any competent body accept such terms? What is in it for STC?

The letter says that if STC does not want ownership of the memorial but wants to pursue its request to add 2 names it should go through the owners, The PCC.

Here is another contradiction as they say that they have already been processing our original request of January 2017 through their usual channel i.e. the Chancellor!

Why do we need to do this? STC applied over a year ago in accordance with church advice and this is the result.

I propose the following;

- A. Reply to this letter that STC has never considered or proposed ownership of the memorial. It was apparently a PCC or individual proposal.
- B. The request appears to have been made by a local individual representing himself and/or the PCC without any consultation or agreement with the council.
- C. STC presented a proposal for adding the names of 2 Fireman killed in the 1941 blitz in January 2017 and has heard nothing since it completed the appropriate Diocese application form for the decision by the Chancellor, other than the ownership proposal which has clearly now delayed the process.
- D. STC would like the Diocese to continue its proposal in the relevant process including, we understand, the opportunity for the local community to contribute their views.

Agenda No. 18 – Committee Minutes for Approval

DRAFT Burial Authority Minutes Wednesday 14th February 2018 – Please see website.

DRAFT Burial Board Minutes Wednesday 14th February 2018 – Please see website.

DRAFT Staffing Committee Minutes Tuesday 20th February 2018 – Please see website.

Agenda No. 19 – Sub-Committee Minutes for Approval

Business Strategy & Forward Planning Minutes Thursday 8th February 2018 – Please see website.

Agenda no.21

E-mail to Catherine Thomson
c.c. Ray Lane

SUMMER HANGING BASKETS 2018

As you are aware, STC passed responsibility for the above to the CIC and at our Board Meeting last week the attached application for S.106 funding was approved.

We hope to obtain some sponsorship to offset the cost but, at this stage, have no commitment for such.

Peter Ryland

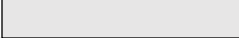
SALTASH SECTION 106 FUNDING DEPLOYMENT PANEL
APPLICATION FORM

A. Overview

1. Name & Address of Organisation COMMUNITY ENTERPRISES PL12
4 FORE STREET, SALTASH
2. Title of Project 2018 SUMMER HANGING BASKETS IN FORE STREET
3. Brief description of project: TO PROVIDE HANGING BASKETS FOR
THE PERIOD OF 14 WEEKS JULY/SEPTEMBER 2018
4. Total Funding requested : £3,808
5. Dates/instalments that funding is required: PRIOR TO 30/6/18
6. Please tick to indicate that the following documents have been enclosed:-
Copy of accounts (except for public bodies) N/A
Copy of Standing Orders (except for public bodies) N/A
Copy of Insurance for this project (if applicable) N/A

B. Declaration:-

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact : 

Date: 23/1/18

C. About the applicant organisation:-

1. Brief description of aims of organisation: COMMUNITY INTEREST
COMPANY

2. Status of organisation:-

Charity Public Body Community Organisation
CIC Other _____

3. Date founded: _____

4. Project contact name: PETER RYLAND

Position: DIRECTOR

Contact tel.:

E-mail:

5. Senior contact name: PETER THISTLETHWAITE

Position: CHAIRMAN

Contact tel.: _____

E-mail:

6. Please give a brief description of other projects delivered by the organisation; particularly those of a similar nature to the project you are bidding for: THE DIRECTOR RESPONSIBLE FOR THIS PROJECT
HAS HAD THE SAME RESPONSIBILITY UNDER THE STIG
AUSPICES FOR THE LAST 3 YEARS

7. In the event that your organisation ceased to exist, what would happen to its resources and assets? N/A

D1. About the Project/Project Element

1. Title of Project/Project Element: SUMMER HANGING BASKETS

2. Description: The Summer baskets have been admired by visitors and traders for the last few years and has proved a great success. It is proposed to continue with such in 2018

3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them:-
 - i) Town Centre Regeneration
The project will improve the environment of Fore Street thereby encouraging visitors to stay for a longer period of time and increasing average visitor spend. Improved reputation of the environment and continue to lead to higher footfall in the medium term

 - ii) Generation of Employment Space

 - iii) Other Community Benefit

4. Details of volunteer time involved in project: Evaluating the timing and type of planting to maximise impact and assessing feedback from traders/customers/visitors

5. Details of other sources/amounts of funding secured: NIL

6. Details of other sources/amounts of funding pending: NIL

7. Breakdown of costs

Item	Cost	Source of cost (including estimate)
Planting, plants Compost	36 @ £28 £1008	Tartendown Nursery
Watering	12 weeks @ £170 £2,210	David Ryland
Installation at Commencement/removal at end	£250	David Ryland
Project management 10%	£340	
TOTAL	£3808	

8. Total costs requested from Section 106 Funding: £3808

9. If approved, when would the project begin? 1st July 2018

10. When would the project be complete? 2nd September 2018

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)?: Watering/dead heading and changing over basket locations – included in application

12. Do you require insurance for this project? Yes No

If yes, please give details: Public Liability within CIC policy and contractors have own Public Liability insurance

13. Does the project require work valued at £2,500 or above from any individual supplier? Yes No

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes No

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage: NO

16. Please provide a brief summary of any project risks and how they will be mitigated:

Risk Item	Severity	Proposed Mitigation
Excess water dropping onto pavement thereby causing pedestrian slippage risk	Low	Watering is carried out during night time
Basket falling onto Pedestrian during Installation/removal/relocation	Low	Each installation point is coned during work and it is carried out during out of peak trading hours

NOTE: A FURTHER SECTION D SHOULD BE SUBMITTED FOR EACH DISCREET PROJECT OR PROJECT ELEMENT. Please number as D1, D2 etc.

E. Project Management

1. Project Managers name: PETER RYLAND

Position: DIRECTOR

Contact tel.:

E-mail:

2. Breakdown of Project Management Costs

Item	Cost	Source of cost (inc. estimate).	Included in Section D estimates?
Administration Accounting for payments	£340	CIC Accountant	Yes
Total	£340		

F. Total Costs requested from Section 106 Funding –

1. Costs from Section D1	<u>£3808</u>
2. Costs from Section D2	<u>£</u>
3. Costs from Section E	<u>£</u>
4. TOTAL COSTS	<u>£3808</u>

G. Treatment of Value Added Tax –

Please note that the grants under this scheme are provided net of VAT.

Agenda no. 23d



Mr Ray Lane
Clerk To Saltash Town Council
The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX

Your ref:
My ref: PA18/01315
Date: 14 February 2018

Dear Mr Lane

Application PA18/01315
Proposal Fell 3 Ash Trees within the Conservation Area
Location Hunters Moon Castle Hill Forder PL12 4QW
Applicant Mr Andrew Wood
Grid Ref 241000 / 57902

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
3. Details can then be found by clicking the "Documents" tab and then selecting "View Associated Documents".
4. If possible we would prefer that comments are submitted online by registering then selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public.

If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to planninghouseholder@cornwall.gov.uk quoting reference number PA18/01315 by 7 March 2018.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

Sarah Stevens
Development Officer
Planning and Sustainable Development Service
Email: planninghouseholder@cornwall.gov.uk
Tel: 01579 341439

Planning and Sustainable Development Service
Cornwall Council
Chy Trevail Beacon Technology Park Bodmin Cornwall PL31 2FR
planninghouseholder@cornwall.gov.uk
Tel: 0300 1234 151 www.cornwall.gov.uk



Mr Ray Lane
Clerk To Saltash Town Council
The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX

Your ref:
My ref: PA18/01339
Date: 14 February 2018

Dear Mr Lane

Application PA18/01339
Proposal Beech Crown reduction and Ash Tree to be felled within the Conservation Area
Location Rose Cottage Road From St Stephens Hill To Castle Hill Forder PL12 4QR
Applicant Ms Suzy Kraike
Grid Ref 241206 / 58242

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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Kind regards

Sarah Stevens
Development Officer
Planning and Sustainable Development Service
Email: planninghouseholder@cornwall.gov.uk
Tel: 01579 341439

Planning and Sustainable Development Service
Cornwall Council
Chy Trevail Beacon Technology Park Bodmin Cornwall PL31 2FR
planninghouseholder@cornwall.gov.uk
Tel: 0300 1234 151 www.cornwall.gov.uk