

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Burial Board held in the Guildhall on Wednesday 14<sup>th</sup> February 2018 upon the rising of the Burial Authority

**PRESENT:** Councillors: J Dent, A Pinckney – Co Chairman, M Parker, W Phillips, D Yates, B Jones – St Stephens PCC.

**ALSO PRESENT:** 1 Members of the Press, Mr D Fowell, (PFS Funeral Directors), R Lane -Town Clerk, S Burrows – Administration Officer.

**APOLOGIES:** Councillor: C Warrington, G Hawke – St Stephens PCC, Reverend C Sigrist – St Stephens PCC - Co Chairman, M Orchard – Cemetery Warden.

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#### **BB/56/17/18 HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **BB/57/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

#### **BB/58/17/18 DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
Parker	11	Non-Pecuniary	Firefighters Names
Dent	11	Non-Pecuniary	Firefighters Names

**BB/59/17/18** To note an on-going dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and Commissioning of Youth Work.

It was **RESOLVED** to note.

**BB/60/17/18** To note an on-going dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

**BB/61/17/18** **QUESTIONS FROM THE PUBLIC**

None.

**BB/62/17/18** **TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT**

a. To receive the current Committee budget statement. (Appendix A)

It was **RESOLVED** to note.

**BB/63/17/18** **REPORT FROM THE CEMETERY WARDEN**

Grass is on schedule. Over the past few weeks there seems to be a lot of sinking graves and gaps appearing under some headstones in the newest section (L.C and L.C.A). I think this is due to the tremendous amount of rain recently. All the headstones are still stable though. Duchy Cemeteries are happy to top up the worst ones when they are there with soil from the re-opens they dig.

It was **RESOLVED** to note.

**BB/64/17/18** **HEALTH AND SAFETY**

No Report.

**BB/65/17/18** **CEMETERY WALL – UPDATE**

Councillor Phillips updated members on the works to the cemetery wall.

It was **RESOLVED** that the works are to commence in next financial year 2018/19.

**BB/66/17/18** **TO CONSIDER COSTS TO CUT THE CLOSED SECTION OF THE CHURCHYARD**

The Town Clerk updated members on the management of the closed section of St Stephens Churchyard. (Appendix B)

It was resolved to **RECOMMEND** that STC undertake the ongoing grass maintenance in the closed section of the Churchyard from Cornwall Council.

**BB/67/17/18 WAR MEMORIAL – UPDATE**

The Town Clerk informed members of the Agreement received from the Diocese. (Appendix C)

It was resolved to **RECOMMEND**:

1. Refusal of the Agreement.
2. The Town Clerk re-apply to the Diocese for the two Fire Fighters names to be added to the War Memorial.
3. The Diocese be requested to consider to transfer the War Memorial to STC solely subject to a Structural Surveyor Report.

**BB/68/17/18 TO CONSIDER THE DAY AND TIME OF MEETINGS**

Councillor Dent informed members of a request to amend the time of meetings.

It was **RESOLVED** to approve the amendment of meetings to the first Tuesday of the month quarterly commencing at 6pm.

**BB/69/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted

**BB/70/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**BB/71/17/18 URGENT NO FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

The Chairman asked members to consider a tree to be planted and plaque installed at St Stephens Churchyard in respect of Eva's Little Star Foundation funded by the Charity.

It was **RESOLVED** to approve subject to the approval of Reverend Sigrist.

**BB/72/17/18 PRESS RELEASES**

It was **RESOLVED** to issue a press release regarding:

1. Eva's Little Star Foundation – Supporting families after stillbirth.

**BB/73/17/18 DATE OF NEXT MEETING**

Tuesday 5<sup>th</sup> June 2018 at St Stephens Church at 6 p.m.

Rising at: 15:30 p.m.

Signed \_\_\_\_\_  
Chairman

Dated \_\_\_\_\_