

## SALTASH TOWN COUNCIL

### Minutes of the Waterfront Management Sub-Committee held at The Guildhall on Wednesday 24<sup>th</sup> January 2018 at 3:00 p.m.

**PRESENT:** Councillors: R Bickford - Chairman, W Phillips, J Rance, P Samuels, D Yates.

**ALSO PRESENT:** R Lane – Town Clerk, J Diamond – Waterfront and Town Leader, S Burrows – Administration Officer.

**APOLOGIES:** Councillor: J Brady, J Dent.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**65/17/18** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**66/17/18** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
None			

- d. To Note ongoing dispensations:
  - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.

It was **RESOLVED** to note.

- ii for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

**67/17/18**      **QUESTIONS FROM THE PUBLIC**

None.

**68/17/18**      **FINANCE**

- a. To review the current Sub-Committee income and expenditure.

It was **RESOLVED** to note.

- b. To report on any delegated authority spending.

None.

**69/17/18**      **HEALTH AND SAFETY**

The Town and Waterfront Leader informed members that two sets of pontoon ladders are required with immediate effect to fulfil the health and safety requirements on the pontoon.

It was **RESOLVED** that the Town and Waterfront Leader contacts Cornwall Council.

The Town and Waterfront Leader informed members that body cameras are only required when carrying out the role of Enforcement Officer.

It was **RESOLVED** to note.

**70/17/18**      **PONTOON**

- a. Advertising update

The Town and Waterfront Leader updated members on the pontoon advertising agreement and approval from STC insurers.

It was **RESOLVED** to approve subject to planning consent.

- b. To approve minor change to berthing contract

The Town and Waterfront Leader asked members to consider a minor amendment to the berthing contract.

It was **RESOLVED** to approve.

- c. To consider a quote for lighting the pontoon

The Chairman informed members of quotes received to provide sufficient lighting to the pontoon.

It was **RESOLVED** to note and that pontoon lighting be considered at a future meeting.

- d. Usage update

The Town and Waterfront Leader informed members that the 10 berths are full with 11 on the waiting list.

It was **RESOLVED** to note.

- e. 3 Rivers Race (10<sup>th</sup> March)

The Chairman informed members of the 3 Rivers Race to be held at the Waterfront.

It was **RESOLVED** that the Waterfront Management Committee supports the event and that the Town and Waterfront Leader produces a management plan for all events.

**71/17/18      DEVOLUTION – UPDATE**

The Chairman updated members on the current devolution items and leases.

It was **RESOLVED** to note and that the Chairman continues to liaise with Cornwall Council's Community Network Officer reporting back to the Waterfront Management Committee.

**72/17/18      TO CONSIDER REPLACING THE BUNTING ACROSS THE WATERFRONT**

It was **RESOLVED** that:

1. Red white and blue heavy-duty bunting be installed in-house by the Wardens the first week of March.
2. The bunting be funded upon request to the Chairman of Services under his delegated authority from the Flags and Bunting budget.

**73/17/18**      **SITE/BENCH LOCATION FOR ANN GLANVILLE**

The Chairman asked members to consider a suitable location for Ann Glanville.

It was **RESOLVED** that:

1. Councillor Bickford liaises with Ashtorre Rock in re-locating Ann Glanville.
2. The Town and Waterfront Leader liaises with the Building Surveyor in providing the most cost-effective way in providing power.

**74/17/18**      **UPDATE ON WATER SKI EVENT (JUNE 16<sup>TH</sup> & 17<sup>TH</sup>)**

The Town and Waterfront Leader updated members on the Water Ski Event and support required from the Town and Waterfront Wardens.

Councillor Rance left the meeting.

It was **RESOLVED** that in principal the Waterfront Management Committee support the event.

**75/17/18**      **TO CONSIDER PROPOSAL FOR A COMMUNITY FESTIVAL (11<sup>TH</sup> & 15<sup>TH</sup> JUNE)**

The Town and Waterfront Leader asked members to consider a proposal for a Community Festival.

It was **RESOLVED** that in principal the Waterfront Management Committee supports the event and that Councillor Bickford liaises with other community organisations reporting back to the Waterfront Management Committee.

**76/17/18**      **TO CONSIDER POTENTIAL FUNDING TO SUPPORT THE ABOVE TWO EVENTS**

Water Ski Event

It was **RESOLVED** that at this stage funding is not necessary and if required in the near future is actioned by the Chairman's delegated authority.

Community Festival

It was **RESOLVED** to defer this item to a future meeting.

**77/17/18**            **PARTNER WORKING UPDATE**

- a. Steps at Town Beach

It was **RESOLVED** to note and that the works are complete.

- b. Slipway Repair

It was **RESOLVED** to note and that the works are complete.

**78/17/18**            **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**79/17/18**            **AS REQUIRED OR IF NECESSARY**

None

**80/17/18**            **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

**81/17/18**            **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

**82/17/18**            **PRESS RELEASES**

None.

**83/17/18**            **DATE OF NEXT MEETING**

To be confirmed.

Rising at: 16:45

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_