

Report Date: 13/03/2018

Code	Expenditure Description	Spend 2016/17	Budget 2017/18	From/to reserve 2017/18	Budget YTD 2017/18	Actual Spend YTD 2017/18	Actual Funds Available to date	Funds Available after Planned Spend	Comments	Proposed Estimated Y/E Spend	Proposed Budget 2018/2019	Comments	Forecast 2019/2020	Forecast 2020/2021
	Guildhall Admin Costs	133,185	148,486	7,250	129,780	136,805	18,931	18,931		157,036	151,857		154,894	157,992
	Guildhall Caretaking Costs	19,632	34,039	-	28,366	17,528	16,511	16,511		22,312	34,762		35,458	36,167
	Grounds & Premises Staff Costs	21,632	26,247	-	21,873	20,651	5,596	5,596		22,553	23,056		23,517	23,987
	Cemetery Staff Costs	20,445	22,816	-	19,013	19,820	2,996	2,996		21,647	39,958		40,757	41,572
	Town & Waterfront Staff Costs	-	-	41,081	34,234	42,581	- 1,500	- 1,500		44,442	73,686		75,160	76,663
	Cleaning Staff Costs	-	-	-	-	-	-	-		-	13,276		13,542	13,813
6650	Staff Parking Space	284	325		271	284	41	41		284	325		332	338
6651	Staff Insurance	532	600		500	177	423	423		600	700		714	728
6652	Employers Pension - Monthly Fee	2,400	3,900		3,250	3,575	325	325		3,900	4,600	FIXED COST	4,692	4,786
6653	Grounds & Premises Staff - Clothing	190	529		441	631	- 102	- 102		529	540	FIXED COST	551	562
6654	Grounds & Premises Staff - Mobile Phones	89	250		208	599	- 349	- 349		600	750	FIXED COST	765	780
6655	Staff Travelling Expenses	772	1,065		888	771	294	294		1,065	1,090		1,112	1,134
6656	Staff Training	2,207	2,125		1,771	3,049	- 924	- 924		3,000	2,170		2,213	2,258
6657	Staff Recruitment Advertising	798	615	1,500	1,763	2,268	- 153	- 153		2,115	4,000	One post costs £1000	4,080	4,162
6658	Miscellaneous Staffing Expenditure	-	-		-	40	- 40	- 40		40	-		-	-
6659	Town Sargent & Mace Bearer Fees	700	735		613	653	82	82		735	735	FIXED COST	750	765
6660	Town Crier Competition Fund	-	200		167	-	200	200		-	200		204	208
6661	Finance Consultancy Fees	-	-		-	3,880	- 3,880	- 3,880		2,500	5,780	5 weeks cover + 2 hours a week support	5,896	6,014
	Revenue Expenditure	202,866	241,932	49,831	243,136	253,311	38,452	38,452		283,357	357,486		364,635	371,928
Code	Earmarked Reserves (EMF)	Spend 2016/2017	Balance B/F	Budget 2017/18	From/to reserve 2017/18	Actual Spend YTD 2017/18	Actual Funds Available to date	Funds Available after Planned Spend	Comments	Proposed Estimated Y/E Balance	Proposed Budget 2018/2019	Comments	Forecast 2019/2020	Forecast 2020/2021
6690	EMF Staff contingency reserve	3,023	14,961	-	- 7,250	- 8,349	- 638	- 638	Overspent	- 638	53,623	15% of Budget Figure	-	-
	Total EMF's	3,023	14,961	-	- 7,250	- 8,349	- 638	- 638		- 638	53,623		-	-
	Grand Totals	205,889	14,961	241,932	42,581	243,136	261,660	37,814		282,719	411,109		364,635	371,928