



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

21<sup>st</sup> March 2018

Dear Councillor,

I write to summon you to a meeting of the **Property Maintenance Sub-Committee** to be held at the Guildhall on **Tuesday 27<sup>th</sup> March at 10:30 a.m.**

Yours sincerely,

R Lane  
Town Clerk

To: Councillors:

S Miller	J Dent – Chair (Mayor, ex-officio voting)
W Phillips - Vice Chair	D Yates – Vice Chairman (Deputy Mayor, ex-officio voting)
J Rance	
G Taylor	
	All other Councillor for information

## **AGENDA**

1. Health and Safety Announcements.
2. Recording of meetings – please notify the Chair if you are intending to record this meeting.

Members of the public attending the meeting please be aware that this meeting may be filmed. If you do not wish to be filmed please leave the meeting.

3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required.
  - d. To Note ongoing dispensations:
    - i. for Councillor Rance to act as Chair of the Saltash Team for Youth and commissioning of Youth Work.
    - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
5. Questions from the public.
6. To receive the five-year maintenance plan.
7. Maurice Huggins Room works.
8. Longstone Depot works.
9. LDF Grant – Refurbishment of Belle Vue and Longstone Park toilets.
10. To consider a quote for electronic locks at Longstone Park and Waterside Toilets.
11. Playparks.
12. Churchtown Cemetery Wall.

13. Victoria Gardens.
14. Mayors Parlour conversion to Town Clerk Office.
15. Reception conversion.
16. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
17. As required or if necessary.
18. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
19. Urgent non-financial matters brought forward at the discretion of the Chair.
20. Press releases.
21. Date of next meeting – to be confirmed.