SALTASH TOWN COUNCIL

Minutes of the Business Strategy & Forward Planning Sub-Committee held at The Guildhall on Monday 16th April 2018 at 2:30 p.m.

PRESENT: Councillors: R Bickford, J Dent – Chair.

ALSO PRESENT: R Lane - Town Clerk, S Emmett – Finance Officer, S Burrows – Administration Officer, J Virgo – Grounds & Premises Warden, K Pierce – Cemetery Groundsman.

APOLOGIES: Councillors: J Brady - Vice-Chair, B Phillips, J Rance, D Yates.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chair informed those present of the actions required in the event of a fire or emergency.

The Chair announced that the meeting was not quorate and deferred the meeting to a future date.

1/18/19 **DATE OF NEXT MEETING**

To be confirmed.

Rising at: 2:45 p.m.

Signed: _____
Chairman

Dated: _____

DRAFT