

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 8th March 2018 at 7:00 p.m.

PRESENT: Councillors: R Bickford, J Brady, C Cook, J Dent (Chairman), G Challen, W Phillips, A Pinckney, J Rance, P Samuels, G Taylor, S Thorn, C Warrington, D Yates.

ALSO PRESENT: 1 Member of the Press, 7 Members of the Public, H Frank – Cornwall Councillor, P Thistlethwaite – Community Enterprises PL12, M Thomas – Senior Administration Officer, S Burrows – Administration Officer.

APOLOGIES: Councillors: S Lennox-Boyd, S Miller, M Parker, A Pinckney – Late Arrival.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

548/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

A member of the public declared that the meeting would be recorded.

549/17/18 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
Yates	23d PA18/01315	Non-Pecuniary	Applicant is a neighbour friend

- c. To consider dispensations required:
 - i. for Councillors Dent and Parker to participate and vote in any discussion in relation to St Stephens War Memorial.

It was **RESOLVED** that dispensations for Councillors Dent and Parker are not required.

d. To Note ongoing dispensations:

550/17/18 To note an on-going dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and Commissioning of Youth Work.

It was **RESOLVED** to note.

551/17/18 To note an on-going dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

552/17/18 **CHAIRMAN'S REPORT** (Appendix A)

It was **RESOLVED** to note.

553/17/18 **MONTHLY CRIME FIGURES** (Appendix B)

It was **RESOLVED** to note.

Councillor Pinckney arrived at the meeting.

554/17/18 **REPORT BY COMMUNITY ENTERPRISES PL12** (Appendix C)

It was **RESOLVED** to note.

555/17/18 **CORNWALL GATEWAY COMMUNITY NETWORK AREA**

No Report.

556/17/18 **QUESTIONS FROM THE PUBLIC** (Appendix D)

A member of the public submitted a letter informing STC that the Environment Agency is advertising proposed byelaws to regulate the fishing for salmon and sea trout by net and rod fisheries in England and on the Border Esk.

It was **RESOLVED** to note and that members respond individually by the 8th April 2018.

557/17/18 **APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES**

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meeting of the Town Council held on Thursday 1st February 2018 and Tuesday 20th February 2018 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

558/17/18 TO CONSIDER MATTERS ARISING FROM THE MINUTES

None.

559/17/18 FINANCE

- a. To advise receipts and payments in January 2018. (Appendix E)

It was **RESOLVED** to note.

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- c. To note that bank reconciliations up to 31st January 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

560/17/18 ANNOUNCEMENT FOR WRITTEN NOMINATION FOR THE OFFICE OF MAYOR AND DEPUTY MAYOR 2018/19

It was **RESOLVED** to note and that a Town Council Meeting be held on Monday 26th March 2018 at 6:00 p.m. to receive nominations for the Mayor and Deputy Mayor 2018/19.

561/17/18 CONSIDERATION OF LICENSE APPLICATIONS

None.

562/17/18 CORRESPONDENCE (Appendix F)

- a. Inclusion:

It was **RESOLVED** to note and that the current local facilities available to residents of Saltash be progressed by the Chairman with a member of the public.

563/17/18 REPORT ON ST STEPHENS WAR MEMORIAL (Appendix G)

Councillor Brady updated members on behalf of Councillor Parker on the Agreement received from the Diocese.

It was **RESOLVED** to note and that:

1. STC refuse the Agreement.
2. The Town Clerk re-applies to the Diocese for the two Fire Fighters names to be added to the War Memorial.

564/17/18 TO APPROVE THE MINUTES OF THE FOLLOWING COMMITTEES

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Burial Authority Committee held on Wednesday 14th February 2018, Burial Board Committee held on Wednesday 14th February 2018, Policy & Resources Committee held on Tuesday 20th February 2018 were confirmed and signed as a correct record and all recommendations resolved as listed below:

Burial Board – Minute no.BB66/17/18

The Town Clerk updated members on the management of the closed section of St Stephens Churchyard.

It was resolved to **RECOMMEND** that STC undertake the ongoing grass maintenance in the closed section of the Churchyard from Cornwall Council.

Burial Board – Minute no.BB67/17/18

The Town Clerk informed members of the Agreement received from the Diocese.

It was resolved to **RECOMMEND:**

1. Refusal of the Agreement.
2. The Town Clerk re-apply to the Diocese for the two Fire Fighters names to be added to the War Memorial.

It was resolved to **REFUSE:**

3. The Diocese be requested to consider to transfer the War Memorial to STC solely subject to a Structural Surveyor Report.

Policy & Resources – Minute no.100/17/18 & 103/17/18

Equality and Diversity Training for Councillors:

It was resolved to **RECOMMEND** that training be made available to those members wanting to undertake it and that expenses be covered.

a. Anti-social Behaviour:

It was resolved to **RECOMMEND** in principal the provision of a CCTV system for the Town Centre, Waterfront and Station areas of Saltash utilising the EMF Crime Reduction Budget.

565/17/18 TO APPROVE THE MINUTES OF THE FOLLOWING SUB-COMMITTEES

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the Business Strategy & Forward Planning Sub-Committee held on Thursday 8th February 2018 were confirmed and signed as a correct record and all recommendations resolved as listed below:

Minute no.40/17/18

- i. To consider establishing a policy within the legal framework for the acquisition and sale of STC land.

It was **RECOMMENDED** that:

1. A policy be adopted within the legal framework for the acquisition and sale of STC land (as attached).
2. STC consider land and property acquisitions and requests for sale on a case by case basis subject to a risk assessment, a solicitor land search and a current market valuation report.
3. Any funds that may be received from the receipt or donation of land are to be ring fenced for community projects in that community or estate.

- ii. To consider a compulsory purchase order for the Inn on the Shore – Councillor Brady.

It was **RECOMMENDED** that:

1. STC pursues a CPO and that the Inn on the Shore be listed on the Community Asset Interest Register.
2. The Inn on the Shore be referred to as the Wheatsheaf.

566/17/18 ELECTOROL REVIEW – COUNCILLOR LENNOX-BOYD

It was **RESOLVED** to defer the item to a future meeting.

Councillor Bickford declared an interest in the next agenda item and left the meeting.

567/17/18 S106 APPLICATION – 2018 SUMMER HANGING BASKETS

(Appendix H)

The Chairman presented the S106 application for members consideration:

It was **RESOLVED** that:

1. STC refuse the application for funding of £3,808 for 2018 Summer Hanging Baskets in Fore Street.
2. 2018 Summer Hanging Baskets in Fore Street be considered at the next Services Committee held on Wednesday 14th March 2018.

Councillor Bickford was invited and returned to the meeting.

568/17/18 UPDATE ON THE COMMEMORATIONS OF THE END OF WW1

Councillor Dent informed members of Mrs Scantlebury's proposal to plant poppies in Saltash to commemorate the end of WW1.

It was **RESOLVED** to approve that:

1. Councillors Dent and Pinckney progress the planting of poppies liaising with Mrs Scantlebury.
2. Planting of poppies be considered for the Memorial Peace Garden, Victoria Gardens and an appropriate area at St Stephens.
3. Funding be considered at a future meeting.

569/17/18 PLANNING

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
 - b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- a. Applications for consideration: None.

b. Tree applications/notifications:

i. Applications:

Councillor Yates declared an interest in the next planning application and left the meeting.

PA18/01315

Mr Andrew Wood – **Hunters Moon Castle Hill Forder PL12 4QW**
Fell 3 Ash Trees within the Conservation Area.

Ward: West

Date received: 14.02.2018

It was **RESOLVED** to note.

PA18/01339

Ms Suzy Kraike – **Rose Cottage Road from St Stephens Hill to Castle Hill Forder PL12 4QR**

Beech Crown reduction and Ash Tree to be felled within the Conservation Area.

Ward: West

Date received: 14.02.2018

It was **RESOLVED** to note.

Councillor Yates was invited and returned to the meeting.

ii. Notifications: None

c. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

570/17/18 MEET YOUR COUNCILLORS

a. Arrangements for future meetings.

It was **RESOLVED** that Councillors Bickford, Dent, Phillips and Warrington will attend the next meeting in Fore Street to be held on Saturday 10th March 2018.

571/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

572/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the meeting.

573/17/18 **CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

574/17/18 **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

St Barnabas Hospital

Councillor Challen informed members of the condition of St Barnabas Hospital.

It was **RESOLVED** that:

1. Councillors Challen and Dent write a letter to all Stake Holders, the NHS Commissioning Group, NHS Property Services and Sheryll Murray MP.
2. NHS Property Services respond within 14 days of receiving the letter to avoid a Freedom of Information request.

575/17/18 **PRESS RELEASES**

It was **RESOLVED** to issue press releases regarding:

1. St Barnabas Hospital.
2. Display of poppies to commemorate the end of World War 1.

576/17/18 **DATE OF NEXT MEETING**

Tuesday 20th March at 6:15 p.m.

577/17/18 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 20:00 p.m.

Signed: _____
Chairman

Dated: _____