

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 15th May 2018 at 6:15 p.m.

PRESENT: Councillors: J Brady – Chairman, G Challen, S Lennox-Boyd, S Miller, M Parker, W Phillips, A Pinckney, P Samuels, S Thorn, D Yates.

ALSO PRESENT: 2 Members of the Public, S Tamlin – Cornwall Councillor, R Lane - Town Clerk, S Burrows – Administration Officer.

APOLOGIES: Councillors: R Bickford, C Cook, J Dent, J Rance, G Taylor, C Warrington.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

97/18/19 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

98/18/19 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. To consider dispensations required:

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
Challen	PA18/03946	Non-Pecuniary	Friend
Challen	PA18/03430	Pecuniary	Car Incident with residents
Lennox-Boyd	PA18/03208		Customer

d. To Note ongoing dispensations:

99/18/19 To note an ongoing dispensation for Councillor Rance to act as Chair of the Saltash Team for Youth and commissioning of Youth Work.

It was **RESOLVED** to note.

100/18/19 To note an ongoing dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

101/18/19 **QUESTIONS FROM THE PUBLIC**

None.

102/18/19 **PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA18/00006/NDP

Landrake With St Erney Parish Council – **Landrake With St Erney Cornwall.**

Plan proposal submitted for Landrake with St Erney Neighbourhood Development Plan.

Ward: N/A

It was **RESOLVED** to note.

PA18/02073

Mr and Mrs Hall – **6 Home Park Road Saltash.**

Construction of dormers and conversion of attic to provide additional bedroom and internal alterations.

Ward: East

It was resolved to **RECOMMEND APPROVAL.**

PA18/03187

Mr T Smith – **The Stables and The Shippen Trematon.**

Creation of garages for The Stables and The Shippen.

Ward: West

It was resolved to **RECOMMEND APPROVAL.**

Councillors Challen and Lennox-Boyd declared an interest in the next planning application and left the meeting.

PA18/03208

Mr Darren Bennetts – **62 St Stephens Road Saltash.**

Demolition of an existing dormer bungalow and construction of two pairs of semi-detached dwellings.

Ward: South

It was resolved to **RECOMMEND REFUSAL due to:**

- 1. Not in keeping with the neighbouring area.**
- 2. Insufficient parking.**
- 3. Overdevelopment of the site.**

Councillors Challen and Lennox-Boyd were invited and returned to the meeting.

PA18/03218

Mr and Mrs Douie – **5 Coombe Road St Stephens Saltash.**

Erection of a 3m x 5m lean-to glasshouse with offset ridge against a wall which will be purposely built for this. Whilst removing 9m of unstable and unsightly privet hedge.

Ward: East

It was resolved to **RECOMMEND APPROVAL.**

PA18/03331

Mr P Thomas – **25 Broad Walk St Stephens Saltash.**

Proposed rear conservatory.

Ward: South

It was resolved to **RECOMMEND APPROVAL.**

PA18/03353

Beaver (UK) Ltd – **Land at Pillmere Drive Saltash.**

Erection of car sales showroom and workshop.

Ward: North

It was resolved to **RECOMMEND APPROVAL.**

PA18/03368

Saltash Town Council – **Maurice Huggins Room Callington Road Saltash**

Construction of an extension to form toilet facilities for disabled.

Ward: North

It was **RESOLVED** to note.

Councillor Challen declared an interest in the next planning application and left the meeting.

PA18/03430

Ms R Tinkler – **8 The Speares Latchbrook Saltash.**

Proposed two storey rear extension.

Ward: West

It was resolved to **RECOMMEND APPROVAL.**

Councillor Challen was invited and returned to the meeting.

PA18/03435

Mr Richard Smith – **97 Callington Road Saltash.**

Creation of vehicular access and parking space.

Ward: North

It was resolved to **RECOMMEND APPROVAL.**

PA18/03538

Ms Jodie Childs – **Land East of 16 Castle View St Stephens.**

Outline planning permission with all matters reserved: 4-bedroom house in garden plot to 16 Castle View.

Ward: West

It was resolved to **RECOMMEND REFUSAL** due to:

1. **Not in keeping with the neighbouring area.**
2. **Overdevelopment of the site.**
3. **Insufficient parking.**
4. **Insufficient leisure space.**

PA18/03550

Mrs Linda White – **3 Longview Road Saltash**

Partial demolition and re-construction of rear extension together with rear car parking and level access for wheelchair.

Ward: North

It was resolved to **RECOMMEND APPROVAL.**

PA18/03565

Mr A Sherratt – **27 Long Park Road St Stephens Saltash**

Proposed garage and hard standing.

Ward: South

It was resolved to **RECOMMEND APPROVAL.**

PA18/03832

Mr and Mrs Bowers – **31 Callington Road Saltash.**

Demolition of porch, garage and out buildings and formation of two storey extension and garage.

Ward: East

It was resolved to **RECOMMEND APPROVAL.**

PA18/03946

Mr and Mrs C Bennett – **134 Grassmere Way Saltash**

Demolition of the garage and the construction of two storey side extension to provide a garage and an enlarged kitchen on the ground floor and bedroom and en-suite on the first floor.

Ward: North

It was resolved to **RECOMMEND APPROVAL.**

d. Tree applications/notifications:

PA18/03316

Mr Steven Ball – **25 Grassmere Way Saltash.**

Works to trees covered by a Tree Preservation Order, namely repollard sessile oak T1 and fell sessile oak T2.

Ward: North

It was **RESOLVED to note and that STC supports the Tree Officers recommendations.**

PA18/03401

Liverty Ltd – **79 Pollards Way Saltash.**

Multiple tree works covered by a Tree Preservation Order.

Ward: North

It was **RESOLVED to note and that STC supports the Tree Officers recommendations.**

PA18/03540

Mrs Karen Bryant – **11 The Brook Saltash.**

Application for works to a tree subject to a tree preservation order – felling of ash.

Ward: North

It was **RESOLVED** to note and that **STC** supports the **Tree Officers** recommendations.

PA18/03604

Mountford Blenheims – **Trees at Cedar Court Saltash.**

Works to trees – Lime tree (G1) and Yew tree (T3) subject to a TPO.

Ward: East

It was **RESOLVED** to note and that **STC** supports the **Tree Officers** recommendations.

103/18/19 CONSIDERATION OF LICENSE APPLICATIONS

None.

104/18/19 CURRENT STATUS OF STC COMPLIANCE PRIOR TO GDPR INCEPTION DATE OF THE 25TH MAY 2018

The Town Clerk informed members of the work taken place so that the Council can comply with GDPR taking effect on the 25th May 2018.

It was **RESOLVED** to note.

The Town Clerk informed members of a Cornwall Council Member Briefing available as a webcast and recommended that all Members watch this to learn of their personal responsibilities and liabilities under GDPR.

https://cornwall.public-i.tv/core/portal/webcast_interactive/347689

It was **RESOLVED** to note.

Cornwall Council have advised that all Members should be registered with the ICO as Data Processors at a cost of £35.00 per person.

It was **RESOLVED** to approve that all Members be registered with the ICO as Data Processors at a cost of £35.00 per person.

The Town Clerk informed members that the council as a corporate body is the Data Controller and that although a Data Protection Officer is now not required by Local Councils it is regarded as good practice to appoint one.

It was **RESOLVED** to appoint an external Data Protection Officer and GDPR Auditor.

105/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

106/18/19 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

107/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

108/18/19 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

The Chairman thanked Members for attending the Mayor Making Ceremony.

All Members are cordially invited to attend the Saltash Rugby Club Presentation to be held on Sunday 20th May between 10 a.m. and 2 p.m.

The Chairman informed Members that the Civic Reception for Saltash Rugby Club is to be held on Wednesday 23rd May at 6:30 p.m. and that the invite extends to Partners.

109/18/19 PRESS RELEASES

None.

110/18/19 DATE OF NEXT MEETING

Thursday 7th June 2018 at 7:00 p.m.

111/18/19 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 19:05

Signed: _____
Chairman

Dated: _____