

Agenda No. 5a**DISPENSATION REQUEST FORM**

Please give full details of the following in support of your application for a dispensation. If you need any help completing this form please contact the parish clerk.

Your name	Gloria Challen
The business for which you require a dispensation (refer to agenda item number if appropriate)	Saltash Chamber of Commerce
Details of your interest in that business	MEMBER
Date of meeting or time period (up to 4 years) for which dispensation is sought	1st November 2018
Dispensation requested to participate, or participate further, in any discussion of that business by that body	<input checked="" type="radio"/> Yes / No
Dispensation requested to participate in any vote, or further vote, taken on that business by that body	<input checked="" type="radio"/> Yes / No
REASON(S) FOR DISPENSATION	
33 a) without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business	
33b) without the dispensation the representation of different political groups would be affected so as to alter the likely outcome of any vote	
33c) the dispensation is in the interests of persons living in the authority's area	yes
33e) that it is otherwise appropriate to grant a dispensation Reason :	

Signed: Dated: 20.08.2018

DECISION :	
Dispensation Given : YES / NO	LENGTH OF DISPENSATION :
Date:	Minute Number:
Signed :	Clerk to the Council

Agenda No. 5b**DISPENSATION REQUEST FORM**

Please give full details of the following in support of your application for a dispensation. If you need any help completing this form please contact the parish clerk.

Your name	Richard Bickford
The business for which you require a dispensation (refer to agenda item number if appropriate)	Community Enterprises PL12 related items
Details of your interest in that business	Volunteer Director
Date of meeting or time period (up to 4 years) for which dispensation is sought	May 2021
Dispensation requested to participate, or participate further, in any discussion of that business by that body	Yes
Dispensation requested to participate in any vote, or further vote, taken on that business by that body	No
REASON(S) FOR DISPENSATION	
33 a) without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business	
33b) without the dispensation the representation of different political groups would be affected so as to alter the likely outcome of any vote	
33c) the dispensation is in the interests of persons living in the authority's area	Yes
33e) that it is otherwise appropriate to grant a dispensation Reason :	As the only councillor who is currently a Director of this organisation which operates a number of Saltash related projects, it would be useful for me to be able to remain during any discussion so as to be able to inform and add information where relevant. I do not wish to remain for any vote.

Signed: Richard Bickford _____ Dated: 29th August 2018

DECISION :

Dispensation Given : YES / NO LENGTH OF DISPENSATION :

Date: Minute Number:

Signed : Clerk to the Council

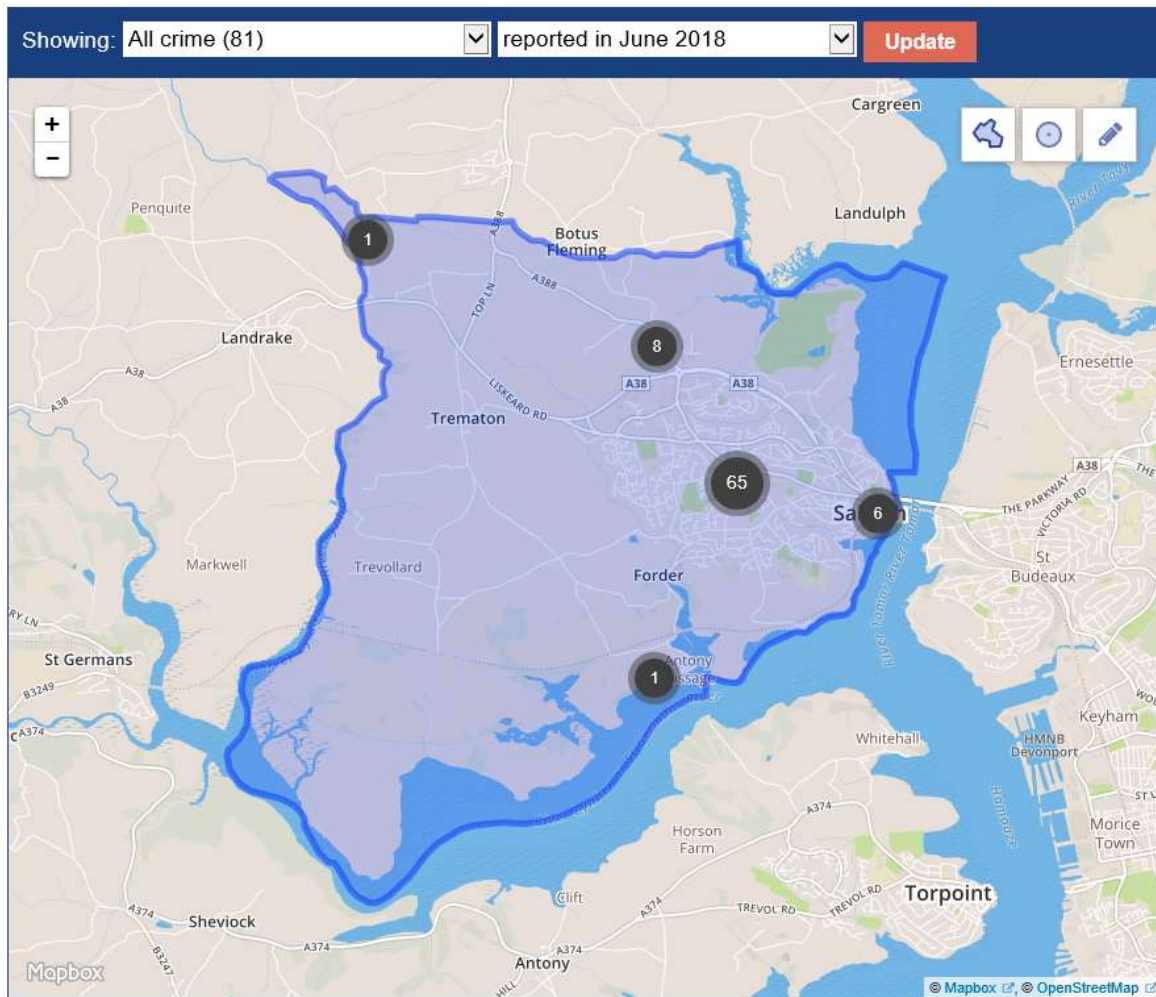
Agenda No. 7

MAYOR'S REPORT TO SALTASH TOWN COUNCIL 6TH SEPTEMBER 2018

Since the last meeting the Mayor has attended the following:

Saturday 4th August

Unveiling of the Silent Soldier in the Memorial
Peace Garden, Alexandra Square, Saltash.

Agenda No. 8**All crime (81)****Crime types**

- Anti-social behaviour (29)
- Bicycle theft (0)
- Burglary (6)
- Criminal damage and arson (5)
- Drugs (3)
- Other crime (3)
- Other theft (5)
- Possession of weapons (0)
- Public order (1)
- Robbery (0)
- Shoplifting (4)
- Theft from the person (1)
- Vehicle crime (0)
- Violence and sexual offences (24)

Agenda No. 9

www.communityenterprisespl12.co.uk

4 Fore Street, Saltash PL12 6JL

Report to Saltash Town Council: September 6 2018

I thought I would start this month's report with a few reflections on **volunteers and volunteering**. We all know that volunteering in the town has a long and proud history, and, as a Community Interest Company, we have seen it as a key role to promote and support volunteering locally in a variety of ways. Also, the Enterprises we ourselves develop rely almost totally on voluntary help, as does the Company itself... drivers, community organisers, administrators, Directors, etc. We always need more, of course, although recently we have recruited and trained several more volunteer drivers, whom I met last week and who are delighted to be giving their time to community effort. I think Saltash is doing very well in this respect compared to other places.

Our established Enterprises continue to operate well, with good community responses to **Hopper bus** services, **dementia groups**, and our **Hub** and its **markets**. **18 Belle Vue Road** is still progressing well after over two and a half years of our management.

You might also be interested to learn that the NHS is reconvening the **St Barnabas Hospital Group** next week, after local pressure. Patient Groups from the two surgeries will be present, and well as ourselves, to give the views of local people. The lack of properly resourced Minor Injuries services, and local NHS-funded convalescence and long-term nursing care beds, are still our main concern.

Planning for our newest Enterprise, the **Saltash Scrapstore**, is going well, with a team of volunteers coming together, and a project management committee established. This links the CIC, Saltash Environmental Action and others, and will ultimately support schools, groups, and families in developing crafts and recycling of materials. We want to replicate the Scrapstores in St Austell and Plymouth which have been maintained over many years now. Our ambition is to use the next seven months (supported by funding recently granted under s106) to ensure that we create a viable Enterprise which can support itself fully from April 2019. As reported last time, we are securing a vacant shop in Fore Street at a much discounted rent for the final months of its current lease to pilot and test the project. The idea of being in Fore Street (as opposed to the Belle Vue car park) was suggested by yourselves at the Council meeting in July, and we have embraced that. However, we did not budget for the extra costs in our initial s106 application, and we have submitted a second bid to meet the shortfall - which we trust you will recommend. Our application meets all the s106 criteria.

Open Event

Council members and officers are warmly invited to attend an open Event starting at 6.30pm on **Wednesday September 26 at Wesley Church**. Refreshments will be provided (by one of our regular stall holders at the Market), and there will be a display of our Enterprises and opportunity to chat informally with our Directors.

This will be followed at approx 7.15pm by our **AGM**, which again is open to the public. Only CIC members will be allowed to vote, of course.

We will be looking to appoint **new Directors** then, and applications are now open. Details of how to apply are being given in our Newsletter to members. I am happy to speak to interested persons.

Peter Thistlethwaite
Chair
September 2 2018

Agenda No. 10

No updates available.

Agenda No. 12 – Minutes for Approval

DRAFT Full Town Council Minutes 2nd August 2018 – Please see website.

DRAFT Full Town Council Minutes 21st August 2018 – Please see website.

Agenda No. 13 a-b

July Income

	Details	Net	VAT	Gross	S106
Barclays	Loyalty Reward 14/5-12/6	£6.06	£0.00	£6.06	
Cemetery Income		£2,619.00	£0.00	£2,619.00	
Guildhall Income		£554.87	£2.17	£557.04	
Miscellaneous	Trailer Hire & Waterfront Works	£325.62	£45.12	£370.74	
Moorings		£487.51	£97.49	£585.00	
Public Sector Deposit	Interest	£85.92	£0.00	£85.92	
Station Building Grant	D&C Rail Partnership - Platform Hoarding	£5,208.00		£5,208.00	
Transfers	From Barclays Saver	£125,000.00		£125,000.00	

July Expenses

Supplier	Details	Net	VAT	Gross	S106
Alexandra Workwear	Return of Staff Uniform	£4.00	£0.80	£4.80	
Amazon	Various Stationery	£22.87	£1.80	£24.67	
Amazon	HP All in One Printer	£44.96	£8.99	£53.95	
Amazon	Ink Cartridges	£44.96		£44.96	
Amazon	Key Fobs for Pontoon	£35.48		£35.48	
Amazon	Storage Box	£14.85	£2.97	£17.82	
Amazon	Various Stationery	£34.83	£6.96	£41.79	
Bailey Partnership	First Payment of Second Phase for Stationery Building	£3,500.00	£700.00	£4,200.00	
Barclays	Bank Charges 14/5-12/6	£20.19		£20.19	
Brandon Fencing	Hire of Fencing for Pillmere June 2018	£39.60	£7.92	£47.52	
British Gas	01/04/18-30/06/18 Gas for Guildhall	£346.83	£17.34	£364.17	
British Gas	30/3/18-28/6/18 Electricity for Belle Vue Toilets	£64.42	£3.22	£67.64	
Cecil Arms	Community Toilet Scheme 17/18	£400.00	£0.00	£400.00	
CF Corporate	Lease Rental on Photocopier	£500.00	£100.00	£600.00	
Chubb	Fire Extinguishers Rental for July 2018	£38.76	£7.75	£46.51	

Consortium	Various Cleaning Products & Stationery	£237.75	£47.56	£285.31	
Cornish Times	Admin Officer Recruitment Advert	£276.50	£55.30	£331.80	
Cornwall Council	Alexandra Toilets Rates	£54.00	£0.00	£54.00	
Cornwall Council	Belle Vue Office Rates	£53.00	£0.00	£53.00	
Cornwall Council	Belle Vue Toilets Rates	£112.00	£0.00	£112.00	
Cornwall Council	Guildhall Rates	£818.00	£0.00	£818.00	
Cornwall Council	Station Building Rates including 17/18	£1,616.23	£0.00	£1,616.23	
Cornwall Council	Station Project - Planning Application	£231.00	£0.00	£231.00	
Cornwall Council	Waterside Rates	£72.00	£0.00	£72.00	
Cornwall Pensions	Pensions July 2018	£6,100.04	£0.00	£6,100.04	
Cube Services	Air Conditioning Service Guildhall	£60.00	£12.00	£72.00	
Customise It Now	Staff Uniform	£1,081.44	£216.29	£1,297.73	
Dainton Group Services	Waterfront Portacabin for July 18	£132.87	£26.57	£159.44	
DWP	DWP Deduction - July 18	£132.76	£0.00	£132.76	
Ecologic Consultant Ecologists LLP	Bat & Protected Species Survey for Station Building	£755.72	£151.14	£906.86	
EDF	Street Lighting April - June 18	£68.83	£3.44	£72.27	
EE	Mobile Phone for Lone Workers & Dongle June 18	£86.79	£17.36	£104.15	

Efficient Comms Ltd	Guildhall Telephone Charges June 18	£63.51	£12.70	£76.21	
EON	Cemetery Electricity 14 May - 5 June 18	£24.70	£1.24	£25.94	
EON	Cemetery Electricity 5 June - 16 July 18	£21.41	£1.07	£22.48	
EON	Guildhall Electricity 14 May - 19 June 18	£455.38	£91.08	£546.46	
EON	Guildhall Electricity 19 June - 16 July 18	£354.45	£70.89	£425.34	
Fix A Lock	Cylinder & Key Cutting for Longstone Depot	£178.65	£35.73	£214.38	
Guardian 24	Lone Worker Buttons Annual Subscription 18-19	£280.80	£56.16	£336.96	
Hays	Admin Temp for W/e 29/6/18	£579.25	£115.85	£695.10	
HMRC	NI July 2018	£5,884.84	£0.00	£5,884.84	

Ian Taylor	Saltash Neighbourhood Plan Sketch Proposals for Redevelopment of Waterfront	£1,120.75	£0.00	£1,120.75	
IRQ Systems	Authentication Keyfobs & Setup Charge for GDPR	£700.00	£140.00	£840.00	
IRQ Systems	IT Equipment for GDPR	£832.85	£166.57	£999.42	
Livewire	Community Chest Grant	£900.00	£0.00	£900.00	
Local Council Public Advisory Service	GDPR Packs	£60.00		£60.00	
Local Government	Pension Scheme Training - Understanding Employer's Role	£260.00	£52.00	£312.00	
Local World	Admin Officer Recruitment Advert	£300.00	£60.00	£360.00	
Michaels Civic Robes	Civic Regalia	£1,237.50	£247.50	£1,485.00	
Next	Staff Uniforms	£140.00	£0.00	£140.00	
Nuance	New Drago Professional Software	£366.28	£0.00	£366.28	
PAT Testing South West	Pat Testing All Council Sites	£205.00	£0.00	£205.00	
Petty Cash	Petty Cash Top Up for June 18	£29.69	£0.00	£29.69	

Printerland	Brother Printer	£246.18	£49.24	£295.42	
Public Works Loan Board	Repayment	£10,692.33	£0.00	£10,692.33	
Rapid Secure Ltd	Temporary Repair to Guildhall Window	£190.00	£38.00	£228.00	
RBS Software Solutions	Increase in Licence for Cemetery Software	£72.00	£14.40	£86.40	
Royal British Legion	Donation toward Wreath for RAF Memorial Services	£25.00	£0.00	£25.00	
Rydon Signs Ltd	Station Platform Signs & Installation	£8,680.00	£1,736.00	£10,416.00	
Sage Uk Ltd	Card Machine Rental June 18	£13.00	£2.60	£15.60	
Sage Uk Ltd	Credit Card Transaction Charges	£5.97	£0.00	£5.97	

Saltash & District Observer	Town Messenger July 2018	£300.00	£0.00	£300.00	
Saltash DIY & Home Decorating	Various DIY Materials	£351.76	£70.30	£422.06	

Saltash May Fair Committee	S106 Waitrose Funding	£1,550.00	£0.00	£1,550.00	S106
Saltash Trophies	Key Cuts for STC Van x 2	£190.00	£0.00	£190.00	
Saltash Window Cleaning	Guildhall Window Cleaning June 18	£45.00	£0.00	£45.00	
Saltash Youth Council	Award of Precept Funding	£3,000.00	£0.00	£3,000.00	
Save Water	Hippo Water Bags for all Toilets	£25.35	£0.00	£25.35	
Screw Fix	Various DIY Materials	£163.04	£32.60	£195.64	
Shaun Libby	Redecoration Works to the Guildhall 2nd Payment	£15,000.00	£3,000.00	£18,000.00	
South West Water	Fairmead Road Water 1/4-13/6	£46.65	£0.00	£46.65	
South West Water	Guildhall Water 22/3-13/6	£128.54	£0.00	£128.54	
Southwest Training Solutions	Emergency First Aid & Manual Handling Training for Staff	£410.00	£82.00	£492.00	
Staff Salaries		£20,148.34	£0.00	£20,148.34	
Staff Travel	Staff Travelling Expenses	£23.67	£0.00	£23.67	
Trainline	Staff Train Travel for Training	£73.00	£0.00	£73.00	
Travis Perkins	Various DIY Materials	£73.45	£14.69	£88.14	
UK Fuels	Fuel for STC Van	£69.09	£13.82	£82.91	
UK Fuels	Fuel for STC Van & Mowers	£76.68	£15.33	£92.01	
Vaughtons	Civic Regalia	£460.50	£92.10	£552.60	
Westcountry Skip Hire	Skip for Waterfront Waste June	£327.40	£65.48	£392.88	
Westcountry Skip Hire	Skip for Waterfront Waste May	£245.00	£49.00	£294.00	
Westcountry Supply Co	COSHH Cupboard for Longstone Depot	£297.96	£59.59	£357.55	