

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 18<sup>th</sup> September 2018 at 6:15 p.m.

**PRESENT:** Councillors: R Bickford, J Brady - Chairman, G Challen – Vice Chairman, J Dent, S Miller, M Parker, W Phillips, J Rance, B Samuels, P Samuels, D Yates.

**ALSO PRESENT:** 2 members of the public, Davina Pritchard – Principal Development Officer, Patrick James - Cornwall Council Planning Department, R Lane - Town Clerk, A Chick – Administration Officer.

**APOLOGIES:** Councillors: Lennox-Boyd, Pinckney, Taylor, Warrington.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**257/18/19** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

**258/18/19** **DECLARATIONS OF INTEREST**

- a. To consider a dispensation to include voting rights for Councillor Warrington at Full Council and all associated Committees in relation to her role as a representative of Saltash Town Council on The Core Youth Club to 31st March 2019.

The Town Clerk informed members of the rules regarding dispensations and the criteria for determining requests could be found under section 5A of the Code of Conduct for Members.

It was **RESOLVED** to refuse a dispensation to include voting rights for Councillor Warrington at Full Council and all associated Committees in relation to her role as a representative of Saltash Town Council on The Core Youth Club to 31st March 2019.

Councillor Bickford left the meeting.

- b. To consider a dispensation to include voting rights for Councillor Warrington at Full Council and all associated Committees in relation to her role as a representative of Saltash Town Council on Regatta to 31st March 2019.

It was **RESOLVED** to approve a dispensation to include voting rights for Councillor Warrington at Full Council and all associated Committees in relation to her role as a representative of Saltash Town Council on Regatta to 31st March 2019.

Councillor Bickford was invited and returned to the meeting.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
Parker	None.		
B Samuels	None.		
Yates	None.		

**259/18/19 QUESTIONS FROM THE PUBLIC**

None.

**260/18/19 PRESENTATION FROM DAVINA PRITCHARD AND PATRICK JAMES OF CORNWALL COUNCIL PLANNING DEPARTMENT – TRIAL OF AREA BASED PLANNING TEAM**

Davina Pritchard and Patrick James of Cornwall Council informed members of the new project named Trial of Area Based Planning Team.

This was set up in October 2017 initially with Looe and Liskeard with a team of ten members. This is an area-based approach to working in a concentrated geographic area and to build relationships with local councils and communities and understand any issues within that area.

The second part of the trial is a process review looking at internal processes in the planning department and see what could be done to improve customer service. Results have been positive within Looe and Liskeard, so the project has been extended out within the community gateway area. People can meet the planning staff which will give them confidence to contact any member of the team to help guide them through the planning process. Trust is built up so becoming more

realigned with the view of the local council and more decisions are being made in line with local council decision processes. There are times where there will be disagreements with issues but there will be an understanding why there is conflict. Staff have been very busy and perhaps have not been as accessible as they would like to be so the aim is for them to be available whenever possible. Cornwall Council would like to know what councils want from the planning service, what they are happy with and what not happy with.

There will be a small group of people that can be contacted to give continuity, the same with enforcement. Councillor Yates requested that any amended plans which are submitted, the amendments need to be very clear so that a real decision can be made by STC. Davina suggested that if STC want to know what the amendments are, email the case officer asking exactly what the changes are. She also advised that other local councils are emailing case officers before an application appears on the agenda who will give a break down of what the material considerations will be and what the policies are before assessments are made. This helps focus issues and minds on the relevant planning issues and Davina would be happy to facilitate this so if the Planning Administrator sends her an email a few days before the meeting with all the cases that are appearing on the agenda, she will forward to the case officer to respond.

It was **RESOLVED** to note.

**261/18/19**    **PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA18/06815**

Unit 6 – Independent Slate Supplies Ltd, Saltash Industrial Estate, Gilston Road, Carkeel PL12 6TW.

Extension to south elevation, removal of existing roof and erection of new first floor and new pitched roof.

Independent Slate Supplies.

**Ward: North.**

It was resolved to **RECOMMEND APPROVAL.**

**PA18/07076**

Quora – Unit 10 and Part Unit 13 Gilston Road, Carkeel, PL12 6LF  
Submission of details to discharge condition 17 in respect of decision notice PA17/10721 (Saltash Town Centre Signage).

**Ward: North.**

It was resolved to **RECOMMEND APPROVAL** to discharge condition 17 in respect of decision notice PA17/10721 subject to STC finalising and agreeing the design with Quora.

**PA18/07390**

Longlands Bungalow, Longlands Lane, Burraton, Coome, Saltash PL12 4QQ.

Agricultural building for hay and implement storage.

Mr and Mrs K Hodge.

**Ward: West.**

It was resolved to **RECOMMEND APPROVAL.**

**PA18/07445**

Waterside Inn, Tamar Street, Saltash PL12 4EL

Redevelopment of site to provide four apartments and a small shop unit (demolition of the public house).

Mr Bob and Kevin Briscoe, Premier Developments (1995) Ltd.

**Ward: East.**

This application was previously approved by CC with conditions regarding a flood alleviation scheme but lapsed.

It was resolved to **RECOMMEND REFUSAL** based on the report from the Environment Agency regarding the flooding:

*“We object to the application on grounds that insufficient information has been submitted to demonstrate that the proposed development will be safe from flooding over its lifetime. We also recommend that the application is not determined until a financial contribution towards local flood defences has been agreed (as agreed for a previous application on this site your ref PA13/05317).*

*Before determining the application, your Authority will need to be content that the flood risk Sequential Test has been satisfied in accordance with the National Planning Policy Framework (NPPF) if you have not done so already.”*

as well as local concerns around the historical importance to the Waterside including being in a Conservation Area.

**PA18/07565**

Waterside, Westbourne Terrace, Saltash.

Erection of single-storey front extension with first floor extension and alterations.

Mr and Mrs Loar-Elliott.

**Ward: East.**

It was resolved to **RECOMMEND APPROVAL.**

**PA18/07807**

2 The Gallops, Saltash PL12 6WQ.

Retention of single storey flat roofed rear extension.

Mr Darren Barr.

**Ward: North.**

It was **RESOLVED TO DEFER** until further advice has been received from the planning officer.

**PA18/07881**

17 Moorlands Lane, Saltash, PL12 4HJ.

Change of use of building from D2 to B1.

Mr Stuart Morrison.

**Ward: North.**

It was resolved to **RECOMMEND APPROVAL.**

**PA18/08113**

29 Callington Road, Saltash PL12 6DU.

Non-material amendment to change brick façade on rear and side extensions to block and render (application number PA17/11658 dated 16<sup>th</sup> January 2018 relates).

Mr Peter Richards.

**Ward: East.**

It was resolved to **RECOMMEND APPROVAL.**

d. Tree applications/notifications: None.

**262/18/19**     **CONSIDERATION OF LICENSE APPLICATIONS**

**LI118\_005943**

Co-operative Group Food Ltd, 51-59 Fore Street, Saltash PL12 6AL.

Application Type - Minor variation. Licensable Activities - Amend plan.

Application Accepted: 07.09.2018

Representations Deadline: 21.09.2018

Case Officer: Kath Woodfinden

**Ward: East**

It was **RESOLVED** to note.

**263/18/19 TO CONSIDER CORNWALL SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT: SCHEDULE OF MODIFICATIONS**

Councillor Yates reported that there are major and minor amendments to this document with an explanation of what people are asking to comment on and which are the major modifications i.e. adding a new strategic site. Responses can be submitted on paper or electronically which gives a better overview of the changes due to tracking. There are also a number of minor amendments which are not being consulted on.

It was **RESOLVED** to note and that STC inform members of the public that this consultation is taking place which ends on Monday 25<sup>th</sup> October by placing the information on noticeboards and the website.

**264/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**265/18/19 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**266/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**267/18/19 URGENT NON-FINANCIAL AT THE DISCRETION OF THE CHAIRMAN**

a. Appointment of Councillor Brenda Samuels to the Policy and Resources Committee.

It was **RESOLVED** to appoint Councillor Brenda Samuels to the Policy and Resources Committee.

**268/18/19 PRESS RELEASES**

None.

**269/18/19 DATE OF NEXT MEETING**

Thursday 4<sup>th</sup> October 2018 at 7:00 p.m.

**270/18/19 COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 7:40 p.m.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

DRAFT