



# Saltash Town Council

*Konsel An Dre Essa*

*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

28<sup>th</sup> September 2018

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 4<sup>th</sup> October 2018 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or at Saltash Library on Saturday mornings.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

R Lane  
Town Clerk

To:

<b>Saltash North</b>	<b>Saltash South</b>	<b>Saltash East</b>	<b>Saltash West</b>
J Brady	S Lennox-Boyd	R Bickford	G Challen
W Phillips	A Pinckney	M Parker	J Dent
B Samuels	Vacancy	J Rance	S Miller
G Taylor	C Warrington	P Samuels	D Yates

## Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

11. To approve the Minutes of the Full Town Council Meetings held on Thursday 6<sup>th</sup> September 2018 and Tuesday 18<sup>th</sup> September 2018.
12. Finance:
  - a. To advise the following receipts in:
    - i. August 2018.
  - b. To advise the following payments in:
    - ii. August 2018.
  - c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.
  - d. To note that bank reconciliations up to 31<sup>st</sup> August 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Resources in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
13. To receive the Annual Governance & Accountability Return for the year ended 31<sup>st</sup> March 2018.
14. Correspondence:
- a. Cornwall Council – Budget Consultations and Engagement.
  - b. Cornwall Council – Licensing Act 2003 – Statement of Licensing Policy.
15. To approve the minutes of the following Committees and to consider any Recommendations:
- a. Services held on Wednesday 12<sup>th</sup> September 2018.
  - b. Policy & Resources held on Tuesday 18<sup>th</sup> September 2018.
  - c. Burial Board held on Tuesday 2<sup>nd</sup> October 2018.
  - d. Burial Authority held on Tuesday 2<sup>nd</sup> October 2018.
16. To approve the minutes of the following Sub Committees and to consider any Recommendations:
- a. Property Maintenance held on Thursday 27<sup>th</sup> September 2018.
17. To consider rescheduling Full Town Council Planning Meetings 2018.
18. To formalise the Schedule of Committee Meetings 2019.
19. To appoint a representative on Community Enterprises PL12.  
**(Pursuant to minute no. 259/18/19 FTC held on 06.09.18)**
20. Public Consultation on The Cornwall Site Allocations Development Plan Document (DPD): Schedule of Proposed Modifications, Saltash Town Council Response.
21. To consider future funding for the Station Building.
22. Planning:
- a. Applications for consideration: None.
  - b. Tree applications/notifications:
    - i. Applications: None.
    - ii. Notifications: None.
23. Consideration of License Applications: None.
24. Meet your Councillors:
- a. Arrangements for future meetings.

25. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

26. To consider any items referred from the main part of the agenda:

To approve the minutes of the following Sub Committees and to consider any Recommendations:

- a. Library held on Wednesday 5<sup>th</sup> September 2018
- b. Library held on Wednesday 3<sup>rd</sup> October 2018

27. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

28. To consider urgent non-financial items at the discretion of the Chairman.

29. Press releases.

30. Date of next meeting: Tuesday 16<sup>th</sup> October 2018 at 6:15 p.m.

31. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

**Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.**

**Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.**

Councillor: \_\_\_\_\_

Committee: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

<b>Agenda Item</b>	<b>Pecuniary</b>	<b>Non-Pecuniary</b>	<b>Reason</b>	<b>Left the Meeting</b>	<b>Remained at Meeting</b>	<b>Ongoing Dispensation</b>	<b>Dispensation Requested</b>	<b>No Interest Declared</b>