

SALTASH TOWN COUNCIL

Minutes of the Library Sub-Committee held at The Guildhall on Wednesday 5th September 2018 at 1:30 p.m.

PRESENT: Councillors: J Dent – Chairman, S Lennox-Boyd, G Taylor – Vice-Chairman, W. Phillips, D Yates.

ALSO PRESENT: C Thomson – Cornwall Gateway Community Link Officer, S Marsh – Cornwall Council Project Coordinator, R Lane – Town Clerk, S Emmett – Finance Officer, A Chick – Administration Officer.

APOLOGIES: None.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

50/18/19 APPOINTMENT OF A CHAIRMAN

It was unanimously **RESOLVED** that Councillor Dent be appointed as Chairman of the Library Sub-Committee.

51/18/19 APPOINTMENT OF A VICE-CHAIRMAN

It was unanimously **RESOLVED** that Councillor Taylor be appointed as Vice-Chairman of the Library Sub-Committee.

52/18/19 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

53/18/19 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None.			

54/18/19 QUESTIONS FROM THE PUBLIC

None.

It was **RESOLVED** at the request of Cornwall Council that due to the confidentiality of the business to be conducted until further notice all agenda items will be taken in Part 2.

55/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

56/18/19 REGISTRATION OFFICE

It was **RESOLVED** to note.

57/18/19 TRANSFORMATION PROGRAMME

It was **RESOLVED** to note.

58/18/19 DRAFT BUSINESS PLAN FOR THE FUTURE OF THE LIBRARY

It was **RESOLVED** to note.

59/18/19 POLICIES

It was **RESOLVED** to note.

60/18/19 FINANCE

It was **RESOLVED** to note.

61/18/19 LEGAL

It was **RESOLVED** to note.

62/18/19 BUILDING

It was **RESOLVED** to note.

63/18/19 CORMAC CLEANING CONTRACT

It was **RESOLVED** to note.

64/18/19 I.T.

It was **RESOLVED** to note.

65/18/19 TRAINING

None.

66/18/19 INSURANCE

None.

67/18/19 RISK ASSESSMENTS

None.

68/18/19 GDPR

None.

69/18/19 STAFFING

It was **RESOLVED** to note.

70/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the meeting.

71/18/19 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

72/18/19 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None.

73/18/19 PRESS RELEASES

None.

74/18/19 DATE OF NEXT MEETING

Wednesday 19th September, time to be confirmed following the visit to the Library.

75/18/19 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 3.20pm.

Signed: _____
Chairman

Dated: _____