

## **SALTASH TOWN COUNCIL**

### **Minutes of the Library Sub-Committee held at The Guildhall on Wednesday 3<sup>rd</sup> October 2018 at 2:00 p.m.**

**PRESENT:** Councillors: J Dent - Chairman, W Phillips, D Yates.

**ALSO PRESENT:** C Thomson – Cornwall Gateway Community Link Officer, S Marsh – Cornwall Council Project Coordinator, R Lane – Town Clerk, A Chick – Administration Officer.

**APOLOGIES:** Councillor S Lennox-Boyd and G Taylor.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**50/18/19** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

**51/18/19** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/ Non Pecuniary</b>	<b>Reason</b>
None.			

**52/18/19** **QUESTIONS FROM THE PUBLIC**

None.

It was **RESOLVED** at the request of Cornwall Council that due to the confidentiality of the business to be conducted until further notice all agenda items will be taken in Part 2.

- 53/18/19      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.
- 54/18/19      REGISTRATION OFFICE**  
  
It was **RECOMMENDED** that the information contained within the attached Private and Confidential sheet be approved under the Public Bodies (Admission to Meetings) Act 1960.
- 55/18/19      TRANSFORMATION PROGRAMME**  
  
It was **RESOLVED** to note.
- 56/18/19      DRAFT BUSINESS PLAN FOR THE FUTURE OF THE LIBRARY**  
  
It was **RESOLVED** to note.
- 57/18/19      POLICIES**  
  
It was **RESOLVED** to note.
- 58/18/19      FINANCE**  
  
It was **RESOLVED** to note.
- 59/18/19      LEGAL**  
  
It was **RESOLVED** to note.
- 60/18/19      BUILDING**  
  
It was **RESOLVED** to note.
- 61/18/19      CORMAC CLEANING CONTRACT**  
  
It was **RECOMMENDED** that the information contained within the attached Private and Confidential sheet be approved under the Public Bodies (Admission to Meetings) Act 1960.

62/18/19 **I.T.**

It was **RESOLVED** to note.

63/18/19 **TRAINING**

It was **RESOLVED** to note.

64/18/19 **INSURANCE**

It was **RESOLVED** to note.

65/18/19 **RISK ASSESSMENTS**

It was **RESOLVED** to note.

66/18/19 **GDPR**

It was **RESOLVED** to note.

67/18/19 **STAFFING**

It was **RECOMMENDED** that the information contained within the attached Private and Confidential sheet be approved under the Public Bodies (Admission to Meetings) Act 1960.

68/18/19 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

69/18/19 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

70/18/19 **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

**71/18/19      PRESS RELEASES**

None.

**72/18/19      DATE OF NEXT MEETING**

Wednesday 17<sup>th</sup> October 2018 at 1:30 p.m.

**73/18/19      COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 3.40pm.

Signed: \_\_\_\_\_

Chairman

Dated: \_\_\_\_\_