

SALTASH TOWN COUNCIL

Minutes of the Property Maintenance Sub-Committee held at The Guildhall on Tuesday 30th October 2018 at 6:00 p.m.

PRESENT: Councillors: J Dent - Chairman, W Phillips - Vice-Chairman, and G Taylor.

ALSO PRESENT: Councillors S Martin, B Samuels, P Samuels, D Yates, R Lane – Town Clerk, S Emmett – Finance Officer, G Peggs – Buildings Consultant, J Virgo – Grounds and Premises Warden.

APOLOGIES: Councillors: J Brady, G Challen.

The formal meeting was preceded by a site visit to the Maurice Huggins Room.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

57/18/19 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

58/18/19 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

| Councillor | Agenda Item | Pecuniary/Non Pecuniary | Reason |
|-------------------|--------------------|--------------------------------|---------------|
| None | | | |

59/18/19 **QUESTIONS FROM THE PUBLIC**

None.

60/18/19 **TO CONSIDER FUTURE OPTIONS FOR THE MAURICE HUGGINS ROOM**

It was **RECOMMENDED** subject to final costs being received within budget:

1. The building receive a general internal refurbishment to include the kitchen, insulation upgrade and the installation of a water heater in the toilets.
2. Establish an EMF for fit out with furniture and sundries.
3. The building upon finalisation of the works be promoted for community use.

61/18/19 **TO RECEIVE THE FIVE-YEAR MAINTENANCE PLAN**

It was **RESOLVED** that the budget plan (attached) be recommended to their respective committees for inclusion in their budgets.

62/18/19 **FINANCE**

To set the budget for 2019/10.

It was **RESOLVED** that the item had been considered under minute 61/18/19.

63/18/19 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

64/18/19 **AS REQUIRED OR IF NECESSARY**

None.

65/18/19 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

66/18/19 **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

67/18/19 **PRESS RELEASES**

None.

68/18/19 **DATE OF NEXT MEETING**

Chairman to call a meeting as and when necessary.

69/18/19 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 8 p.m.

Signed: _____
Chairman

Dated: _____