

Report Date: 16/11/2018

| Code | Income Description                           | Received 2017/18 | Budgeted Income 2018/19 | Received YTD 2018/19     | Yet to Receive                 | Comments                              | Proposed Estimated Y/E Income                                   | Proposed Budgeted Income 2019/2020    | Comments   | Forecast 2020/2021             | Forecast 2021/2022        |                    |                    |                    |
|------|--|------------------|-------------------------|--------------------------|--------------------------------|---------------------------------------|---|---------------------------------------|--|--------------------------------|---------------------------|--------------------|--------------------|--------------------|
|      | <b>Income</b>                                |                  |                         |                          |                                |                                       |   |                                       |  |                                |                           |                    |                    |                    |
| 4612 | Cemetery Fees                                | 12,836           | 10,000                  | 7,555                    | - 2,445                        |                                       | 10,000  | 10,250                                |  | 10,506                         | 10,769                    |                    |                    |                    |
| 4614 | Memorial Bench Income                        | -                | -                       | -                        | -                              |                                       | -   | -                                     |  |                                |                           |                    |                    |                    |
|      | <b>Total Income</b>                          | <b>12,836</b>    | <b>10,000</b>           | <b>7,555</b>             | <b>- 2,445</b>                 |                                       | <b>10,000</b>   | <b>10,250</b>                         |  | <b>10,506</b>                  | <b>10,769</b>             |                    |                    |                    |
| Code | Expenditure Description                      | Spend 2017/18    | Budget 2018/19          | Actual Spend YTD 2018/19 | Actual Funds Available to date | Funds Available after Committed Spend | Comments  | Proposed Estimated Y/E Spend          | Proposed Budget 2019/2020  | Comments                       | Forecast 2020/2021        | Forecast 2021/2022 |                    |                    |
|      | <b>Less Operating Costs</b>                  |                  |                         |                          |                                |                                       |   |                                       |  |                                |                           |                    |                    |                    |
|      | <b>Cemetery Expenses</b>                     |                  |                         |                          |                                |                                       |   |                                       |  |                                |                           |                    |                    |                    |
| 6000 | Petrol                                       | 10               | 307                     | 177                      | 131                            | 131                                   |   | 307                                   | 315  |                                | 323                       | 331                |                    |                    |
| 6001 | Machinery Maintenance Costs                  | 519              | 307                     | 35                       | 272                            | 272                                   |   | 150                                   | 315  |                                | 323                       | 331                |                    |                    |
| 6002 | Refuse Disposal Sacks                        | 94               | 51                      | 47                       | 4                              | 4                                     | To Combine with General Site M                                  | 100                                   | 52   |                                | 54                        | 55                 |                    |                    |
| 6003 | Health & Safety                              |                  | 102                     | 118                      | - 16                           | - 16                                  |   | 180                                   | 105  |                                | 108                       | 110                |                    |                    |
| 6004 | General Site Maintenance                     | 68               | 1,024                   | 406                      | 618                            | 618                                   |   | 1,024                                 | 1,050  |                                | 1,076                     | 1,103              |                    |                    |
| 6005 | Fire Extinguishers                           |                  | 51                      | -                        | 51                             | 51                                    |   | 51                                    | 52   |                                | 54                        | 55                 |                    |                    |
| 6006 | Miscellaneous Costs                          | 33               | 102                     | 21                       | 82                             | 82                                    |   | 102                                   | 105  |                                | 108                       | 110                |                    |                    |
| 6007 | Hand Tools Costs                             | 55               | 102                     | 116                      | - 13                           | - 13                                  |   | 218                                   | 105  |                                | 108                       | 110                |                    |                    |
| 6008 | Tree Survey & Tree Maintenance               | 70               | 666                     | 610                      | 56                             | 56                                    |   | 666                                   | 682  |                                | 699                       | 717                |                    |                    |
| 6009 | Electricity Costs                            | 252              | 256                     | 149                      | 107                            | 107                                   |   | 256                                   | 262  |                                | 269                       | 276                |                    |                    |
| 6010 | PWLB Loan Repayment & Interest               | 21,385           | 21,385                  | 10,692                   | 10,693                         | 10,693                                |   | 21,385                                | 21,920   | FIXED COST                     | 22,468                    | 23,029             |                    |                    |
| 6011 | Water  | -                | 307                     | -                        | 307                            | 307                                   |   | 307                                   | 315  |                                | 323                       | 331                |                    |                    |
| 6012 | Memorial Bench (Expenditure)                 | -                | -                       | -                        | -                              | -                                     |   | -                                     | -  |                                | -                         | -                  |                    |                    |
| 6013 | Security Alarm Maintenance                   | 147              | 145                     | 75                       | 70                             | 70                                    |   | 145                                   | 149  | FIXED COST                     | 152                       | 156                |                    |                    |
|      | <b>Total Cemetery Expenses</b>               | <b>22,632</b>    | <b>- 24,807</b>         | <b>- 12,446</b>          | <b>12,361</b>                  | <b>12,361</b>                         |   | <b>- 24,891</b>                       | <b>25,427</b>  |                                | <b>- 26,063</b>           | <b>26,714</b>      |                    |                    |
|      | <b>Staffing Expenses</b>                     |                  |                         |                          |                                |                                       |   |                                       |  |                                |                           |                    |                    |                    |
| 6653 | Grounds & Premises Staff - Clothing          | 88.39            | 76                      | 162                      | 119                            | 119                                   | From Staffing Budget, budget 19/20 based on estimated y/e spend | 238.00                                | 244  | FIXED COST                     | 250                       | 256                |                    |                    |
| 6654 | Grounds & Premises Staff - Mobile Phones     | 89.38            | 105                     | 96                       | 100                            | 100                                   | From Staffing Budget, budget 19/20 based on estimated y/e spend | 154                                   | 158  | FIXED COST                     | 162                       | 166                |                    |                    |
| 6655 | Staff Travelling Expenses                    | 54               | 76                      | -                        | 52                             | 24                                    | From Staffing Budget  | 76                                    | 78   |                                | 80                        | 82                 |                    |                    |
| 6656 | Staff Training                               | 223              | 152                     | 420                      | 375                            | 197                                   | From Staffing Budget  | 572                                   | 586  |                                | 601                       | 616                |                    |                    |
|      | Cemetery Staff Costs (2 members of staff, 70 | 15,155           | 27,971                  | 345                      | 16,300                         | 12,016                                | From Staffing Budget  | 28,316                                | 30,288   |                                | 31,046                    | 31,822             |                    |                    |
|      | <b>Total Staffing Expenses</b>               | <b>15,610</b>    | <b>- 28,379</b>         | <b>1,022</b>             | <b>16,946</b>                  | <b>12,455</b>                         |   | <b>- 29,356</b>                       | <b>31,354</b>  |                                | <b>- 32,138</b>           | <b>32,942</b>      |                    |                    |
|      | <b>Total Expenditure</b>                     | <b>38,242</b>    | <b>- 53,186</b>         | <b>1,022</b>             | <b>29,392</b>                  | <b>24,816</b>                         |   | <b>- 54,247</b>                       | <b>56,781</b>  |                                | <b>- 58,201</b>           | <b>59,656</b>      |                    |                    |
| Code | Ear Marked Reserves (EMF)                    | Spend 2017/2018  | Balance B/F             | Budget 2018/19           | From/to reserve 2018/19        | Actual Spend YTD 2018/19              | Funds Available to date   | Funds Available after Committed Spend | Comments   | Proposed Estimated Y/E Balance | Proposed Budget 2019/2020 | Comments           | Forecast 2020/2021 | Forecast 2021/2022 |
| 6070 | EMF Churchtown Cemetery Capital Works        |                  | 6,495                   | -                        |                                | 952                                   | 5,543   | 5,543                                 | Including Churchtown Water Pipe Brackets Work (£1500) Compound Gates (£5000) | 5,543                          | 5,000                     |                    | -                  | -                  |
| 6071 | EMF Replace Machinery & Equipment            | 46               | 6,913                   |                          | -                              |                                       | 6,913   | 6,913                                 |  | 6,913                          | 3,087                     |                    | -                  | -                  |
| 6072 | EMF Burial Administration                    | 181              | 1,929                   |                          | -                              | 255                                   | 1,674   | 1,674                                 |  | 1,674                          | -                         |                    | -                  | -                  |
|      | EMF Memorial Garden                          |                  |                         |                          |                                |                                       |   |                                       |  |                                | 5,000                     |                    |                    |                    |
|      | EMF Staff Contingency                        |                  |                         |                          |                                |                                       |   |                                       |  |                                | 2,800                     |                    |                    |                    |
|      | <b>Total EMFs</b>                            | <b>227</b>       | <b>15,337</b>           | <b>-</b>                 | <b>-</b>                       | <b>1,207</b>                          | <b>14,131</b>   | <b>14,131</b>                         |  | <b>- 14,131</b>                | <b>15,887</b>             |                    | <b>-</b>           | <b>-</b>           |
|      | <b>Grand Totals</b>                          | <b>38,469</b>    | <b>15,337</b>           | <b>53,186</b>            | <b>1,022</b>                   | <b>30,599</b>                         | <b>38,947</b>   | <b>38,947</b>                         |  | <b>68,377</b>                  | <b>72,668</b>             |                    | <b>58,201</b>      | <b>59,656</b>      |
|      | <b>Net Surplus/ Defecit</b>                  | <b>- 25,633</b>  | <b>- 15,337</b>         | <b>- 43,186</b>          | <b>- 1,022</b>                 | <b>- 23,044</b>                       | <b>- 41,392</b>   | <b>- 38,947</b>                       |  | <b>- - 58,377</b>              | <b>- 62,418</b>           |                    | <b>- - 47,695</b>  | <b>- 48,887</b>    |