

## SALTASH TOWN COUNCIL

### Minutes of the Library Sub-Committee held at The Guildhall on Wednesday 5<sup>th</sup> September 2018 at 1:30 p.m.

**PRESENT:** Councillors: J Dent – Chairman, S Lennox-Boyd, G Taylor – Vice-Chairman, W. Phillips, D Yates.

**ALSO PRESENT:** C Thomson – Cornwall Gateway Community Link Officer, S Marsh – Cornwall Council Project Coordinator, R Lane – Town Clerk, S Emmett – Finance Officer, A Chick – Administration Officer.

**APOLOGIES:** None.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**50/18/19**      **APPOINTMENT OF A CHAIRMAN**

It was unanimously **RESOLVED** that Councillor Dent be appointed as Chairman of the Library Sub-Committee.

**51/18/19**      **APPOINTMENT OF A VICE-CHAIRMAN**

It was unanimously **RESOLVED** that Councillor Taylor be appointed as Vice-Chairman of the Library Sub-Committee.

**52/18/19**      **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

**53/18/19**      **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
None.			

**54/18/19**      **QUESTIONS FROM THE PUBLIC**

None.

It was **RESOLVED** at the request of Cornwall Council that due to the confidentiality of the business to be conducted until further notice all agenda items will be taken in Part 2.

**55/18/19**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**56/18/19**      **REGISTRATION OFFICE**

It was **RESOLVED** to note.

**57/18/19**      **TRANSFORMATION PROGRAMME**

It was **RESOLVED** to note.

**58/18/19**      **DRAFT BUSINESS PLAN FOR THE FUTURE OF THE LIBRARY**

It was **RESOLVED** to note.

**59/18/19**      **POLICIES**

It was **RESOLVED** to note.

**60/18/19**      **FINANCE**

It was **RESOLVED** to note.

**61/18/19**      **LEGAL**

It was **RESOLVED** to note.

**62/18/19**      **BUILDING**

It was **RESOLVED** to note.

**63/18/19**      **CORMAC CLEANING CONTRACT**

It was **RESOLVED** to note.

**64/18/19**      **I.T.**

It was **RESOLVED** to note.

**65/18/19**      **TRAINING**

None.

**66/18/19**      **INSURANCE**

None.

**67/18/19**      **RISK ASSESSMENTS**

None.

**68/18/19**      **GDPR**

None.

**69/18/19**      **STAFFING**

It was **RESOLVED** to note.

**70/18/19**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

**71/18/19**      **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**72/18/19**      **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

